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# ***Blayney Shire Council***



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1ST QUARTER OPERATIONAL PLAN PERFORMANCE STATUS REPORT - SEPTEMBER 2014

COMMUNITY STRATEGIC PLAN				DELIVERY PLAN				OPERATIONAL PLAN				1ST QUARTER REPORT					
CSP Ref.		TASK		MEASURE		Op Ref.		TASK		MEASURE		DIRECTOR		COMPLETED		COMMENT	
STRATEGIC DIRECTION 1: GROW THE WEALTH OF THE SHIRE																	
1.1	1.1.1	Maintain and strengthen partnerships with organisations responsible for natural resource management		Attendance at meetings	1.1.1.a	Ongoing liaison and support and participating local CMAA's and Landcare groups	Meetings attended, Partnership activities undertaken	DPES	X					Ongoing attendance at meetings during period.			
					1.1.1.b	Ongoing liaison, support and participation in CENTROC.	Meetings and on-going initiatives undertaken.	DPES	X					Ongoing attendance at meetings during period.			
	1.1.2	Promote sustainable development and protection of our natural resources through the planning system.		Review of LEP and Council	1.1.2.a	Disseminate information to the community as it becomes available	Information disseminated to the public.	DPES	X					Ongoing attendance at meetings and activities undertaken during period			
	1.1.3	Ensure planning activities support long term sustainability of agricultural sector.		Support by agricultural sector/landcare groups for planning scheme	1.1.3.a	Complete BSC DCP and have adopted by Council	Ongoing maintenance and review of BLEP 2012 and DCP	DPES	X					BLEP 2012 now in place, changes through planning proposals underway. DCP is nearing completion, however proposed changes to exempt and complying SEPP mean finalisation of DCP is on hold until SEPP is finalised.			
					1.1.3.b	Provide technical advice/planning advice to sector as required.	Provision of advice as requested.	DPES	X					Advice continually provided as requested			
	1.1.4	Explore and promote opportunities for Agriculture value adding industries.		Production of a economic development strategy in 2013. Establishment of new industries.	1.1.4.a	Finalisation of Blayney Shire economic development and planning strategy	Plan finalised and adopted by Council	DCS	X					Application lodged and funding for 'Economic Revival' Plan approved for \$85,000. EOI Document nearing finalisation to be released publicly for response for release in 2nd quarter.			

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COMMUNITY STRATEGIC PLAN				DELIVERY PLAN				OPERATIONAL PLAN				1ST QUARTER REPORT			
CSP Ref	1.2	1.2.1	Manage the development of mining as it develops in the Shire in order to preserve sustainable industrial diversity into the future.	TASK	MEASURE	Op Ref	TASK	MEASURE	DIRECTOR	COMPLETED	ONGOING	COMMENT			
					Industry mining, policy development.	1.2.1.a	Encourage and support cooperation of mining industry in relation to the environment and addressing mining impacts; and review Council's land planning with the provision of information regarding industry growth and future land requirements and other industry information.	Meetings and interaction undertaken.	DPES	X		On-going meetings with current and prospective mining company/s expected to be undertaken in the future.			
						1.2.1.b	Address issues in Council's response to any proposed mining activities in Blayney Shire.	Provision of assistance as required.	DPES	X		Assistance provided as required/requested during period.			
		1.2.2	Improve transport linkages across the Local Government Area to support the mining industry.		Development of work plan.	1.2.2.a	Provide for the upgrade of road linkages throughout the Shire.	Projects completed on time and within budgetary constraints.	DIS	X		Design works completed for Forest Reefs Road (Ch. 6900 - 8750). Works programmed for Q4. Routine maintenance ongoing.			
						1.2.2.b	Advocate the upgrading of the Blayney - Demondrille Railway to support the transport of bulk materials to/from the Blayney Local Government Area.	Meetings and interaction undertaken.	GM, DIS	X		Transport for NSW Tender for reopening of rail lines closed and under assessment. No meetings attended during period.			
						1.2.2.c	Actively lobby all levels of government for support for the Cadia Valley Operation and future mining projects.	Representations and contact made by Council.	DIS, DPES	X		Council officers continue to attend Consultative Committee meetings. Representations and contact made on opportunities available.			



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CSP Ref.	DP Ref.	TASK	MEASURE	Op Ref.	TASK	MEASURE	DIRECTOR	COMPLETED	ONGOING	COMMENT
1.3	1.2.3	Build meaningful relationships between the mining industry and community.	Established communication channels. Attendance at meetings. Working relationships and cooperation. Mutual projects.	1.2.3.a	Participate in meetings of the Association of Mining Related Councils.	Attendance at meetings.	GM	X		In progress.
				1.2.3.b	Participate in individual Mine Community Consultative Committee Meetings.	Attendance at meetings, communication of meeting outcomes to Council.	DPES	X		Ongoing attendance at Community Consultative Cttee meetings during period
				1.2.3.c	Actively contribute to Cadia Mine Communities initiatives.	Provide information to community groups, as appropriate.	DPES	X		Community groups provided with information when requested/necessary
	1.3.1	Implement Blayney Shire Tourism Plan	Implementation of plan and targets. Tourism business thriving	1.3.1.a	Develop and market tourism products	Participation in marketing campaigns.	DCS	X		Meetings with Central NSW Tourism to review regional marketing plans. Work ongoing with Tourism Orange to further develop regional initiatives.
				1.3.1.b	Identify new and developing products and commercial opportunities.	Work with state agencies to develop opportunities.	DCS	X		Review of <u>all</u> Blayney Shire tourism events with a view to better coordination and optimisation (where possible) ongoing. Working with Central NSW Tourism on product development / promotion.
				1.3.1.c	Implement the tourism plan for Blayney Shire that increases visitation and length of stay and yield.	Identified tourism plan actions implemented as appropriate.	DCS	X		In progress.

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COMMUNITY STRATEGIC PLAN			DELIVERY PLAN			OPERATIONAL PLAN			1ST QUARTER REPORT		
Op Ref	Task	Measure	Op Ref	Task	Measure	Director	Completed	Ongoing	Comment		
1.3.2	Develop a structure to effectively support and grow tourism and local business.	Structure in place. Productive meetings	1.3.2.a	Engage with tourism and business groups to build relationships and develop concept.	Meetings held.	DCS	X		Attending village committee meetings and major event meetings to develop a more formalised tourism structure. Ongoing.		
1.4	1.4.1 Work with the community and organisations within the region to develop a recognised brand for the Blayney Shire.	Brand developed	1.4.1.a	Seek partners and funding for brand development.	Partners and Funding sought.	DCS	X		Blayney branding strategy approved for public exhibition by September 2014 Council meeting. Proposed for adoption in November 2014.		
1.5	1.5.1 Advocate for increased funding for transportation assets through Federal and State programs	Representations made to relevant agencies	1.5.1.a	Meet with Australian and NSW Government Transport representatives on a regular basis.	Representations made by Council.	GM, DIS	X		Discussions held with local State and Federal members as to bridge, road and other funding. This item is ongoing.		
			1.5.1.b	Attend Roads and Maritime Services Regional Consultative Committee and Public Engagement Group (PEG) meetings on a regular basis.	Meetings attended.	DIS	X		Council officers attended PEG meeting in March.		
	1.5.2 Promote sustainable energy development and use within the Shire.	Provision of information.	1.5.2.a	Provide information to public regarding sustainable energy practices e.g. BASIX	Information provided to public.	DPES	X		Updated information provided to public during period		
1.6	1.6.1 Seek opportunities to build a vibrant local retail and business sector.	Cooperative projects. Opportunities identified and followed up.	1.6.1.a	Finalisation of Blayney Shire economic development and planning strategy	Plan finalised and adopted by Council	DCS	X		Funding obtained. Town Centre Revival Plan is a key element of upcoming consultancy and will complement brand identification and marketing strategy for Blayney Shire. Retail Sector plan will focus on (retail) business attraction and growth at weekend visitation.		

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CSP Ref.	DP Ref.	TASK	MEASURE	Op Ref.	TASK	MEASURE	DIRECTOR	ONGOING	COMPLETED
	1.6.2	Build and retain relationships with government bodies and NGO's to assist small business	Productive relationships. Number of activities.	1.6.2.a	Engage with small business assistance government bodies and develop concept.	Meetings held. No. of shire activities	DCS	X	Ongoing dialogue with Office of Small Business, Dept. of RDA regarding business attraction and development. Meeting with RDA re: Business Investment on 30/1/14. Business Investment information added to Council website.
	1.6.3	Support and encourage the establishment or expansion of local businesses	New businesses. Empowered local business.	1.6.3.a	Develop promotional package with shire information on business development.	No. of enquiries.	DCS	X	Information on Council website being expanded. Major thrust will follow completion of the Economic Planning consultancy, together with development of a promotional brochure.
	1.6.4	Develop an environment that will attract technology or internet based industry to come to Blayney.	Establishment of technology industries and technologies.	1.6.4.a	Monitor progress of NBN Co on roll out of better internet services across Blayney Shire to timeframes indicated.	Report progress to Council	DCS	X	To be incorporated in Planning Review forming part of consultancy work. NBN Fixed Wireless technology being rolled-out in Shire Villages (not Blayney township) Operational in 2015.

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COMMUNITY STRATEGIC PLAN			DELIVERY PLAN		1ST QUARTER REPORT		
TASK		MEASURE	OPERATIONAL PLAN			1ST QUARTER REPORT	
CSP Ref.	Task	Measure	Op Ref.	Task	Measure	DIRECTOR	COMPLETED
STRATEGIC DIRECTION 2: A CENTRE FOR SPORTS AND CULTURE							
2.1	2.1.1 Encourage development of a calendar of sport and cultural events.	Information provided on web site and updated by sporting groups.	2.1.1.a	Promote website for promotion of major sporting and cultural events by groups	Promotion activities undertaken.	DCS	X
	2.1.2 Engage with key groups and organisations with a view to developing community partnerships for conducting activities and programs.	Participation of organisations.	2.1.2.a	Build relationships and meet with key organisations and groups.	Meetings held.	DCS	X
	2.1.3 Engage with the Shire youth to facilitate progress and activities across the Shire.	Youth activities held Meetings of Youth Council.	2.1.3.a	Consultation through Youth panel in partnership with Blayney High School on Youth Week activities and other matters as they arise.	Consultation with youth panel members of Blayney Shire on Youth Week activities.	DCS	X
			2.1.3.b	Conduct youth activities held in Shire during Youth Week.	Grant submission and acquittal completed in accordance with requirements.	DCS	X
	2.1.4 Work proactively with the community groups to assist with event management.	Develop Community events guide and policies.	2.1.4.a	Develop a how to guide to conduct community events	Guide to organising community events available.	GM	X
			2.1.4.b	Review and update Council policy for holding events at Council facilities.	Policy review and updated	GM	X
	2.1.5 Encourage and facilitate an active and healthy community by developing accessible programs through Centrepoint and local sporting groups.	Develop programs and activities with the community Maintain facilities in accordance with financial estimates.	2.1.5.a	Provide a broad range of quality sport and leisure opportunities for Shire residents.	Continued community promotion of healthy living.	DPES	X
							Promotion of CentrePoint activities and facilities ongoing during period



