

Blayney Shire Council



29 October 2014

Dear Councillor,

Your attendance is requested at an Ordinary Council Meeting of the Blayney Shire Council to be held in the Chambers, Blayney Shire Community Centre on Monday, 10 November 2014 at 6.00pm for consideration of the following business -

- (1) Acknowledgement of Country
- (2) Recording of Meeting Statement
- (3) Apologies for non-attendance
- (4) Confirmation of Minutes - Ordinary Council Meeting held on 13.10.14
- (5) Matters arising from Minutes
- (6) Disclosures of Interest
- (7) Mayoral Minute
- (8) Notices of Motion
- (9) Reports of Staff
 - (a) General Manager
 - (b) Corporate Services
 - (c) Infrastructure Services
 - (d) Environmental Services
- (10) Committee Reports
- (11) Delegates Reports
- (12) Questions from Councillors
- (13) Closed Meeting

Yours faithfully

Alan McCormack
ACTING GENERAL MANAGER

5.30pm LIFELINE PRESENTATION – ALEX FERGUSON

MEETING CALENDAR

November

Time	Date	Meeting	Location
	7 November 2014	Association of Mining Related Councils	Cessnock
6.00 pm	10 November 2014	Ordinary Council Meeting	Community Centre
5.00 pm	13 November 2014	Cemetery Forum Committee	Community Centre
6.30 pm	13 November 2014	Cemetery Forum Committee	Community Centre
4.00 pm	18 November 2014	Local Emergency Management Committee	Community Centre
5.30 pm	20 November 2014	Sports Council	Community Centre
10.00 am	27 November 2014	Centroc Board	Boorowa

December

Time	Date	Meeting	Location
6.00 pm	8 December 2014	Ordinary Council Meeting	Community Centre
10.30 am	10 December 2014	Central Tablelands Water	Molong
6.00 pm	11 December 2014	Towns and Villages Committee	Community Centre
10.00 am	19 December 2014	Traffic Committee Meeting	Community Centre

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HELD ON MONDAY 10 NOVEMBER 2014

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GENERAL MANAGER'S REPORTS
PRESENTED TO THE BLAYNEY SHIRE COUNCIL
MEETING HELD ON MONDAY, 10 NOVEMBER 2014



01) **ANNUAL LGNSW CONFERENCE**
(Acting General Manager)

RECOMMENDED:

1. That this information be noted.

REPORT

The Mayor, Cr Scott Ferguson, Deputy Mayor, Cr Allan Ewin and the Acting General Manager, Mr Alan McCormack, attended the Annual Conference of LGNSW at Coffs Harbour on 19 – 21 October 2014.

The Conference brought together 542 voting delegates together with a large number of non-voting delegates. Blayney Shire Council is entitled to 1 voting delegate.

172 motions were proposed. However, there was simply not enough time allocated for consideration of matters and only 79 were considered. The remainder were referred to the Executive for consideration.

Blayney Shire Council sponsored two motions. The first called for a return to regional divisional groups. The thinking behind this was to debate and filter motions before submission to Annual Conference. This motion was adopted.

The second referred to holding the Annual Conference in Sydney each year. Time did not prevent consideration of this motion however the majority view of those still present at the Conference format discussion was that the Conference should alternate between Sydney and country areas.

The 2015 Conference will be held at Rosehill.

There was an expectation that the Conference would provide a clearer indication on how Councils should treat 'Fit for the Future'. However neither the Premier nor Minister for Local Government, nor the applicable forum session, produced new information. Indeed the Conference lamented the lack of detail, still yet unavailable.

In his address the Premier re-iterated that retaining the status quo was not an option. This view somewhat contrasted with that of the Shadow Minister for Local Government who said the Labor Party would have a policy of no forced amalgamations.

The President of LGNSW, Cr Keith Rhoades, referred to the possibility of 2 levels of Local Government in NSW – Those who embrace Fit for the Future and those who do not.

The Minister for Local Government, the Hon Paul Toole MP, advised Conference that a Bill was to be introduced to allow ROCs to accept tenders. The limit before going to tender will be increased from \$150,000 to \$250,000.

The Bluett Awards for the 'most progressive Councils' were awarded to Bankstown and Kuringai (joint winners) and Cootamundra.

BUDGET IMPLICATIONS

Conference attendance costs provided for in budget.

POLICY IMPLICATIONS

Nil.

IP&R LINK

DP 6.3.1 Provide a framework for the efficient and effective administration of Council.

Attachments

Nil

02) FIT FOR THE FUTURE
(Acting General Manager)

RECOMMENDED:

1. That this information be noted.

REPORT

Fit for the Future (FFF) is the dominant agenda item for NSW Councils. Like most Councils, Blayney Shire Council representatives have been absorbing information and endeavouring to clarify a pathway for this Council. There has been some criticism of the process to date because of the lack of detail to back up public announcements.