1ST QUARTER OPERATIONAL PLAN PERFORMANCE STATUS REPORT - SEPTEMBER 2014

COMMUNITY STRATEGIC PLAN				DELIVERY PLAN				OPERATIONAL PLAN				1ST QUARTER REPORT			
CSP Ref.	DP Ref.	TASK	MEASURE	Op Ref.	TASK	MEASURE	Op Ref.	TASK	MEASURE	DIRECTOR		COMPLETED	ONGOING		COMMENT
2.2							2.1.5.b	Provide and maintain active and passive recreation facilities for the shire communities	Maintenance to be provided as in accordance with Council's adopted Assets Management Plan.	DIS, DCS	X				Maintenance and Parks improvements undertaken per Parks and Gardens Facilities Assets management Plan and within resource constraints.
	2.2.1	Encourage active participation in sport.	Participation in Regional Sport promotions.	2.2.1.a	Participate in programs and maintain Council membership to Western Region Academy of Sport		2.2.1.a		Membership renewed	DCS	X				In progress.
				2.2.1.b	Continue partnership in Sport Award Program to encourage participation at representative level.		2.2.1.b		Sports awards issued.	DCS	X				Working with Radio 2BS to promote awards program. Sports Council also provided with material. Meeting proposed to reinvigorate program.
	2.2.2	Establish and support a community based representative body for sporting groups.	Report written and council established	2.2.2.a	Sports Council to develop and prioritize sport and recreational facility capital projects.		2.2.2.a		Projects prioritized and estimates developed.	DIS	X				Meeting held in August with limited attendance rate.
				2.2.2.b	Provide funding for sporting group development projects.		2.2.2.b		Grant applications take up available funding.	DIS	X				Funding provided through Financial Assistance Program as and when applications received.
				2.2.2.c	Seek additional funding for Recreational Facility development projects.		2.2.2.c		Applications are submitted in full and on time. Success of applications.	DIS	X				Applications submitted for KGO scoreboard, Blayney Showground track fence, and Lyndhurst Rec. Ground amenities improvements.
				2.2.2.d	Representation are made through local, state and federal members of parliament for assistance to obtain funding.		2.2.2.d		Details of representations made are recorded including outcomes	DIS	X				In progress.

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COMMUNITY STRATEGIC PLAN				DELIVERY PLAN				OPERATIONAL PLAN				1ST QUARTER REPORT			
CSP Ref.	2.3	2.3.1	Encourage participation and continue relationships with music organisations.	TASK	MEASURE	Op Ref.	TASK	MEASURE	DIRECTOR	ONGOING	COMPLETED	COMMENT			
					Scholarships awarded	2.3.1.a	Participate in programs and maintain Council's membership to Regional Music Programs.	Membership renewed.	DCS	X		In progress.			
						2.3.1.b	Continue partnership in the Blayney Shire Music Scholarship program with regional partners	Music scholarships awarded.	DCS	X		Music Scholarships called for during quarter. Closing date 17 October 2014.			
					Arts and cultural activities coordinated.	2.3.2.a	Actively support and promote the Arts Outwest division of NSW Ministry of the Arts.	Programs promoted in the Shire	DCS	X		In progress.			
					Use of facility.	2.3.3.a	Develop marketing and promotional information for website and distribution to promote use of the facility.	Marketing and promotional information reviewed, updated and distributed.	DCS	X		Council website populated with 'Community Centre' information and available on-line.			
					Usage of library services	2.3.4.a	Maintain and operate Blayney Library	Continued liaison with Central West Libraries on library services, statistics.	DCS	X		Membership renewed, meetings attended and service provision ongoing.			



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Op Ref	Task	Measure	Op Ref	Task	Measure	Director	Completed	Ongoing	Comment		
STRATEGIC DIRECTION 3: PRESERVE AND ENHANCE OUR HERITAGE AND RURAL LANDSCAPES											
3.1	3.1.1	Protect and enhance biodiversity, native, vegetation, river and soil health.		3.1.1.a	Assess all DA's with appropriate regard to the minimisation and mitigation of loss or harm to native vegetation.	DPES	X		Applied to all applications assessed/determined during period		
				3.1.1.b	Engage with LLS's and Landcare group to promote value of retention of native vegetation	DPES	X		Ongoing attendance at meetings and available information considered during period		
				3.1.1.c	Mapping and calculate area of remnant native vegetation in Blayney Shire	DPES	X		Future project to be done when funding and provider available		
	3.1.2	Facilitate the delivery of more planting on Council owned and controlled land.		3.1.2.a	Identify suitable planting areas	DIS	X		Locations identified in village enhancement programs. Funding provided for Pound Flat riparian rehabilitation works.		
3.2	3.2.1	Adopt and implement the Draft Integrated Water Cycle Management Plan (IWCM) Plan.		3.2.1.a	Prepare a report for Council consideration to adopt IWCM Plan	DIS	X		Council continues to await NSW Office of Water approval.		
	3.2.2	Enhance the community's understanding of biodiversity issues and work towards positive behavioural change		3.2.2.a	Actively participate in local and regional catchment management groups to increase sharing of knowledge and participate in catchment wide projects and programs.	DPES	X		Meetings attended during period		

1ST QUARTER OPERATIONAL PLAN PERFORMANCE STATUS REPORT - SEPTEMBER 2014

COMMUNITY STRATEGIC PLAN				DELIVERY PLAN				OPERATIONAL PLAN				1ST QUARTER REPORT			
CSP Ref.	3.3.1	Pursue recognition of heritage items in draft LEP 2012.	TASK	MEASURE	Op Ref.	TASK	MEASURE	TASK	Op Ref.	DIRECTOR	COMPLETED	ONGOING	COMMENT		
3.3				Information to public: Heritage advice	3.3.1.a	Implement heritage matters adopted in the BLEP 2012	Implement BLEP 2012			DPES	X		BLEP 2012 now in place and heritage continually being addressed. Planning proposals underway to update 12 heritage items in BLEP 2012.		
					3.3.1.b	Review and promote Heritage Grants program	Promotion of Heritage Grants program			DPES	X		Ongoing review and promotion during period		
					3.3.1.c	Provide quality functional and accessible heritage advice	Heritage Advisory service available			DPES	X		Ongoing service provided monthly		
	3.3.2	Identify items of natural heritage in Blayney Shire.		Information to public: Heritage advice	3.3.2.a	Source funding for natural heritage research and identification	Apply for grants, as appropriate.			DPES	X		Grant applications to be made when money available and appropriate		
					3.3.2.b	Promote advantages of heritage listing and availability of funding/grants through Heritage branch and Council.	Public information made available. Number of local grants made.			DPES	X		Local grants during period reported to Council. Public information made available in Council foyer and on website		
3.4	3.4.1	Pursue sustainable land use practices based on the protection and restoration of natural resources, innovative land use policies and government and community partnerships.		Develop partnerships with relevant organisations.	3.4.1.a	Regularly attend and participate in LLS Authority meetings/workshops	Maintain regular contact with LLS			DPES	X		CMA meetings attended and ongoing contact maintained during period		
					3.4.1.b	Maintain contact/s through LLS.	Maintain regular contact with local landcare groups.			DPES	X		Established links with local Landcare group.		
					3.4.1.c	Investigate/review best practice in local government related to sustainable land use practices for urban and rural areas.	Review information as available.			DPES	X		New information reviewed as it becomes available and used in Blayney Shire Council where appropriate		

This is Page No. 13 of the Attachments Paper of the Ordinary Meeting of the Blayney Shire Council held on 10 November 2014

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COMMUNITY STRATEGIC PLAN				DELIVERY PLAN		OPERATIONAL PLAN				1ST QUARTER REPORT			
Op Ref.	Task	Measure	Op Ref.	Task	Measure	Director	Ongoing	Completed	Comment				
4.1.2	Manage Regional and State Road Network to agreed service levels.	Service levels provided in accordance with State Government funding.	4.1.2.a	Sealed roads are maintained in accordance with Council's Assets Management Plan (Regional), RMCC and financial constraints.	Asset inspections undertaken in accordance with Asset Management Plan (Regional). Asset inspections undertaken in accordance with RMCC (State). Construction program designed and implemented in line with financial constraints. Record customer issues and monitor response.	DIS	X		Patching program ongoing. Council continues to address customer complaints in reactive manner due to limited resources.				
4.1.3	Ensure Ancillary Road facilities are serviceable and in line with current standards e.g. footpaths, cycleways, kerb and gutter, bus stops etc.	Performance budget/time/quality. Meeting service levels. Customer request system.	4.1.3.a	Footpaths and cycle ways are provided to meet the needs of pedestrians within financial constraints.	Asset inspections undertaken in accordance with Asset Management Plan. Asset management data updated. Construction and maintenance program designed and completed as per budget constraints. Record customer issues and monitor response.	DIS	X		Carroar St extension completed to Stillingfleet St. Works underway on Blayney Memorial Gates footpath improvements.				
			4.1.3.b	Kerb and gutter is provided in accordance with Council's Assets Management Plan and financial constraints.	Asset inspections undertaken in accordance with Asset Management Plan. Construction program designed and implemented in line with financial constraints. Asset management data updated. Construction program designed and implemented as per budget constraints. Record customer issues and monitor response.	DIS	X		Limited activity.				



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CSP Ref.	DP Ref.	TASK	MEASURE	Op Ref.	TASK	MEASURE	DIRECTOR	COMPLETED	ONGOING	COMMENT			
				4.1.3.c	Parking areas provided in accordance with Council's Assets Management Plan.	Asset inspections undertaken in accordance with Asset Management Plan. Asset management data updated. Construction of new parking areas in line with financial constraints. Record customer issues and monitor response.	DIS	X		Limited activity.			
				4.1.3.d	Bus facilities are provided for new residential and rural residential estates, in accordance with Council's Section 94 Plans.	Conditions applied to Development Applications.	DIS	X		Further facilities subject to request and investigation.			
				4.1.3.e	Traffic facilities are provided, in accordance with Council's Asset Management Plan and financial constraints to enhance road safety.	Asset inspections undertaken in accordance with Asset Management Plan. Asset management data updated. Construction and Maintenance program developed in line with financial constraints. Record customer issues and monitor response.	DIS	X		Council continues to address customer complaints in reactive manner due to limited resources.			
				4.1.3.f	Street lighting is provided to meet the needs of road users and reduce Council's costs.	Compliance within Australian Standards is maximised as funding permits. Record customer issues and monitor response.	DIS	X		Essential Energy continues to undertake street lighting maintenance program. Extensive advocacy occurring at Regulator level due to Essential Energy pricing submission.			

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CSP Ref.	DP Ref.	TASK	MEASURE	Op Ref.	TASK	MEASURE	DIRECTOR	COMPLETED	ONGOING	COMMENT					
				4.1.3.b	Street cleaning is undertaken, as required.	Street cleaning program is achieved. Record customer issues and monitor response.	DIS	X		Street cleaning undertaken subject to demand.					
	4.1.4	Source road making materials in environmentally responsible manner.	Regulatory compliance	4.1.4.a	Ensure compliance with legislation pertaining to operation of gravel pits.	Audit of quarries to ensure compliance. Performance reports developed to identify legislative requirements.	DIS	X		Injury surveys completed on quarterly basis.					
				4.1.4.b	Manage contractors engaged in the processing of road making materials to ensure legislative compliance	Breaches of legislation. Review Contractors and performance	DIS	X		Contractors plant inspected as required for individual projects.					
				4.1.4.c	Road making materials stocks are maintained at a level to ensure timely supply for works.	Stockpile levels are monitored on a regular basis. Road building materials availability is linked to works.	DIS	X		Crushing operations currently underway to support project demand.					
				4.1.4.d	Closed gravel pits are rehabilitated	Pit Management Plans are developed	DIS	X		Plans not commenced due to resourcing constraints.					
				4.1.4.e	Road building supplies are sought to ensure future needs are met	New road building supply sources are identified.	DIS	X		Project not commenced.					
	4.1.5	Implement the Blayney Shire Council Asset Management Plans	Quantity and quality of information allocated	4.1.5.a	Data for the Asset Management Plan is collected in a timely manner	Information recorded in the asset management system. Asset Management Plan is maintained and up to date.	DIS	X		Asset data captured as resources allow.					
				4.1.5.b	Programs are developed in accordance with Road Asset Management Plan principles	Works programs are developed utilising data and principles from the Road Asset Management Plans	DIS	X		Road inspections undertaken on regular basis. Works priorities and principles reviewed as part of Asset Management review.					



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4.1.6	Seek additional grant funding for construction and maintenance of roads and associated facilities	Applications submitted and Grant funds received.	4.1.6.a	Funding opportunities are identified and applications are prepared and submitted for funding under the NSW REPAIR Program on a yearly basis	Applications are submitted in full and on time. Success of applications.	DIS	X		Applications for funding sought in Qtr 3, each year.		
			4.1.6.b	Applications are prepared and submitted for funding under Government programs as they arise	Applications are submitted in full, and on time. Success of applications.	DIS	X		Applications for funding submitted for Galthymont Rd bridge replacement, and Errowanbang Rd route upgrade.		
			4.1.6.c	Representations are made through the Local State and Federal Members of Parliament for assistance to obtain additional funding for significant projects	Details of representations made are recorded including outcomes	DIS	X		Engagement with NSW and Australian Government Local Members of Parliament seeking further funding undertaken.		
4.1.7	Plan for future transport and road infrastructure to service future needs	Projects are 'shovel ready'	4.1.7.a	Road network and supporting facilities are analysed to identify opportunities for development within Transportation Asset Management Plan	Projects identified for further investigation	DIS	X		Projects identified in accordance with bridge and waterway crossing program previously adopted by Council, and amended based upon structural inspections.		
			4.1.7.b	Projects are scoped and designed to a 'job ready' state for when funding opportunities arise	A suite of suitable projects have documentation prepared	DIS	X		2014/15 capital works program design documentation underway, subject to land negotiations. Preparation of "job ready" projects as resources allow.		
4.1.8	Investigate opportunities for stormwater harvesting and reuse	Projects identified and implemented. Successful grant applications.	4.1.8.a	Projects are scoped from stormwater management plan(s) and funding applications submitted.	Projects identified and scoped. Successful grant applications.	DIS, DPES	X		Stormwater harvesting/wetland project in Ogilvy St, to be enhanced further.		

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COMMUNITY STRATEGIC PLAN			DELIVERY PLAN			OPERATIONAL PLAN			1ST QUARTER REPORT		
Op Ref	Task	Measure	Op Ref	Task	Measure	Director	Completed	Ongoing	Comment		
4.1.9	Apply the principles of Water Sensitive Urban Design (WSUD) to stormwater management	Completion of WSUD policy, Investigate grant funding.	4.1.9.a	WSUD principles considered as part of development process and implemented where benefits are identified.	Number of implemented projects	Dis, DPES			Planned for future years.		
			4.1.9.b	Develop a WSUD policy in relation to development and Council works.	Community participation. Policy developed in line with LLS/Salinity and Water Quality Alliance guidelines	Dis	X		In progress.		
4.1.10	Prepare Stormwater Management Plans	Completion of Plans	4.1.10.a	Prepare and implement stormwater strategic management plan to reduce impacts of stormwater quality and quantity on the local environment.	Milthorpe Stormwater Strategic Management Plan completed.	Dis, DPES	X		Tender brief for Milthorpe Stormwater Management Plan commenced.		
4.1.11	Maintain cemeteries in accordance with the community's needs and expectations	Compliance with regulations. Maintain records.	4.1.11.a	Maintain Cemetery Records in accordance with adopted procedures	Cemetery records up to date. Burial permits and approvals for monumental work issued.	DPES	X		Updated records maintained and approvals issued as required		
			4.1.11.b	Draft in preparation - to Council 2013	Draft Cemetery Management Plan completed and with Cemetery Forum for adoption. Consultation conducted.	DPES	X		Draft Plan developed and referred to Cemetery Cttee for review and minor amendments made awaiting final sign off by Cttee before going to Council		
			4.1.11.c	Maintain cemeteries within available funding levels	Record customer issues and monitor response times	DPES	X		Issues and response times monitored		
4.1.12	Identify surplus Council owned assets for possible sale to be invested in infrastructure reserve.	Assets identified for sale	4.1.12.a	Undertake review of Council assets to identify those surplus to requirements.	Review on annual basis.	DPES, Dis	X		Continued review of assets		

1ST QUARTER OPERATIONAL PLAN PERFORMANCE STATUS REPORT - SEPTEMBER 2014

COMMUNITY STRATEGIC PLAN				DELIVERY PLAN				OPERATIONAL PLAN				1ST QUARTER REPORT			
CSP Ref.	DP Ref.	TASK	MEASURE	Op Ref.	TASK	MEASURE	DIRECTOR	COMPLETED	ONGOING	COMMENT					
				4.1.12.b	Proceeds from sale of surplus Council assets restricted for future infrastructure purpose (i.e. Infrastructure Reserve)	Funds transferred	DCS	X		Surplus land identified and reported to Council. No asset sales during year.					
	4.1.13	Maintain and improve Council owned building assets	Implementation of building maintenance program	4.1.13.a	Plan completed - maintenance program ongoing	Asset Management Plan adopted.	DPES	X		Completed and adopted by Council. Ongoing. Plan now part of IP&R Plan documents.					
4.2	4.2.1	Maintain the availability and quality of water for use in rural areas	Water availability and quality. Operational bores.	4.2.1.a	Manage the water supply bores in rural locations to provide a secure 'non portable' supply of water to the Shire	Maintain bore licences and comply with conditions. Pump downtime.	DIS	X		Licences renewed as required.					
				4.2.1.b	Meet with Central Tablelands Water representatives on a regular basis	Meetings attended	DIS	X		Meetings undertaken to discuss CWUA and other business.					
				4.2.1.c	Participate in Centroc Water Utilities Alliance	Meetings attended.	DIS	X		Regular teleconference meetings for sewer strategic business plan (SBP) development. CWUA meetings attended. SBP remains in draft format subject to Council determination.					
	4.2.2	Ensure Sewerage Treatment Plant are able to meet needs of the Blayney Shire	Maintain to licensing standards	4.2.2.a	Manage treatment plant to effectively treat raw sewage	Ensure compliance with licence requirements. Occasions of plant failure	DIS	X		Licence renewal due March 2015. NOW inspections undertaken on quarterly basis, plant operationally satisfactory.					
				4.2.2.b	Implement CEEP2 Aeration pond upgrade	Project implemented in accordance with budget.	DIS	X		CEEP2 Project completed. Operational tuning for enhanced energy outcomes to be refined during Qtr 2 - 3.					

1ST QUARTER OPERATIONAL PLAN PERFORMANCE STATUS REPORT - SEPTEMBER 2014

COMMUNITY STRATEGIC PLAN			DELIVERY PLAN			OPERATIONAL PLAN			1ST QUARTER REPORT		
Op Ref.	Task	Measure	Op Ref.	Task	Measure	Director	Completed	Ongoing	Comment		
4.2.3	Provide an effective and safe Sewerage Collection Network for Blayney Shire	Achieve network maintenance	4.2.3.a	Maintain the network of collection mains and manholes	Number of overflows. Annual replacement program implemented. Provide a level of service for connections including attending to chokes and overflows. Problem sewer mains identified and remedial works undertaken.	DIS	X		CEEP (Centre) relining works currently underway. Chokes attended as and when they occur.		
			4.2.3.b	Monitor and maintain pump stations to provide efficient conveyance of sewage	Number of overflows annually. Degree of station downtime.	DIS	X		Pump stations operating per normal. Network telemetry upgrade completed.		
			4.2.3.c	Provide treated effluent to Cadia Valley Operations	Compliance with agreement.	DIS	X		Treated effluent transferred subject to demand. Telemetry network extended to include licence points, including Cadia transfer main.		
			4.2.3.d	Update the 'Developer Servicing Plan' in relation to sewer services.	Consultation undertaken and Plan updated	DIS	X		Developer Servicing Plan/Charges to be finalised subject to future Council consideration.		
			4.2.3.e	Review Best Practice Compliance	Review undertaken to identify compliance gaps and development of action plan	DIS	X		Council sewerage infrastructure continues to be operated in accordance with Best Practice requirements.		
4.2.4	Ensure that the disposal of liquid waste in rural areas is carried out in a healthy manner without negative environmental impact.	SMP's (sewerage management facilities) reviewed.	4.2.4.a	Review and update Council's Sewer Management Facilities Procedure	Review and update expected 2015.	DPES	X		Review and update being done by Environmental Officer		
4.3	Lobby to improve public transport around the shire	Improved transport services. Greater accessibility across the Shire.				DCS			Planned for future years. 2016/17 & 2017/18.		Page 45 of Delivery Plan



1ST QUARTER OPERATIONAL PLAN PERFORMANCE STATUS REPORT - SEPTEMBER 2014									
COMMUNITY STRATEGIC PLAN			DELIVERY PLAN			OPERATIONAL PLAN			1ST QUARTER REPORT
CP Ref	DP Ref	TASK	MEASURE	Op Ref	TASK	MEASURE	DIRECTOR	ONGOING	COMPLETED
4.4	4.4.1	Advocate for the upgrading of rail infrastructure	Meeting attended.	4.4.1.a	Advocate the upgrading of the Blayney-Demondrille railway to support transport to/from the Blayney Local Government Area	Meetings attended.	DIS, GM	X	Transport for NSW Tender for reopening of rail lines closed. Assessment subject to government prioritisation.
4.5	4.5.1	Develop and promote programs that increase the participation of the community in recycling and reducing waste going to landfill.	Attendance at Network meetings. Educational material developed. Participation in recycling program.	4.5.1.a	Develop programs with Network that support recovery, reuse and recycling.	Attend Network meetings. Waste going to landfill. Manage solid waste in an efficient, affordable and sustainable manner.	DPES	X	Meetings attended during period and solid waste management by JH Richards monitored quarterly