The timetable for future events/deadlines is:

- 31 October 2014 - all Councils to receive a Self Assessment tool to help them review their current performance against FFF criteria.
- 3 November 2014 - Rural Council seminar conducted by Office of Local Government in Dubbo. (Please note the Office is now saying that there are only 11 Rural Council designated (not Blayney) in NSW.
- December 2014 – June 2015 - Councils to prepare a roadmap to become Fit for the Future. These roadmaps are reviewed by an expert panel, which makes recommendations to the Minister.
- March 2016 - Councils begin to implement their roadmap.

The Minister has announced details of a FFF Facilitator Panel. These facilitators are available to assist groups of Councils to identify and explore the options of merging.

In relation to the application by CENTROC to become a trial Joint Organisation, it has been announced that 11 ROC's applied for a trial.

As may be expected the FFF situation is fluid. It is also time consuming. The Mayor and General Manager will endeavour to keep Councillors informed as developments occur.

BUDGET IMPLICATIONS

Unknown.

POLICY IMPLICATIONS

Unknown.

IP&R LINK

DP 6.3.3 Support actions for the sustainable future of local government.

Attachments

Nil

CORPORATE SERVICES REPORTS
PRESENTED TO THE BLAYNEY SHIRE COUNCIL
MEETING HELD ON MONDAY, 10 NOVEMBER 2014



03) REPORT OF COUNCIL INVESTMENTS AS AT 28 OCTOBER 2014
(Manager Financial Services)

RECOMMENDED:

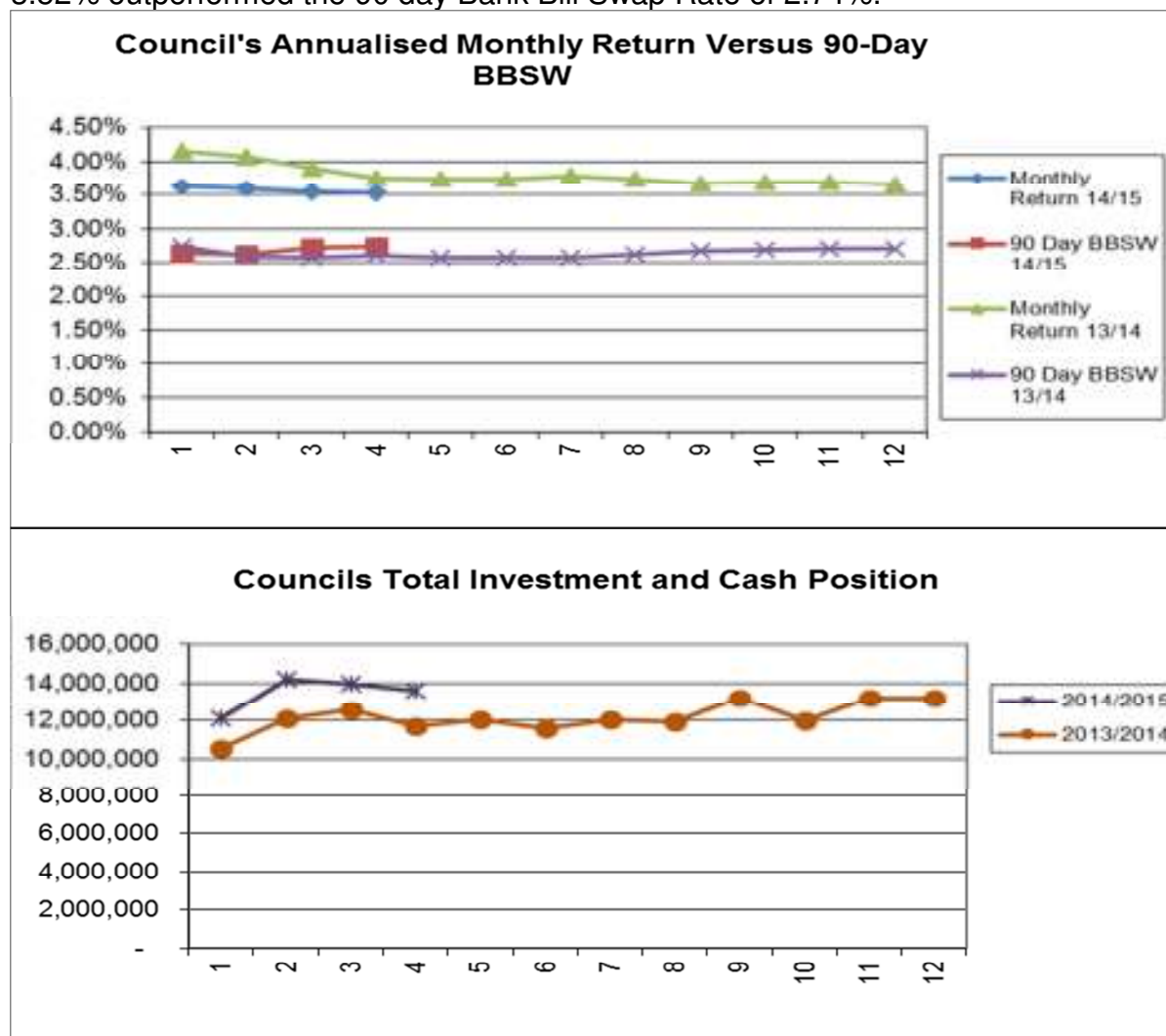
1. That the report indicating Council's investment position as at 28 October 2014 be received and noted.
2. That the certification of the Responsible Accounting Officer be noted and the report be adopted.