1ST QUARTER OPERATIONAL PLAN PERFORMANCE STATUS REPORT - SEPTEMBER 2014									
COMMUNITY STRATEGIC PLAN			DELIVERY PLAN			OPERATIONAL PLAN			1ST QUARTER REPORT
TASK		MEASURE	TASK		MEASURE	DIRECTOR		COMPLETED	COMMENT
Op Ref.	Task	Measure	Op Ref.	Task	Measure	DCS	DIS	ONGOING	
STRATEGIC DIRECTION 5: DEVELOP STRONG AND CONNECTED COMMUNITIES									
5.1	5.1.1 Assist incorporated village committees, progress associations and hall committees.	Active village committees	5.1.1.a	Identify Village Committees, progress associations and hall committees requiring assistance to develop programs and local improvements.	Implement insurance contributions funding program.	DCS	X		Community Insurance contributions program implemented. Financial Assistance program - Round 1 closing 17/10/2014.
	5.1.2 Promote living in the Blayney Shire	Residents Pack developed.	5.1.2.a	Review Promotions Program for living in the Blayney Shire	Information on website. Develop new residents pack.	DCS	X		New resident pack featured on website. Further website enhancement being developed (Maps, Tourism Information, Investment Information etc.).
5.2	5.2.1 Build partnerships with community groups to increase use of parks and reserves	Interaction with use groups	5.2.1.a	Identify Community groups using parks and reserves	Meet with community groups. Identify strategic plans to enhance existing facilities across the Shire.	DIS	X		VEP funding process being developed to provide improved access to funding. Engagement undertaken with various user groups.
	5.2.2 Provide for the implementation of projects. Identified in Council's Pedestrian and Access Mobility, Bike Plan to improve community health and fitness	Meetings attended	5.2.2.a	Develop annual implementation plan of priority pedestrian/cycling projects	Plan is developed annually. PAMP is used to identify remaining priority projects.	DIS	X		Implementation plan developed in consultation with RMS, subject to funding. PAMP to be revised.
			5.2.2.b	Implement the annual pedestrian cycling projects plan from projects identified in Long Term Financial Plan	Projects compliant with RMS funding guidelines to maximise funding potential	DIS	X		Carcoar Street (Charles - Stillingfluet St) shared path project completed.
			5.2.2.c	Participate in Blayney Shire Access Committee	Attendance at Access Committee Meetings	DCS	X		Committee meetings held.



1ST QUARTER OPERATIONAL PLAN PERFORMANCE STATUS REPORT - SEPTEMBER 2014

COMMUNITY STRATEGIC PLAN			DELIVERY PLAN			OPERATIONAL PLAN			1ST QUARTER REPORT		
Op Ref.	Task	Measure	Op Ref.	Task	Measure	Director	Completed	Ongoing	Comment		
			5.3.2.d	Council ensures that adequate access is provided to all buildings and public spaces, as required by legislation.	Street-side access issues identified are assessed and included in future works programs where warranted.	DIS, DPES	X		Access issues, where applicable, addressed in all applications lodged with Council		
5.3	Implement programs to build community skills with computer technology, to build community participation and social inclusion amongst older Australians.	Internet access available to community. Program participation.	5.3.1.a	Provide support for the provision of information and communication technologies in the Shire	Information provided on Council's website and Blayney Library. Internet access available at Blayney library and Tourist and Community Information Centre.	DCS	X		Information on website. Internet access available at Library. Promotion of Seniors Kiosk ongoing.		
5.4	Develop and implement a community engagement process and policy	Informed communities	5.4.1.a	Utilise electronic survey processes, social and print media to promote, research and engage with the community.	Undertake community surveys. Issued press releases. Respond to community issues and needs in future delivery plans.	DCS	X		Engagement ongoing. Press releases; community newsletter; electronic media updates; and advertising undertaken.		
	Develop and implement plans for villages and township	Plans developed. Implementation ongoing as funds become available	5.4.2.a	Plans developed – Implementation on-going as funds become available.	Plans are implemented within budgetary constraints.	DPES	X		Plans developed and being discussed with local communities. Actions implemented subject to finances and staff available		
	Encourage volunteerism within the Community	Promotion undertaken	5.4.3.a	Develop and review promotional campaign material.	Promotion on Council website and Newsletters.	DCS		X	Dedicated section added to website and promoted via flyers and newsletters (printed and on line).		
			5.4.3.b	Review and update database of community organisations and contacts in Shire	Information accessible.	DCS	X		Community Directory created on website. Further enhancement proposed with targeted promotion to users to amend information.		

1ST QUARTER OPERATIONAL PLAN PERFORMANCE STATUS REPORT - SEPTEMBER 2014

COMMUNITY STRATEGIC PLAN				DELIVERY PLAN		OPERATIONAL PLAN				1ST QUARTER REPORT							
CSP Ref.		TASK		MEASURE		Op Ref.		TASK		MEASURE		DIRECTOR		COMPLETED		COMMENT	
STRATEGIC DIRECTION 6: LEADERSHIP																	
6.1	6.1.1	Councillors to exhibit leadership on Council and participate in Council and regional communities as well as community organisations.	Attendance to meeting. Councillor presence on relevant committees.	6.1.1.a	Council delegates participate in committees and community organisations.	Delegate Reports included in Council's Business Papers.	GM	X								Committee structure working well. Some delegate reporting to council.	
	6.1.2	Promote resource sharing and collaboration with regional organisations.	Participation in meetings. Resource sharing projects.	6.1.2.a	Active participation in the WBC Alliance, Centroc and Central Tablelands Water.	Regional organisations remains strong and provides valuable outcomes.	GM	X								Council working with WBC member councils towards outcomes. Ongoing.	
	6.1.3	Encourage sound governance practice in community organisations.	Provide assistance and training as requested.	6.1.3.a	Develop program with groups to build capacity.	Training program identified and promoted as available.	DCS									Planned for future years.	
6.2	6.2.1	Identify and engage with Shire Community Groups.	Establish regular communications with Shire Community Groups.	6.2.1.a	Identify social, sporting, business groups across the Shire.	Develop an online community register	DCS		X					X		Register available on website currently.	
				6.2.1.b	Utilise Social Media to communicate with the broader community.	Social media networks monitored and updated.	DCS	X								Updates to electronic media occurring on a regular basis and upon demand.	
	6.2.2	Implement Council's Community Engagement Plan	Engagement activities conducted	6.2.2.a	Council conduct community surveys, as required to enhance its community services and needs.	Utilise online surveys	DCS	X								In progress.	
	6.2.3	Develop communications between Councillors and the community to provide community opinion.	Community satisfaction with communication processes. Available to community.	6.2.3.a	Ongoing promotion of Councillor communication through electronic and print media.	Strategies and communications put in place.	GM	X								Council has established website, face book and twitter accounts and regular newsletters / media.	
	6.2.4	Manage a customer request system to assist communications between community and Council.	Response times to requests.	6.2.4.a	Monthly activity report provided to Management.	Reports provided to Management Team	DCS	X								Reports provided monthly to GM & Directors.	
6.3	6.3.1	Provide a framework for the efficient and effective administration of Council.	Assess Council's position against Better Practice Review.	6.3.1.a	Implement internal audit program.	Business process reviews undertaken.	DCS	X								Next Audit committee meeting proposed 15/10/14.	

1ST QUARTER OPERATIONAL PLAN PERFORMANCE STATUS REPORT - SEPTEMBER 2014

COMMUNITY STRATEGIC PLAN				DELIVERY PLAN				OPERATIONAL PLAN				1ST QUARTER REPORT			
CSP Ref.	DP Ref.	TASK	MEASURE	Op Ref.	TASK	MEASURE	Op Ref.	TASK	MEASURE	DIRECTOR	ONGOING	COMPLETED	COMMENT		
				6.3.1.b	Review of policies every 4 years.	25% of policies reviewed.		Review of policies every 4 years.	25% of policies reviewed.	DCS	X		Policies reviewed as required during quarter.		
				6.3.1.c	Undertake a Better Practice Review of Council activities	Review progressed.		Undertake a Better Practice Review of Council activities	Review progressed.	DCS	X		In progress.		
				6.3.1.d	Provide training for Councillors and staff	Identified Training programs for Councillors and staff		Provide training for Councillors and staff	Identified Training programs for Councillors and staff	GM	X		Training ongoing.		
	6.3.2	Maintain a stable and secure financial structure for Council.	Report financial outcomes as required by legislation.	6.3.2.a	Review ten year financial plan	Plan reviewed and updated.		Review ten year financial plan	Plan reviewed and updated.	DCS	X		In progress.		
				6.3.2.b	Review and report on Council's budget performance	Quarterly Budget review to Council.		Review and report on Council's budget performance	Quarterly Budget review to Council.	DCS	X		Quarterly review of Operational Plan undertaken reported quarterly per legislative requirements.		
				6.3.2.c	Council's annual statements completed per statutory requirements.	Audited statements lodged with DLG within statutory timeframe.		Council's annual statements completed per statutory requirements.	Audited statements lodged with DLG within statutory timeframe.	DCS		X	2013/14 Audited statements lodged with Office of Local Government.		
	6.3.3	Support actions for the sustainable future of local government.	Review Destination 1036 outcomes and actions to improve local government.	6.3.3.a	Attend meetings with State and Local Government authorities to review changes identified in review documents	Meetings attended		Attend meetings with State and Local Government authorities to review changes identified in review documents	Meetings attended	GM	X		Council attended meetings on Fit for the Future opportunities following its announcement.		
				6.3.3.b	Work with Councils in region to review Joint Organisations and Shared Services arrangements.	Meetings attended		Work with Councils in region to review Joint Organisations and Shared Services arrangements.	Meetings attended	GM	X		A number of meetings attended during the quarter on this matter.		
	6.3.3			6.3.3.c	Review by Council of documents under the Integrated Planning and Reporting process to deliver sustainable services and assets across the Blayney Shire	Meetings attended		Review by Council of documents under the Integrated Planning and Reporting process to deliver sustainable services and assets across the Blayney Shire	Meetings attended	GM	X		In progress.		

## 1ST QUARTER OPERATIONAL PLAN PERFORMANCE STATUS REPORT - SEPTEMBER 2014

COMMUNITY STRATEGIC PLAN			DELIVERY PLAN			OPERATIONAL PLAN			1ST QUARTER REPORT		
Op Ref	Task	MEASURE	Op Ref	Task	MEASURE	DIRECTOR	ONGOING	COMPLETED	COMMENT		
6.3.4	Develop strategies that respond to the impact of climate change on the community.	Supply of community information.	6.3.4.a	Promote activities that reduce the volume of greenhouse gases emitted into the atmosphere.	Attend regional organisation meetings and provide information on Council's website.	DPES	X		Meetings attended during period and info placed on website when available and of interest to community.		
6.4	Provide support for emergency management in Blayney Shire in accordance with SEM Act	Emergencies responded to.	6.4.1.a	Provide executive support to the Local Emergency Operations Controller and the Local Emergency Management Committee	LEMO (DIS) organises and attends meetings. ERM reviewed. Displan reviewed. Exercises conducted with support of Council. The EOC is maintained in a state of readiness.	DIS (LEMO)	X		LEMC meeting conducted in September. Council officers attended MMS Emergency Response Workshop in August.		
			6.4.1.b	Support the operation of the SES	Provide accommodation and support for SES unit.	DIS (LEMO)	X		Council continues to provide facilities and support.		
6.4.2	Undertake regulatory responsibilities for environmental health and animal control.	Regulatory responsibilities are met	6.4.2.a	Provide the statutory animal control services	Animal control services provided.	DPES	X		On-going animal control services provided during period		
6.4.3	Educate communities on road and pedestrian safety	Programs delivered	6.4.3.a	Continued support to the role and function of a Road Safety Officer and implementation of the annual Road Safety Action Plan.	Annual plan submitted and delivered.	DIS	X		RSO position continues to develop programs and deliver safety initiatives to the Shire.		
6.4.4	Review risk management of council operations.	Plan is implemented and risk managed.	6.4.4.a	Adoption and review of Enterprise Risk Management Plan	Plan completed.	GM	X		Work being undertaken through WBC on Risk Management project. Program also in place with Council's insurer. Audit committee also playing role in oversight of progression.		
			6.4.4.b	Implement Risk Management Plan	Implementation commenced.	GM	X		Plan identified with council's insurer being implemented. Reviews undertaken during quarter.		



# Quarterly Budget Review 2014-2015

## Period ending 30 September 2014

Blayney Shire Council

**Quarterly Budget Review Statement**  
for the period 01/07/14 to 30/09/14

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Blayney Shire Council

**Quarterly Budget Review Statement**  
for the period 01/07/14 to 30/09/14

**Report by Responsible Accounting Officer**

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulations 2005:

It is my opinion that the Quarterly Budget Review Statement for Blayney Shire Council for the quarter ended 30/09/14 indicates that Council's projected financial position at 30/6/15 will be satisfactory at year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

**Signed:**

  
\_\_\_\_\_

**date:** 31/10/2014

Chris Hodge  
Responsible Accounting Officer

## Blayney Shire Council

## Income &amp; Expenses Budget Review Statement

Budget review for the quarter ended 30 September 2014

## Income &amp; Expenses - Council Consolidated

(\$'000's)

## Total Income from Continuing Operations

## Total Expenses from Continuing Operations

## Net Operating Result from Continuing Operations

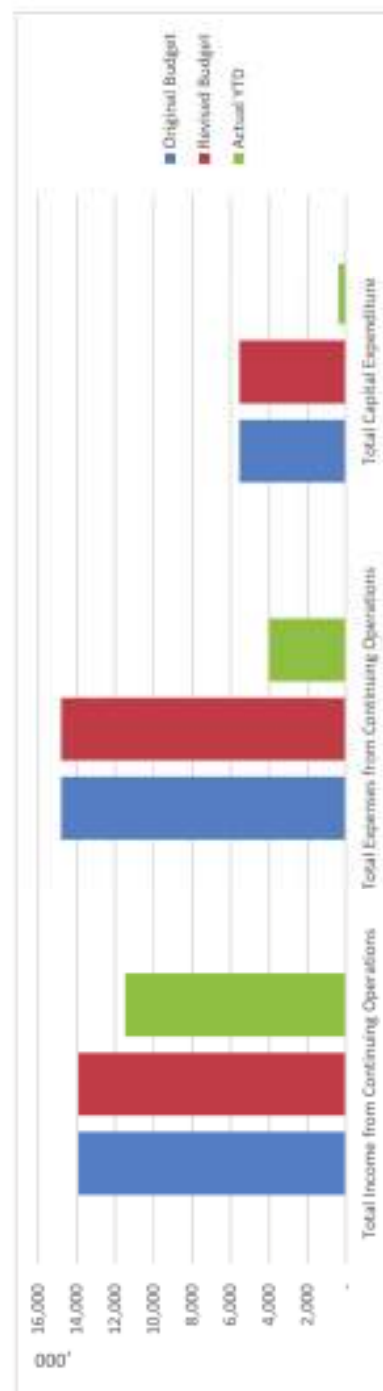
## Total Capital Expenditure

## Net Movement

## Total Restricted Cash Movement

Quarterly Budget Review Statement  
for the period 01/07/14 to 30/09/14

	Original Budget 2014/15	Revised Budget 2014/15	Variations for this Sep Qtr	Projected Year End Result	Actual YTD figures
Total Income from Continuing Operations	13,904	13,904	3,585	17,489	11,473
Total Expenses from Continuing Operations	14,785	14,785	9	14,794	4,011
Net Operating Result from Continuing Operations	(881)	(881)	3,576	2,695	7,462
Total Capital Expenditure	5,527	5,527	1,913	7,440	371
Net Movement	(6,409)	6,036	1,863	7,699	7,091
Total Restricted Cash Movement	12,444	12,444	136	12,308	11,930



Quarterly Budget Review Statement  
for the period 01/07/14 to 30/09/14

Blayney Shire Council

Income & Expenses Budget Review Statement

Budget review for the quarter ended 30 September 2014

Income & Expenses - Council Consolidated

(\$'000's)	Operating Income					Actual YTD Figures	%	Operating Expenditure					
	\$ (000) Original Budget	Revised Budget	Variations for Sep Qtr	Projected Year End Result	\$ (000) Original Budget			Revised Budget	Variations for Sep Qtr	Projected Year End Result	Actual YTD Figures	%	
<b>Governance</b>													
Council	-	-	-	-	-	-		487	487	161	479	93	16.4%
<b>Administration</b>													
Corporate Support	62	62	23	85	37	43.8%	2,261	2,261	26	2,287	665	29.1%	
Engineering & Works	68	68	48	116	31	26.7%	1,156	1,156	1	1,157	388	33.5%	
Environmental	-	-	-	-	-		235	235	30	265	63	26.8%	
Other Support Services	32	32	-	32	12	37.5%	(131)	(131)	1	(130)	(48)	36.6%	
	162	162	75	233	81		3,621	3,621	56	3,676	1,068		
<b>Public Order &amp; Safety</b>													
Rural Fire Service	8	8	-	-	-	0.0%	300	300	-	300	71	23.7%	
Animal Control	7	7	1	8	1	71.1%	73	73	9	82	21	28.8%	
Emergency Services	15	15	1	16	1		42	42	(1)	41	18	42.8%	
							415	415	6	422	110		
<b>Health</b>													
Administration/Feed Control	29	29	(8)	20	1	2.0%	91	91	2	93	21	23.0%	
	29	29	(8)	20	1		91	91	2	93	21		
<b>Environment</b>													
Noxious Plants	-	-	-	-	10	0.0%	66	66	-	66	66	100.0%	
Domestic Waste Management	867	867	-	867	833	96.1%	629	629	(10)	619	121	19.4%	
Other Waste Management	130	130	(10)	120	121	100.8%	122	122	50	204	48	23.2%	
Street Cleaning	-	-	-	-	-	0.0%	163	163	-	163	36	22.1%	
Urban Stormwater Drainage	987	987	(10)	987	-	0.0%	98	98	(10)	88	18	18.2%	
	987	987	(10)	987	961		1,076	1,076	54	1,130	289		
<b>Community Services &amp; Education</b>													
Child Care	-	-	-	-	-	0.0%	11	11	(1)	10	-	0.0%	
Aged & Disabled	1	1	-	1	-	0.0%	2	2	(1)	1	-	0.0%	
Youth Services	1	1	-	1	-	0.0%	9	9	(6)	3	-	0.0%	
Community Services Administration	2	2	-	2	-	0.0%	5	5	5	15	3	20.0%	
							28	28	(6)	14	2		
<b>Housing &amp; Community Amenities</b>													
Housing	143	143	-	143	48	33.6%	2	2	-	2	-	0.0%	
Town Planning	16	16	-	16	18	100.0%	252	252	(47)	205	50	24.4%	
Street Lighting	-	-	-	-	18		117	117	(20)	97	27	27.6%	

Quarterly Budget Review Statement  
for the period 01/07/14 to 30/09/14

Blayney Shire Council

Income & Expenses Budget Review Statement

Budget review for the quarter ended 30 September 2014

Income & Expenses - Council Consolidated

	Operating Income					Operating Expenditure							
	\$ (000)	Revised Budget	Variations for Sep Qtr	Projected Year End Result	Actual YTD Figures	%	\$ (000)	Original Budget	Revised Budget	Variations for Sep Qtr	Projected Year End Result	Actual YTD Figures	%
Public Amenities													
Public Conveniences		40	-	40	8	20.0%		40	40	0	50	14	35.0%
		159	-	159	72	0.0%		496	496	(57)	439	109	21.5%
Recreation & Culture													
Public Libraries		30	13	51	-	0.0%		152	152	25	177	32	18.4%
Public Halls		5	-	5	4	80.0%		120	120	22	142	42	35.0%
Sporting Grounds		6	-	6	6	0.0%		187	187	-	187	44	23.5%
Blayney Showground		2	-	2	2	0.0%		56	56	42	98	31	55.4%
Parks & Gardens		3	25	50	43	74.1%		1,032	1,032	(3)	1,029	210	20.4%
Centennial Sport & Leisure		410	-	410	103	25.1%		887	887	-	887	257	28.9%
Other Cultural Services		-	-	-	-	0.0%		6	6	-	6	4	66.7%
		464	68	532	190	0.0%		2,440	2,440	86	2,526	609	25.0%
Mining Manufacturing & Construction													
Building Control		52	62	114	29	55.8%		116	116	11	127	28	24.1%
Quarries & Pits		138	-	138	59	36.2%		128	128	-	128	56	43.8%
		190	62	252	79	0.0%		244	244	11	255	84	34.4%
Transport & Communication													
Local Roads		802	-	802	198	24.7%		3,485	3,485	43	3,528	1,012	28.8%
Regional Roads		246	52	298	78	31.3%		214	214	(106)	106	50	23.4%
State Roads		59	143	202	144	71.3%		59	59	100	159	29	48.7%
Bridges - Local		-	-	-	-	0.0%		312	312	-	312	84	26.9%
Bridges - Regional		62	(52)	10	-	0.0%		52	52	(52)	-	-	0.0%
Footpaths		-	-	-	-	0.0%		77	77	-	77	12	15.6%
Kerb and Gutter		-	-	-	-	0.0%		119	119	-	119	22	18.5%
Other Transport and Communication		-	-	-	-	0.0%		146	146	38	184	47	32.2%
		1,169	143	1,312	400	0.0%		4,414	4,414	21	4,465	1,285	28.9%
Economic Affairs													
Tourism & Area Promotion		4	-	4	-	0.0%		184	184	-	184	34	18.5%
Industrial Development & Promotion		-	-	-	60	100.0%		14	14	2	16	7	43.8%
Real Estate		21	39	60	17	20.3%		63	63	(11)	52	20	31.7%
Isola Units		67	-	67	10	14.9%		51	51	-	51	11	21.6%
Other Business		92	38	131	84	0.0%		312	312	(9)	303	72	23.1%
		8,416	1,672	10,088	8,538	84.8%		-	-	-	-	-	-
General Purpose Revenue													
General Purpose Revenues		-	-	-	-	0.0%		-	-	-	-	-	-
Non Operating Funds													