REPORT

This report provides details of Council's Investment Portfolio as at 28 October 2014.

Council's total investment and cash position as at 28 October 2014 is \$13,589,545.69. Investments earned interest of \$41,098.35 for the month of October 2014.

Council's monthly net return on Term Deposits annualised for October of 3.52% outperformed the 90 day Bank Bill Swap Rate of 2.74%.



REGISTER OF INVESTMENTS AND CASH AS AT 28 OCTOBER 2014

Institution	Rating	Maturity	Amount \$	Interest Rate
<u>Term Deposits</u>				
NAB	A1+	9/06/2015	500,000.00	3.82%
Bankstown City Credit Union	Not rated	9/12/2014	500,000.00	3.60%
ME Bank	A2	1/09/2015	500,000.00	3.50%
Bank of Queensland	A2	29/06/2015	500,000.00	3.50%
Railways Credit Union	Not rated	16/12/2014	500,000.00	3.56%
Gateway Credit Union	Not rated	6/01/2015	500,000.00	3.33%
B & E Ltd	Not rated	9/12/2014	500,000.00	3.35%
ING	A2	4/11/2014	500,000.00	3.64%
Peoples Choice Credit Union	A2	25/11/2014	500,000.00	3.52%
Bendigo & Adelaide Bank	A2	18/11/2014	500,000.00	3.35%
Wide Bay Australia Ltd	A2	6/01/2015	500,000.00	3.60%
Goldfields Money Ltd	Not rated	7/04/2015	500,000.00	3.45%
AMP Bank Limited	A1	6/01/2015	500,000.00	3.50%
Beyond Bank Australia	A2	18/11/2014	500,000.00	3.47%
Macquarie Bank	A1	2/09/2015	500,000.00	3.35%
Bananacoast Credit Union	Not rated	18/11/2014	500,000.00	3.70%
Bank of Sydney	Not rated	5/02/2015	500,000.00	3.70%
Rural Bank	A2	5/01/2015	500,000.00	3.45%
MyState Financial Credit Union	A2	2/12/2014	500,000.00	3.70%
WAW Credit Union	Not rated	4/02/2015	500,000.00	3.55%
Police Credit Union SA	Not rated	16/12/2014	500,000.00	3.65%
IMB	A2	3/09/2015	500,000.00	3.50%
Bankwest	A1+	4/11/2014	500,000.00	3.45%
Maitland Mutual Building Society	Not rated	2/12/2014	500,000.00	3.35%
Warwick Credit Union	Not rated	3/03/2015	500,000.00	3.50%
Total Investments			12,500,000.00	3.52%
Benchmarks: BBSW 90 Day Index				2.74%
RBA Cash Rate				2.50%
Commonwealth Bank - At Call Account			435,312.79	2.60%*
Commonwealth Bank Balance - General			654,232.90	2.45%*
TOTAL INVESTMENTS & CASH			13,589,545.69	

* % Interest rates as at 28/10/2014

Summary of Investment Movements - October		
Financial Institution	Invst/(Recall) Amount \$	Commentary
<u>Term Deposits</u>		
WAW Credit Union	(506,263.01)	Term Deposit Matured 7/10/2014
WAW Credit Union	500,000.00	Term Deposit Reinvested 7/10/2014
Goldfields Money Ltd	(505,753.42)	Term Deposit Matured 9/10/2014
Goldfields Money Ltd	500,000.00	Term Deposit Reinvested 9/10/2014
Westpac	(504,550.00)	Term Deposit Matured 21/10/2014

Long Term Credit Rating	Short Term Credit Rating	Policy Maximum %	Current Holding %*
AAA Category	A-1+	100%	16%
AA Category	A-2	80%	40%
A Category	A-2	60%	0%
BBB & Unrated	A-3	40%	44%

*Councils current investment portfolio contains only short term investments and has therefore been rated accordingly

Overall Portfolio Return to Maturity			Actual %
Portfolio % < 1 Year	Min 40%	Max 100%	100%
Portfolio % > 1 Year	Min 0%	Max 60%	0%
Portfolio % > 3 Year	Min 0%	Max 30%	0%
Portfolio % > 5 Year	Min 0%	Max 20%	0%

<u>RESTRICTED CASH, CASH EQUIVALENTS & INVESTMENTS</u>	
	\$ 000's
External Restrictions - Sewer	4,416
External Restrictions - Other	2,459
	6,875
Internal Cash Restrictions	6,306
Available Working Capital	408
	6,714
TOTAL CASH & INVESTMENTS	13,589

CERTIFICATION – RESPONSIBLE ACCOUNTING OFFICER

I, Chris Hodge, certify that the investments listed in this report have been made in accordance with Section 625 of the Local Government Act 1993, the Local Government (General) Regulation 2005 and Council Policy.

BUDGET IMPLICATIONS

A good investment strategy optimises Council's return on investments.

POLICY IMPLICATIONS

Nil effect.

IP&R LINK

DP6.3.2 Maintain a stable and secure financial structure for Council.

Attachments

Nil

04) QUARTERLY PERFORMANCE REPORT - SEPTEMBER 2014
(Director Corporate Services)

RECOMMENDED:

1. That the Quarterly Review of Council's 2014/2015 Operational Plan including quarterly budget review as at 30 September 2014 be noted.
2. That the adjustments to votes of income and expenditure and restricted cash (reserves) be adopted.

REPORT

Under S.404(5) of the Local Government Act Council is required to report on progress of its Delivery Program including the Operational Plan. The Operational Plan identifies the specific actions to be completed in 2014/15 under each of the four year objectives expressed in the delivery program. It comprises actions with performance measures and budget required to achieve these.

The Division of Local Government issued new Quarterly Budget Review Statement Guidelines in 2010 as part of the new Integrated Planning and Reporting (IP&R) framework. The guidelines are mandatory for all Council's from 1 July 2011 and provide a list of minimum quarterly reporting requirements for Council.

The purpose of the quarterly review of the Operational Plan performance measures is to inform Councillors of Council's progress to achieve the specific actions planned. In addition, this report allows members of the community to form their own assessment of Council's performance.

The purpose of the quarterly budget review is to act as a barometer of Council's financial health during the year and disclose Council's overall financial health position. It is also a means to ensure council meets its objectives, targets and outcomes as set out in its operational plan.

Following this report is the update of those performance targets set out in the 2014/15 Operational Plan and the detailed review of Council's 2014/15 Budget Review covering the September 2014 quarter.

BUDGET IMPLICATIONS

The variations contained within this report maintain a balanced budget as at 30 September 2014, for the 2014/15 financial year.

POLICY IMPLICATIONS

Nil.

IP&R LINK

DP 6.3.2 – Maintain a stable and secure financial structure for Council.

Attachments

- 1 September 2014 - Quarterly Performance Report 22 Pages
- 2 September 2014 - Quarterly Budget Review 23 Pages

05) **ADOPTION OF INVESTMENT POLICY**
(Director Corporate Services)

RECOMMENDED:

1. That the submission on the Investment Policy be noted.
2. That the Investment Policy be adopted and included in Council's policy register.

REPORT

Council at its meeting held 16 September 2014 resolved to place the draft Investment policy on public exhibition following a review of the policy.

The objective of the Investment policy is to outline a strategy that seeks to undertake investment of surplus funds, maximising earnings from authorised investments, whilst ensuring the security of Council Funds. It also seeks to ensure there is sufficient liquidity to meet all reasonably anticipated cash flow requirements, as and when they fall due, without incurring significant costs due to the unanticipated sale of an investment.

The review was prompted following an internal assessment of Council's investment strategy. Council's current strategy limits the investment of funds to \$500K maximum per institution, increasing the number of investments exposed to unrated financial institutions and adversely affecting investment returns.

At the closing date of the exhibition period Council had received one Councillor submission. This submission recommended Council in making investments:

- *"firstly ensures the security of Council funds"*;
- not deal with unrated approved deposit institutions e.g. credit unions and building societies; and
- that the maximum investment with any one institution be \$3m.

The submission also recommended insertion of reference to *"S&P (Standard & Poors) or equivalent"* with respect to ratings.

A copy of the Investment Policy with the proposed amendments from the submission inserted (highlighted) has been provided as an attachment to this business paper.

BUDGET IMPLICATIONS

Nil effect.

POLICY IMPLICATIONS

As outlined above.

IP&R LINK

DP 6.3.2 Maintain a stable and secure financial structure for Council.