**Quarterly Budget Review Statement**  
for the period 01/07/14 to 30/09/14

Blayney Shire Council

**Income & Expenses Budget Review Statement**

Budget review for the quarter ended 30 September 2014

**Income & Expenses - Council Consolidated**

	Operating Income						Operating Expenditure						
	\$ (000)	Revised Budget	Variations for Sep Qtr	Projected Year End Result	Actual YTD figures	%	\$ (000)	Original Budget	Revised Budget	Variations for Sep Qtr	Projected Year End Result	Actual YTD figures	%
(\$000's)													
Non-Operating Funds													
Sewerage Services		1,475		1,475	943	63.9%		1,231	1,231		1,082	287	23.5%
Surplus/(Deficit) From Ordinary Activities Before Capital Amounts	13,209	13,209	2,042	15,248	11,331		14,785	14,785	14,785	9	14,788	4,811	



Blayney Shire Council

Income & Expenses Budget Review Statement

Budget review for the quarter ended 30 September 2014

Income & Expenses - Council Consolidated

(\$'000's)	Original Budget 2014/15	Revised Budget 2014/15	Variations for Sep Qtr	Notes	Projected Year End Result	Actual YTD figures	% of Budget
Income							
Rates and Annual Charges	8,373	8,373	1,612	9	9,995	9,803	10%
User Charges and Fees	1,309	1,309	270	6,7,12	1,579	512	32%
Interest and Investment Revenues	480	480	18		498	120	24%
Other Revenues	122	122	62	1,2,8	184	72	39%
Grants & Contributions - Operating	2,925	2,925	80	3,4,6	3,005	767	26%
Grants & Contributions - Capital	695	695	1,543	37,43	2,238	142	6%
Net gain from disposal of assets	-	-	-		-	57	0%
Total Income from Continuing Operations	13,904	13,904	3,585		17,489	11,473	
Expenses							
Employee Costs	4,832	4,832	146	14,16,18	4,978	1,235	25%
Borrowing Costs	133	133	16	17,21,23	149	38	28%
Materials & Contracts	3,502	3,502	(731)	10,11,12,13,16,2	2,771	648	20%
Depreciation	4,779	4,779	65	0,5,7,22	4,844	1,201	25%
Legal Costs	45	45	-		45	27	60%
Other Expenses	1,494	1,494	513	5	2,007	862	43%
Total Expenses from Continuing Operations	14,785	14,785	9		14,794	4,011	
Net Operating Result from All Operations	(881)	(881)	3,576		2,695	7,462	
Net Operating Result before Capital Items	(1,576)	(1,576)	2,033		457	7,263	

Blayney Shire Council						
Income & Expenses Budget Review Statement						
Budget review for the quarter ended 30 September 2014						
Income & Expenses - Council Consolidated						
(\$'000's)	Original Budget 2014/15	Revised Budget 2014/15	Variations for Sep Qtr	Notes	Projected Year End Result	Actual YTD figures
<b>Income</b>						
Governance	-	-	75	-	-	-
Administration	162	162	-	1.2	237	80
Public Order & Safety	16	16	1	-	17	1
Health	28	28	(8)	-	20	1
Environment	1,197	1,197	(10)	12	1,187	955
Community Services & Education	18	18	-	-	18	-
Housing & Community Amenities	199	199	13	-	212	69
Recreation & Culture	469	469	295	34.43	764	149
Sewer Supplies	1,506	1,508	43	4.9	1,551	987
Mining, Manufacturing & Construction	190	190	62	5	252	79
Transport & Communication	1,609	1,609	1,403	87.43	3,012	521
Economic Affairs	92	92	39	9	131	84
General Purpose Revenues	8,416	8,416	1,872	9	10,088	8,537
<b>Total Income from Continuing Operations</b>	<b>13,904</b>	<b>13,904</b>	<b>3,585</b>		<b>17,489</b>	<b>11,473</b>
<b>Expenses</b>						
Governance	487	487	(8)	-	479	93
Administration	3,521	3,521	59	16.11	3,579	1,058
Public Order & Safety	415	415	8	-	423	110
Health	91	91	2	-	93	21
Environment	1,076	1,076	54	12.13	1,130	289
Community Services & Education	26	28	(8)	-	20	2
Housing & Community Amenities	496	496	(57)	14.16	439	81
Recreation & Culture	2,440	2,440	86	16.17.18	2,526	622
Sewer Supplies	1,231	1,231	(149)	23	1,082	286
Manufacturing & Construction	244	244	11	19	255	54
Transport & Communication	4,444	4,444	21	67.26.21	4,465	1,323
Economic Affairs	312	312	(9)	22	303	62
General Purpose	-	-	-	-	-	-
<b>Total Expenses from Continuing Operations</b>	<b>14,785</b>	<b>14,785</b>	<b>9</b>		<b>14,794</b>	<b>4,011</b>
<b>Net Operating Result from Continuing Operations</b>	<b>(881)</b>	<b>(881)</b>	<b>3,576</b>		<b>2,695</b>	<b>7,462</b>
<b>Net Operating Result before Capital Items</b>	<b>(1,576)</b>	<b>(1,576)</b>	<b>2,033</b>		<b>457</b>	<b>7,263</b>

Blayney Shire Council

**Quarterly Budget Review Statement**  
for the period 01/07/14 to 30/09/14**Income & Expenses Budget Review Statement**  
**Recommended changes to revised budget**

Budget Variations being recommended include the following material items:

Notes	Details
1	Centrelink maternity incentive payments
2	WorkCover training incentives and increased pipeline lease income from Cadia
3	Additional library funding - Revitalising Libraries
4	Additional funding for rehabilitation of Belubula River at Pound Flat
5	Higher than anticipated building control income
6	Movement of block grant to local roads
7	Increase in state roads funding (RMS)
8	Increase in occupancy rates at Inala units resulting in higher rental returns
9	Increased rating revenue from the mining category due to increases to land valuations
10	Temporary staff costs covering maternity leave relief positions and savings associated with a reduction in general and workers compensation insurance
11	Temporary staff costs covering maternity leave relief positions.
12	Increase in contractor charges budget
13	Decrease in urban stormwater budget
14	Resignation of part time Planning and Environmental Services staff (not being replaced)
15	Reduction in street lighting budget due to energy efficiencies
16	Reduction in general purpose component of library subsidy
17	Interest on Community Centre internal borrowings

Blayney Shire Council

**Quarterly Budget Review Statement**  
for the period 01/07/14 to 30/09/14**Income & Expenses Budget Review Statement**  
**Recommended changes to revised budget**

Budget Variations being recommended include the following material items:

**Notes Details**

18 Increase in showground operational budget

19 Reallocation of travelling budget from environmental services

20 Additional flood damage received for local roads

21 Additional interest on LIRS subsidy loan (Only net budgeted for)

22 Decrease in Inala units operating costs

23 Reduction in borrowing costs due to early loan payout



## Blayney Shire Council

## Capital Budget Review Statement

Budget review for the quarter ended 30 September 2014

## Capital Budget - Council Consolidated

(\$'000's)

## Capital Expenditure

## New Assets

## - Plant &amp; Equipment

## - Other

## - Sewer

## Renewal Assets (Replacement)

## - Plant &amp; Equipment

## - Land &amp; Buildings

## - Roads, Bridges, Footpaths

## - Sewer

## Other

## Total Capital Expenditure

## Capital Funding

## Rates &amp; Other United Funding

## Capital Grants &amp; Contributions

## Reserves:

## - External Restrictions/Reserves

## - Internal Restrictions/Reserves

## New Loans

## Total Capital Funding

## Net Capital Funding

## Quarterly Budget Review Statement

for the period 01/07/14 to 30/09/14

	Original Budget 2014/15	Revised Budget 2014/15	Variations for Sep Qtr	Notes	Projected Year End Result	Actual YTD figures	%
863	863	863	131	34,25,26	994	34	3.4%
500	500	500	-		500	-	0.0%
103	103	103	44	36	147	106	72.1%
-	-	-	-		-	-	0.0%
509	509	509	384	19,29,30,31	893	-	0.0%
2,580	2,580	2,580	1,314	30,34,35	3,894	230	5.9%
660	660	660	-		660	-	0.0%
312	312	312	59	27,32	371	1	0.3%
5,527	5,527	5,527	1,932		7,459	371	
2,066	2,066	2,066	278		2,344	229	9.6%
695	695	695	1,518	43	2,213	142	6.4%
763	763	763	136	44	899	-	0.0%
828	828	828	-		828	-	0.0%
1,175	1,175	1,175	-		1,175	-	0.0%
5,527	5,527	5,527	1,932		7,459	371	
-	-	-	-		-	-	

**Quarterly Budget Review Statement**  
for the period 01/07/14 to 30/09/14

Blayney Shire Council  
**Capital Budget Review Statement**  
Budget review for the quarter ended 30 September 2014  
**Capital Budget - Council Consolidated**

	Original Budget (,000)	Revised Budget	Variations for Sep Qtr	Notes	Projected Year End Result	Actual YTD figures	%
<b>ADMINISTRATION</b>							
<b>CORPORATE SUPPORT</b>							
Computer Equipment	78	78	-		78	2	2.6%
Motor Vehicle(s) (Net Cost)	15	15	-		15	-	0.0%
Building Capital Works	170	170	-		170	3	1.8%
	263	263	-		263	5	
<b>ENGINEERING AND WORKS</b>							
Motor Vehicles (Net Cost)	24	24	56	24	80	-	0.0%
Major Plant	567	567	90	25	657	-	0.0%
Minor Plant	227	227	-		227	-	0.0%
	818	818	146		964	-	
<b>TOTAL ADMINISTRATION</b>	1,001	1,081	146		1,227	5	0.4%
<b>PUBLIC ORDER &amp; SAFETY</b>							
<b>ANIMAL CONTROL</b>							
Motor Vehicle(s) (Net Cost)	15	15	15	26	-	-	0.0%
<b>HEALTH</b>							
<b>FOOD CONTROL</b>							
Motor Vehicle(s) (Net Cost)	15	15	-		15	-	0.0%
<b>ENVIRONMENT</b>							
<b>DOMESTIC WASTE MANAGEMENT</b>							
Waste Transfer Station	500	500	-		500	-	0.0%
<b>HOUSING &amp; COMMUNITY AMENITIES</b>							
<b>TOWN PLANNING</b>							
Enhousing	-	-	34	27	34	-	0.0%