Attachments

1 Policy 4B Investment Policy 6 Pages

06) WRITE-OFF OF BAD DEBTS
(Manager Financial Services)

RECOMMENDED:

1. That the report be noted; and
2. That Council approve the write-off of irrecoverable sundry debtors in the amount of \$20,487.92 for the following debtors:

D70883: Mr R J Hazelton	\$ 1,199.35
D71445: BJ Jarrad P/L	\$ 2,201.70
D70216: Canobolas Zone RFS	\$17,086.87

REPORT

Annually, Council issues over \$1M in sundry debtor invoices for the fees and services it provides. Outstanding invoices are pursued by Council's Finance Staff and Council's debt collection agency if required. Recovery actions commence once a debt is more than 30 days overdue.

Similar to most other organisations or businesses, when all reasonable efforts to recover the debt have been exhausted, the debt should be considered for write-off.

Under Section 377(1) of the Local Government Act 1993 (NSW) pursuant to Clauses 131(1) and 131(2) of the Local Government (General) Regulation 2005 (NSW) allows Council to set a limit upon which the General Manager may exercise their discretion writing off monies owing to Council. Councils' Policy (3B), Writing off Debts policy, delegates to the General Manager the authority to write off monies due to Council up to a limit of \$1,000 per debtor. A list of bad debts over \$1,000 in value is attached with details of recovery action completed and recommendation.

Ref.	Name	Description	Amount for Write-off (\$)
D70883	Mr R J Hazelton	Inala Units rent (Period to 4/10/2011).	1,199.35
D71445	BJ Jarrad P/L	Private Works – Road opening permit, restoration of trench.	2,201.70
D70216	Canobolas Zone Rural Fire Service	Burrendong Way / Kangarooobie fire - labour and plant hire.	17,086.87

The approval by Council of this report will see the finalisation of any further action on the above debtors. A Council authorisation to write off a bad debt does not stop Council reinstating a debt if future circumstances change and the debt can be collected.

BUDGET IMPLICATIONS

Council has a provision for doubtful debt. This amount is within the provision.

POLICY IMPLICATIONS

No effect.

IP&R LINK

DP 6.3.2 Maintain a stable and secure financial structure for Council.

Attachments

- | | | |
|---|-----------------------------|---------|
| 1 | Debt Write-off | 3 Pages |
| 2 | Letter - Canobolas Zone RFS | 2 Pages |

07) **ADOPTION OF A RECOGNISED BRAND FOR BLAYNEY SHIRE**
(Director Corporate Services)

RECOMMENDED:

1. That Council adopt the Branding strategy for Community use.
2. That Council adopt the Branding strategy for Council use to be used on all Council stationery, literature, advertising and electronic media.

REPORT

Council at its meeting held 16 September 2014 resolved to place the draft Branding Strategies for community use and for Council use on public exhibition.

Council in its Community Strategic Plan 2025 has the following strategic outcome as determined in consultation with the community:

CSP 1.4 Internationally recognised brand for Blayney Shire.

The following action has been identified in Council's Delivery Program to achieve the above outcome:

DP 1.4.1 Work with the community and organisations within the region to develop a recognised brand for the Blayney Shire.

While at the closing date of the exhibition period Council had received no submissions, there was widespread awareness of the strategies with an article in the Blayney Chronicle on 25 September 2014 and electronic media presence. The article and feedback provided on Facebook is attached for the information of Councillors. The feedback from the Facebook forum is mixed. Council had also conducted presentations to the Towns and Villages committee and Economic Development committee with favourable endorsement.

A copy of the Branding Strategies is provided as an attachment to this business paper.

BUDGET IMPLICATIONS

Cost associated with the development of the new brands was \$2,107. This cost accommodated within Council's existing budget provision. It is not intended to 'reprint' any stationery, but instead to update existing supplies when exhausted and print further stock as required.

POLICY IMPLICATIONS

Nil.

IP&R LINK

DP 1.4.1 Work with the community and organisations within the region to develop a recognised brand for the Blayney Shire.

Attachments

- | | | |
|---|-----------------------------------------------|---------|
| 1 | Community Brand Style Guide | 5 Pages |
| 2 | Council Brand Style Guide | 5 Pages |
| 3 | Awareness/Feedback on New Branding Strategies | 3 Pages |

08) **LGA BOUNDARY ALTERATION - MCKELLARS LANE,
HOBBYS YARDS**
(Director Corporate Services)

RECOMMENDED:

1. That Council inform Bathurst Regional Council that it has no objections to the transfer of Lot 1 DP 118421 from the Bathurst Regional Council LGA to the Blayney Shire Council LGA;
2. That the Office of Local Government be informed of Council's decision and request Minister for Local Government to recommend to the Governor the approval to issue a proclamation under section 218B of the Local Government Act, altering the boundary with Bathurst Regional Council.

REPORT

Blayney Shire Council has received a request from Kenny Spring Solicitors on behalf of their clients for the local government boundary between Bathurst Regional Council and Blayney Shire Council to be altered so that Lot 1 DP 118421 (216 McKellars Lane, Hobbys Yards), presently within the Bathurst local government area (LGA), be transferred to the Blayney LGA.