**Quarterly Budget Review Statement**  
for the period 01/07/14 to 30/09/14

**Capital Budget Review Statement**

Budget review for the quarter ended 30 September 2014  
**Capital Budget - Council Consolidated**

	Original Budget (,000)	Revised Budget	Variations for Sep Qtr	Notes	Projected Year End Result	Actual YTD figures	%
<b>RECREATION AND CULTURE</b>							
<b>LIBRARY</b>							
Disability & Geographical Grants Purchase	6	6	49	28	55	-	0.0%
<b>PUBLIC HALLS</b>							
Building Capital Works	3	3	-		3	-	0.0%
<b>SPORTING GROUNDS</b>							
Building Capital Works	108	108	66	29	174	1	0.6%
Other Capital Works	90	90	-		90	-	0.0%
	198	198	66		264	1	0.4%
<b>CENTREPOINT SPORT &amp; LEISURE</b>							
Plant & Equipment	-	-	-		-	7	0.0%
Energy Efficiency Program	-	-	180	30	180	-	0.0%
Swimming Pool Resurfacing	-	-	40	30	40	-	0.0%
	-	-	220		220	7	0.0%
<b>PARKS &amp; GARDENS - RENEWALS</b>							
Building Capital Works	17	17	-		17	-	0.0%
Other Capital Works	227	227	-		227	-	0.0%
	244	244	-		244	-	0.0%
<b>SHOWGROUND</b>							
Building Capital Works	-	-	49	37	49	-	0.0%
Other Capital Works	-	-	25	32	25	23	0.0%
	-	-	74		74	23	0.0%
<b>TOTAL RECREATION AND CULTURE</b>	<b>451</b>	<b>451</b>	<b>409</b>		<b>860</b>	<b>31</b>	<b>3.6%</b>
<b>TRANSPORT AND COMMUNICATION</b>							
<b>LOCAL ROADS - REHABILITATION PROGRAM</b>	1,057	1,057	900	37	1,957	2	0.1%
<b>LOCAL ROADS - RESEAL PROGRAM</b>	621	621	-		621	-	0.0%
<b>LOCAL ROADS - HEAVY PATCHING</b>	412	412	-		412	-	0.0%

**Quarterly Budget Review Statement**  
for the period 01/07/14 to 30/09/14

Blayney Shire Council  
**Capital Budget Review Statement**  
Budget review for the quarter ended 30 September 2014  
**Capital Budget - Council Consolidated**

	Original Budget (,000)	Revised Budget -	Variations for Sep Qtr	Notes	Projected Year End Result	Actual YTD figures	%
<b>LOCAL ROADS - OTHER WORKS</b>	2	2	-		2	1	50.0%
<b>REGIONAL ROADS - RESEAL PROGRAM</b>			320	34	320	113	35.3%
<b>FOOTPATHS RENEWAL/UPGRADE PROGRAM</b>	123	123	94	35	217	81	37.3%
<b>LOCAL BRIDGES</b>	365	365	-		365	21	5.8%
<b>OTHER TRANSPORT &amp; COMMUNICATION</b>	-	-	-		-	11	0.0%
<b>TOTAL TRANSPORT AND COMMUNICATION</b>	<b>2,500</b>	<b>2,500</b>	<b>1,314</b>		<b>3,894</b>	<b>229</b>	<b>5.9%</b>
<b>SEWERAGE SERVICES</b>							
New Assets							
Minor Plant Replacement	103	103	-		103	-	0.0%
	103	103	-		103	-	
Asset Replacement/Renewal							
Manhole Rehabilitation Program	100	100	-		100	-	0.0%
Replacement Pumps	20	20	-		20	-	0.0%
Lining/Replace Sewer Main	200	200	-		200	-	0.0%
Telemetry Upgrade	140	140	44	36	184	106	57.6%
Millthorpe Transfer Station Main Investigation	100	100	-		100	-	0.0%
Aeration Tank	100	100	-		100	-	0.0%
	660	660	44		704	106	15.1%
<b>TOTAL SEWERAGE SERVICES</b>	<b>763</b>	<b>763</b>	<b>44</b>		<b>807</b>	<b>106</b>	<b>13.1%</b>
<b>OTHER WORKS</b>							
Old Saleyards - Demolition Works	22	22	-		22	-	0.0%
	22	22	-		22	-	0.0%



Blayney Shire Council

**Quarterly Budget Review Statement**  
for the period 01/07/14 to 30/09/14

**Capital Budget Review Statement**  
**Recommended changes to revised budget**

Budget Variations being recommended include the following material items:

Notes	Details
24	Overseer, DIS and pool vehicle replacements
25	New telehandler
26	Ranger vehicle replacement not required in 2014/15
27	Ehousing software project
28	Disability & Geographical Grants capital works
29	Napier oval toilet block
30	Centrepont energy efficiency program and pool resurfacing
31	Showground pavilion and toilet block
32	Showground fencing works
33	Forests Reefs Rd Rehab (\$850K) and Newbridge Road Works (\$50K)
34	Hobbys Yard resealing works
35	Binstead St (\$11.5K) Caroad St (\$27.5K) Church/Osman (\$55K)
36	Telemetry energy efficiency upgrade
43	Ehousing Grant (\$12.5K), Sewer CEEP 2 Funding (\$43.524K), CentrePoint CEEP funding (\$153.916K), Dept. Sport and Rec. (Napier Oval \$24K, Showground \$24K), Blackspot funding (Forest Reefs Rd and Newbridge Rd \$900K), RMS Flood damage funding (\$42.67K), LIRS interest subsidy (\$38,262K), RMS Repair program (MR390 \$160K), RMS footpaths funding (\$94K)
44	Transfer from grants reserve

**Quarterly Budget Review Statement**  
for the period 01/07/14 to 30/09/14

**Blayney Shire Council**

**Cash & Investments Budget Review Statement**

Budget review for the quarter ended 30 September 2014

**Cash & Investments - Council Consolidated**

(\$'000's)

**Externally Restricted <sup>(1)</sup>**

Developer Contributions - General (D)	658	658	25		683	100.0%
Developer Contributions - Sewer Fund (D)	714	714	-		714	100.0%
Specific Purpose Unexpended Grants (F)	1,417	1,417	(22)		1,395	100.0%
Specific Purpose Unexpended Grants (F) - Sewer Fund	4	4	-		4	100.0%
Sewerage Services (G)	2,885	2,885	(39)		2,846	100.0%
Rates - Special Variation	46	46	-		46	100.0%
Rates - Special Variation Mining	144	144	-		144	100.0%
<b>Total Externally Restricted</b>	<b>5,868</b>	<b>5,868</b>	<b>(36)</b>		<b>5,832</b>	

(1) Funds that must be spent for a specific purpose

**Internally Restricted <sup>(2)</sup>**

Plant & Vehicle Replacement	1,407	1,407	(90)		1,317	100.0%
Employees Leave Entitlement	564	564	-		564	100.0%
DWM Rehabilitation Reserve	101	101	-		101	100.0%
Blayney Town Works	185	185	-		185	100.0%
Cemeteries	6	6	-		6	100.0%
Construction of Buildings	8	8	-		8	100.0%
Election Reserve	44	44	-		44	100.0%
Golden Gully	23	23	-		23	100.0%
Grant Matching Reserve	51	51	-		51	100.0%
India Units	47	47	34		81	100.0%
LT Reserve	51	51	-		51	100.0%
Multipurpose Centre	243	243	(44)		199	100.0%
Property Account	457	457	-		457	100.0%
Quarry	350	350	-		350	100.0%
Asset Replacement Reserve	2,426	2,426	-		2,426	100.0%
Showground Improvement Fund	6	6	-		6	100.0%
Tourism Promotion Fund	214	214	-		214	100.0%
Local Museums	15	15	-		15	100.0%
<b>Total Internally Restricted</b>	<b>6,198</b>	<b>6,198</b>	<b>(100)</b>		<b>6,098</b>	

(2) Funds that Council has earmarked for a specific purpose

**Unrestricted (i.e., available after the above Restrictions)**

**Total Cash & Investments**

Original Budget 2014/15	Revised Budget 2014/15	Variations for Sep Qtr	Notes	Projected Year End Result	Actual YTD figures
658	658	25		683	683
714	714	-		714	714
1,417	1,417	(22)		1,395	1,395
4	4	-		4	4
2,885	2,885	(39)		2,846	2,846
46	46	-		46	46
144	144	-		144	144
<b>5,868</b>	<b>5,868</b>	<b>(36)</b>		<b>5,832</b>	<b>5,832</b>
1,407	1,407	(90)		1,317	1,317
564	564	-		564	564
101	101	-		101	101
185	185	-		185	185
6	6	-		6	6
8	8	-		8	8
44	44	-		44	44
23	23	-		23	23
51	51	-		51	51
47	47	34		81	81
51	51	-		51	51
243	243	(44)		199	199
457	457	-		457	457
350	350	-		350	350
2,426	2,426	-		2,426	2,426
6	6	-		6	6
214	214	-		214	214
15	15	-		15	15
<b>6,198</b>	<b>6,198</b>	<b>(100)</b>		<b>6,098</b>	<b>6,098</b>
378	378	-		514	2,026
<b>12,444</b>	<b>12,444</b>			<b>12,444</b>	<b>13,956</b>

Blayney Shire Council

**Quarterly Budget Review Statement**  
for the period 01/07/14 to 30/09/14

**Cash & Investments Budget Review Statement****Investments**

Investments have been invested in accordance with Council's Investment Policy.

**Cash**

This Cash at Bank amount has been reconciled to Council's physical Bank Statements.  
The date of completion of this bank reconciliation is 30/09/14

**Reconciliation Status**

The YTD Cash &amp; Investment figure reconciles to the actual balances held as follows:

\$ 000's

Cash at Bank (as per bank statements)	956
Investments on Hand	13,000
<b>Reconciled Cash at Bank &amp; Investments</b>	<b>13,956</b>
<b>Balance as per Review Statement:</b>	<b>13,956</b>
Difference:	-

**Notes Details**

37 Increase in developer contribution expectations

38 Transfer from CentrePoint grants reserve (CEEP funding)

39 Reserve transfer to cover increase in sewer operating expenditure budgets

40 Purchase of telehandler

41 Transfer additional income to Inala units reserve

42 Transfer from reserve for pool resurfacing

## Blayney Shire Council

Quarterly Budget Review Statement  
for the period 01/07/14 to 30/09/14

## Key Performance Indicators Budget Review Statement

Budget review for the quarter ended 30 September 2014.