The land was purchased in September 2013 and resulted from a crown road closure. It adjoins property holdings with the majority of the property, Lots 1, 2, 3 and 4 DP 247618 and P359 DP 750411, a total of 84.53 hectares being within the Blayney local government area. Lot 1 DP 118421, a total of 1.69 hectares, is within the Bathurst Regional Council LGA.

This request was forwarded to Bathurst Regional Council for their consideration earlier in the year. Bathurst Regional Council considered this matter at their meeting held 17 September 2014 and they have resolved they have no objection to the boundary alteration to the local government boundary.

In order to proceed with the request, Council must confirm it has no objection prior to notification to the Office of Local Government and request for the Minister for Local Government to recommend to the Governor the approval to issue a proclamation under section 218B of the Local Government Act, altering the boundary with Bathurst Regional Council.

A map identifying the location of the subject parcel to be transferred into Blayney Shire is attached for information.

BUDGET IMPLICATIONS

Council may receive additional rating income from these additional parcels subject to the valuation as determined by the Valuer General.

POLICY IMPLICATIONS

As outlined above.

IP&R LINK

DP 6.3.1 Provide a framework for the efficient and effective administration of Council.

Attachments

- | | | |
|---|-----------------------------------------------|--------|
| 1 | Correspondence from Kenny Spring Solicitors | 1 Page |
| 2 | Correspondence from Bathurst Regional Council | 1 Page |
| 3 | Detailed Map of Subject Land Parcel | 1 Page |
| 4 | Broad View Map of Subject Land Parcel | 1 Page |

09) NOMINATION FOR CEMETERY FORUM COMMITTEE
(Director Corporate Services)

RECOMMENDED:

1. That Council increase the number of community representatives on the Blayney Shire Cemetery Forum committee to eight (8) members; and
2. That Vicki Pulling be appointed as a community representative to the Blayney Shire Cemetery Forum Committee for the remainder of this Council term.

REPORT

Council has been approached by the Lyndhurst Memorial Hall and Village Committee seeking appointment of Mrs Vicki Pulling to the Blayney Shire Cemetery Forum Committee.

The committee composition comprises representatives as follows:

- 2 Councillor representatives;
- 2 Council Staff representatives (ex-officio);
- 1 Community Representative for each cemetery (7) in the Shire (being Newbridge, Millthorpe, Neville, Hobbys Yards, Blayney, Lyndhurst and Carcoar).

The committee community representatives, as endorsed by Council to date, are Mr Gerry Nolan; Mr Scally Radburn; Mr Geoff Avar and Mr Graham Mendham (Blayney Local Family and History Group Inc appointees); Ms Candice Braddon; Ms Sylvia Lovenfosse and Ms. Hayley Lavers.

The appointment of this community representative, as recommended, will increase community representation on this committee to 8 members and increase its meeting quorum to 6 members.

BUDGET IMPLICATIONS

Nil effect.

POLICY IMPLICATIONS

Upon endorsement, nominees will act as Community Representatives for the duration of the Council term unless the committee is dissolved earlier.

IP&R LINK

- DP 5.4.1 Develop and implement a community engagement process and policy.
- DP 6.2.1 Identify and engage with Shire Community Groups.

Attachments

Nil

INFRASTRUCTURE SERVICES REPORTS
PRESENTED TO THE BLAYNEY SHIRE COUNCIL
MEETING HELD ON MONDAY, 10 NOVEMBER 2014



10) ROAD SIGNS - CENTROC PANEL CONTRACT
(Infrastructure Manager)

RECOMMENDED:

1. That Council endorse the panel of providers of road signs which is made up of Artcraft Pty Ltd, Barrier Signs Pty Ltd and De Neefe Pty Ltd.
2. That Centroc be advised of Council's decision.

REPORT

Council previously utilised the Centroc Road Sign Panel Contract, which has now expired.

The Centroc Supply Managers Team and managed a (RFT) process.

Members of the Centroc Supply Managers Team resolved to develop another regional contract for supply and delivery of road signs and oversaw the Request for Tender (RFT) process run by Centroc. All documentation including copies of the RFT, responses from tenderers and tender assessment documentation is available upon request.

The panel gave consideration to responses from 7 companies:

- ArtCraft
- Barrier Signs
- Delnorth Pty Ltd
- De Neefe Signs
- Hi-Vis Signs and Safety
- Roadside Services and Solutions
- Road Management Solutions

The panel reviewed all tendered responses on 27 August 2014 using the APET 360Pro tender evaluation tool and recommended that three tenderers be on a panel to supply road signs to interested Centroc members

Members of Centroc's Supply Management Team have overseen the selection of the panellists for supply of road signs. Following negotiations, a 2 year contract (with a possible 12 month extension) with Artcraft, Barrier Signs and De Neefe is advised.

BUDGET IMPLICATIONS

Centroc has managed the process including all costs of advertising and tender assessment and will receive a management fee of 0.5% from the supplier to cover these costs.

POLICY IMPLICATIONS

Nil.

IP&R LINK

DP 6.1.2 Promote resource sharing and collaboration with regional organisations.

DP 6.1.2a Active participation in WBC Alliance, Centroc and Central Tablelands Water.

Attachments

Nil

11) **IPWEA ROAD SAFETY AWARDS**
(Director Infrastructure Services)

RECOMMENDED:

1. That the report on the awarding of “Highly Commended” awards to Council in the Excellence in Road Safety category for the “Upgrade to Errowanbang Road” and the “Kindy Kits” project, be received and noted.

REPORT

Council’s Tablelands Area Road Safety Officer (RSO) Iris Dorsett and Operations Manager Nathan Skelly recently accepted awards by the Institute of Public Works Engineering Australia (IPWEA) on behalf of Council, with the awarding of Highly Commended awards in the Local Government Excellence in Road Safety category:

1. ‘Kindy Kits’ project, and
2. Upgrade to Errowanbang Road.

at the Excellence Awards Dinner in Coffs Harbour on Thursday 16th October 2014.

Background

1. Since 2008 Council’s Road Safety and Bathurst’s Environmental Officers have been delivering the Kindy Kits program to Kindergarten children in the Bathurst Region. The program aims to promote the important messages of caring for the environment and road safety to all Kindergarten students in the Local Government Area.

As part of the program each child receives a library bag, which carries the mascots associated with the program, Recycle Roo and Safetysaurus, including materials related to the program with short listed entries for a colouring competition that is displayed in the Bathurst Library with the winning entry judged by the Bathurst Mayor.

The Judges synopsis of the program stated Kindy Kits is an excellent example of a community road safety project gaining strong support and working well. This project displays how to engage and deliver important road safety messages face to face to one of the youngest road user groups to encourage and assist them to adopt life-long positive road safety behaviours”.

“During its eight years of successful implementation, Kindy Kits has proven how to establish and consolidate ongoing relationships with school communities, work collaboratively with other internal departments of Council, work collaboratively with community organisations – all this while promoting and delivering the important messages of road safety and caring for the environment to every kindergarten student and their families in the Bathurst Regional Local Government Area”.

When planning for the current 2014/15 Action Plan, Blayney and Bathurst Council officers scheduled the expansion of the project to Blayney Shire schools in 2015, with initial scheduling programmed for second term.

2. As part of the works tied to the Cadia Special Rate Variation, Council has identified road improvement projects that support the Cadia district.

In 2013/14, this involved substantial works on Errowanbang Road to provide for improved safety in the vicinity of the Errowanbang Public School and Burnt Yards Road. Work included lowering of the crest in the vicinity of the school by approximately 1m. As a result of these works, Council has been able to provide for a dramatic improvement in sight distance which will provide an increase in safety for those that use the school. The provision of dedicated parking spaces, and a bus stop area that is off the road also adds to the safety improvements for students, teachers, parents, and the motoring public alike.

The Judges synopsis of the program stated, *“In an effort to improve and enhance road safety around schools, Blayney Shire Council undertook to rehabilitate the road in front of Errowanbang Public School. The School is located on a crest on Errowanbang Road. The existing crest did not appear to be designed, following the natural terrain, and had a stopping sight distance of <50km/h. Combined with a narrow pavement and no allowance for school bus drop off/collection point, it was considered the crest posed a significant risk to the students, parents, teachers, and the travelling public. Utilising funding raised through a Special Rate Variation on Cadia Valley Operations, Council undertook works to lower the crest by approximately 1m that improved the stopping sight distance to a 70km/h design speed. Additionally Council provided a greatly increased pavement width suitable for 2 vehicles to pass unimpeded, designated parking for parents/teachers, and a dedicated bus stop for the school. These works dramatically improved the safety for all Errowanbang Road users.*

BUDGET IMPLICATIONS

Nil effect.

POLICY IMPLICATIONS

Nil effect.

IP&R LINK

- DP 4.1.1 Manage local road network to agreed service levels.
- DP 4.1.7 Plan for future transport and road infrastructure to service future needs.
- DP 6.4.3 Educate communities on road and pedestrian safety.

Attachments

Nil

COMMITTEE REPORTS
PRESENTED TO THE BLAYNEY SHIRE COUNCIL
MEETING HELD ON MONDAY, 10 NOVEMBER 2014



12) **MINUTES OF THE BLAYNEY SHIRE ECONOMIC
DEVELOPMENT COMMITTEE MEETING HELD 9 OCTOBER
2014**
(Director Corporate Services)

RECOMMENDED:

1. That the recommendations of the Blayney Shire Economic Development Committee meeting held on 9 October 2014 be received and noted.

REPORT

A meeting of the Blayney Shire Economic Development Committee meeting was held on Thursday 9 October 2014. The minutes are attached for the notation by Council.

Attachments

- 1 Economic Development Committee Minutes 09/10/2014 2 Pages

13) **MINUTES OF THE FINANCIAL ASSISTANCE COMMITTEE**
MEETING HELD 23 OCTOBER 2014
(Director Corporate Services)

RECOMMENDED:

1. That the minutes of the meeting held 23 October 2014 be noted;
2. That the recommendations in the amount of \$28,127 for 2014/15 round 1 of the Financial Assistance Program by the Financial Assistance Committee be endorsed subject to application conditions being satisfied; and
3. That School prize awards for Blayney Shire based schools be indexed to \$100 and paid upon receipt of application.

REPORT

The first round of Financial Assistance Program applications for 2014/15 was considered by the Financial Assistance Committee at its meeting held 23 October, 2014.

An amount of \$40,763 in financial assistance was available for Round 1 following approval of the schedule of rates and insurance contributions. There were 13 applications with a total value of \$348,667 in works seeking \$28,127 in financial assistance.

Recommendations are pursuant to the criteria stipulated in the Financial Assistance Program guidelines.

The minutes of the meeting and recommendations for financial assistance totaling \$28,127 are summarised in the attachment to this report. Two applications were not approved, one application was approved as a “special project” under the guidelines and a number of approvals are subject to certain conditions being satisfied.

Other committee recommendations of note to Councillors are as follows:

- Endorsement of amendments to procedure 6A: Insurance Contributions to Community Organisations, subject of a separate Council report.
- Amendment of Financial Assistance Program Guidelines to index school awards / prizes for schools based in Blayney Shire from \$50 to \$100.

BUDGET IMPLICATIONS

Council has an amount of \$100,000 allocated in 2014/15 for this purpose. An amount of \$40,763 was available for distribution in Round 1 and \$28,127 was recommended for approval. The balance of round 1 funding unspent will be brought forward to round 2 of the 2014/15 program. Funds available for round 2 will be amended subject to approval of the above guideline amendments proposed.

POLICY IMPLICATIONS

Nil effect.

IP&R LINK

DP 5.1.1 Assist incorporated village committees, progress associations and hall committees.

Attachments

1	Committee Minutes including Round 1 Applications Recommended for Approval	3 Pages
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14) **MINUTES OF THE BLAYNEY SHIRE AUDIT COMMITTEE
MEETING - 15 OCTOBER 2014**
(Director Corporate Services)

RECOMMENDED:

1. That the recommendations of the Blayney Shire Audit Committee meeting held on 15 October 2014 be received and noted.

REPORT

The minutes of the Blayney Shire Audit Committee meeting held on 15 October 2014 are attached.

BUDGET IMPLICATIONS

Costs associated with holding of Audit Committee meetings and associated service reviews have been provided for in Council's 2014/15 budget.

POLICY IMPLICATIONS

Nil effect.

IP&R LINK

DP6.3.1 Provide a framework for the efficient and effective administration of Council.

Attachments

- 1 Blayney Shire Audit Committee Minutes 3 Pages

DELEGATES REPORTS
PRESENTED TO THE BLAYNEY SHIRE COUNCIL
MEETING HELD ON MONDAY, 10 NOVEMBER 2014



15) **WBC ALLIANCE EXECUTIVE OFFICER REPORT**
(Acting General Manager)

RECOMMENDED:

1. That the report from the WBC Alliance Executive Officer be received and noted.

REPORT

Attached is a report from the WBC Alliance Executive Officer that notes the activities and action of the WBC.

BUDGET IMPLICATIONS

Council makes provision in its annual Financial Plan to fund activities and shared services with the WBC Councils.

POLICY IMPLICATIONS

Nil.

IP&R LINK

DP 6.1.2 Promote resource sharing and collaboration with regional organisations.

Attachments

- 1 WBC Alliance Executive Officer Report 3 Pages

CONFIDENTIAL MEETING REPORTS
PRESENTED TO THE BLAYNEY SHIRE COUNCIL
MEETING HELD ON MONDAY, 10 NOVEMBER 2014



16) LAND ACQUISITION FOR ROAD WIDENING AT 425 FOREST REEFS ROAD, MILLTHORPE

This matter is considered to be confidential under Section 10A(2) (c) of the Local Government Act, as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

17) COWRIGA CREEK BRIDGE TENDER

This matter is considered to be confidential under Section 10A(2) (di) of the Local Government Act, as it deals with commercial information of a confidential nature that would, if disclosed (i) prejudice the commercial position of the person who supplied it.