(\$000's)	Current Projection Amounts 14/15	Indicator 14/15	Actuals Prior Periods	
			13/14	12/13

The Council monitors the following Key Performance Indicators:

<b>1. Unrestricted Current Ratio</b>				
Current Assets less all External Restrictions	8448		4.1	7.8
Current Liabilities less Specific Purpose Liabilities	1774	4.8		

Purpose of this ratio is to assess the adequacy of working capital and its ability to satisfy obligations in the short term for the unrestricted activities of Council.



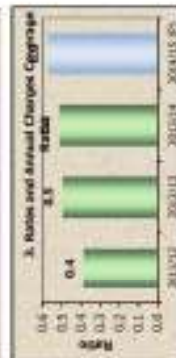
<b>2. Debt Service Ratio</b>				
Debt Service Costs	354		4.5	1.9
Income from Continuing Operations	17489	2.0		

Purpose of the debt service ratio is to assess the impact of loan principal and interest repayments on the discretionary revenue of Council.



<b>3. Rates and Annual Charges Coverage Ratio</b>				
Rates and Annual Charges	9985		0.51	0.50
Income From Continuing Operations	17489	0.57		

Purpose of this ratio is to assess the degree of Council's dependence upon revenue from rates and annual charges and to assess the security of Council's income.



Quarterly Budget Review Statement for the period 01/07/14 to 30/09/14					
Blayney Shire Council					
Contracts Budget Review Statement					
Budget review for the quarter ended 30 September 2014					
Part A - Contracts Listing - contracts entered into during the quarter					
Contractor	Contract detail & purpose	Contract Value	Start Date	Duration of Contract	Budgeted (Y/N)
Nick Harvey Constructions	Napier Oval toilet block construction	91,876	21/08/14	10 weeks	Y



Blayney Shire Council

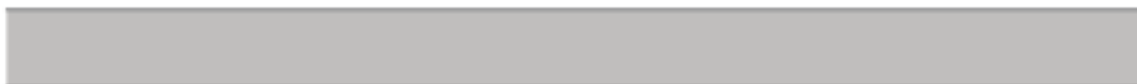
**Quarterly Budget Review Statement**  
for the period 01/07/14 to 30/09/14

**Contracts Budget Review Statement**  
**Comments & Explanations relating to Contractors Listing**

**Notes   Details**

---

Nil



**Quarterly Budget Review Statement**  
for the period 01/07/14 to 30/09/14

Blayney Shire Council

**Consultancy & Legal Expenses Budget Review Statement**

Consultancy & Legal Expenses Overview

Expense	YTD Expenditure (Actual Dollars)	Budgeted (Y/N)
Consultancies	34,566	Y
Legal Fees	26,843	Y

**Definition of a consultant:**

A consultant is a person or organisation engaged under contract on a temporary basis to provide recommendations or high level specialist or professional advice to assist decision making by management. Generally it is the advisory nature of the work that differentiates a consultant from other contractors.

**Comments**

Expenditure included in the above YTD figure but not budgeted includes:

**Details**

**Blayney Shire Council****Policy Register****Policy No 4B**

<b>Policy Title</b>	Investment Policy
<b>Document/File No</b>	A8-1
<b>Officer Responsible</b>	Manager Financial Services
<b>Last Review Date</b>	10/11/2014

**Objectives**

To outline Council's investment Strategy.

**Policy Statement****Blayney Shire Council****Investment Policy**

## Policy

### 1.1 Objectives

~~(a) To undertake investment of surplus funds, maximising earnings from authorised investments, whilst ensuring the security of Council Funds.~~

To undertake investment of surplus funds in a way that, firstly ensures the security of Council Funds and secondly maximises earnings from authorised investments.

(b) To ensure there is sufficient liquidity to meet all reasonably anticipated cash flow requirements, as and when they fall due, without incurring significant costs due to the unanticipated sale of an investment.

### 1.2 Legislative Requirements

All investments are to be made in accordance with:

- (a) Local Government Act 1993;
- (b) Local Government Act 1993 – Order (of the Minister) dated 12 January 2011
- (c) Trustee Act 1925;
- (d) Local Government (General) Regulation 2005;
- (e) Local Government Code of Accounting Practice and Financial Reporting;
- (f) Australian Accounting Standards; and
- (g) Division of Local Government Circulars.

### 1.3 Delegation of Authority

Authorised Officer	Roles & Responsibilities
General Manager	Authority to invest surplus funds and authority to delegate this function in accordance with the councils adopted investment policy.
Director Corporate Services	Per Delegation
Manager Financial Services	Per Delegation
Assistant Accountant	Per Delegation

### 1.4 Authorised Investments

Investments are limited to those allowed by the most current Ministerial Investment Order that has been issued by the NSW Minister for Local Government.

Council shall only invest money (on the basis that all investments must be denominated in Australian Dollars) in the following forms of investment:

- (a) any public funds or securities issued by or guaranteed by, the Commonwealth, any State of the Commonwealth or a Territory;
- (b) any debentures or securities issued by a council (within the meaning of the Local Government Act 1993 (NSW));
- (c) interest bearing deposits with, or any debentures or bonds issued by, an authorised deposit-taking institution (as defined in the Banking Act 1959 (Cwth)), but excluding subordinated debt obligations;
- (d) any bill of exchange which has a maturity date of not more than 200 days; and if purchased for value confers on the holder in due course a right of recourse against a bank which has been designated as an authorised deposit-taking institution by the Australian Prudential Regulation Authority;
- (e) a deposit with the New South Wales Treasury Corporation or investments in an Hour-Glass investment facility of the New South Wales Treasury Corporation.

All investment instruments (excluding short term discount instruments) referred to above include principal and investment income (interest).

### **1.5 Prudent Person Standard**

The investments shall be managed with care, diligence and skill that a prudent person would exercise. As trustees of public monies, officers are to manage Council's investment portfolios to safeguard the portfolio in accordance with the spirit of this Investment Policy, and not for speculative purposes.

### **1.6 Ethics and Conflicts of Interest**

Officers shall refrain from personal activities that would conflict with the proper execution and management of Council's investment portfolio. This policy requires officers to disclose any conflict of interest to the General Manager.

If engaged, independent advisors shall also be required to declare that they have no actual or perceived conflicts of interest.



### 1.7 Prohibited Investments

This Investment Policy prohibits any investment carried out for speculative purposes including:

- (a) Derivative based instruments;
- (b) Principal only investments or securities that provide potentially nil or negative cash flow;
- (c) Stand alone securities issued that have underlying futures, options, forward contracts and swaps of any kind; and
- (d) The use of leveraging (borrowing to invest) of any investment.

### 1.8 Risk Management Guidelines

Investments are to comply with the following criteria:

- (a) Preservation of Capital - all reasonable measures are to be taken to prevent losses in portfolio value (considering the time value of money);
- (b) Institutional Diversification:
  - a. Not less than three (3) quotations shall be obtained from authorised institutions when an investment is proposed.
  - b. Direct investments shall not exceed ~~\$500,000~~ **\$3,000,000** with any one institution at any one time.
  - c. All term deposit investments are to be made with authorised deposit taking institutions authorised under the Banking Act, 1959 and with an investment grade credit rating covered under the Australian Government Guarantee.
  - d. The maximum holding limit in each rating category and the target credit quality weighting for Council's total portfolio shall be:

<b><u>Total Portfolio Limits</u></b>		
<b>Long Term Credit Rating</b> (or Moody's, Fitch, <del>S&amp;P</del> or Equivalent)	<b>Short Term Credit Rating</b> <del>S&amp;P</del> or Equivalent	<b>Maximum Holding</b>
AAA – AA Category	A1+	100%
A Category	A1-A2	80%
BBB Category <del>&amp; Unrated ADI's</del>	A2-A3	40%

- e. Exposure to individual counterparties/financial institutions will be restricted by their credit rating so that single entity exposure is limited, as detailed in the table below (excluding Council's cheque and @ call accounts).

Individual Institution Limits		
Long Term Credit Rating (or Moody's, Fitch <del>S&amp;P</del> or Equivalent)	Short Term Credit Rating <del>S&amp;P</del> or Equivalent	Maximum Holding
AAA Category	A1+	40%
AA Category	A1+	40%
A Category	A1-A2	30%
BBB Category <del>&amp; Unrated ADI's</del>	A2-A3	20%

(c) Maturity Risk - the investment portfolio is to be invested within the following maturity constraints:

Overall Portfolio Return to Maturity		
Portfolio % < 1 year	Min 40%	Max 100%
Portfolio % > 1 year	Min 0%	Max 60%
Portfolio % > 3 year	Min 0%	Max 30%
Portfolio % > 5 year	Min 0%	Max 20%

(d) Market/Credit Risk - consideration shall be given to the risk that the fair value or the future cash flows of an investment will fluctuate due to changes in market prices, or the risk of failure to repay principal or pay interest on an investment;

(e) Liquidity Risk -

- a. Matching investments with cash flow requirements.
- b. Ensure access is available within seven (7) days to at least \$1,000,000 or 10% of value of total investments, whichever is greater.

## 1.9 Performance Benchmarks

The performance of the investment portfolio shall be against the industry standard 11am Cash Rate for cash investments and BBSW 90 Day Swap Rate for direct investments.

## 1.10 Reporting and Responsibilities of Council Officers

- (e) The Responsible Accounting Officer shall be responsible for reconciling the investment register on a monthly basis and ensuring sufficient records are maintained, including:
  - a. the source and amount of money invested;
  - b. particulars of the security or form of investment in which the money was invested;
  - c. the term of the investment, and
  - d. if appropriate, the rate of interest to be paid, and the amount of money earned, in respect of money invested.
- (f) A monthly report shall be provided to Council, detailing the investment portfolio in terms of performance, investment institution and amount of each investment.

- (g) The report should also detail each average return percentage against the performance benchmark rates.
- (h) For audit purposes, certificates must be obtained from financial institution confirming the amounts of investment held on the council's behalf at 30<sup>th</sup> June each year.
- (i) The documentary evidence must provide Council legal title to the investment.

#### 1.11 Investment Advisor

Should council engage an investment advisor, the advisor must be approved by Council and licensed by the Australian Securities and Investment Commission. The advisor must be an independent person who has no actual or potential conflict of interest in relation to investment products being recommended and is free to choose the most appropriate product within the terms and conditions of the investment policy.

The independent advisor is required to provide written confirmation that they do not have any actual or potential conflicts of interest in relation to the investments they are recommending or reviewing, including that they are not receiving any commissions or other benefits in relation to the investments being recommended or reviewed.

#### 1.12 Grandfathering provisions

This Policy shall only apply to investments made from the date of Council adoption onwards.

#### 1.13 Review of Investment Policy

This policy shall be reviewed annually and any amendments, if necessary shall be approved by resolution of council.

#### End of Policy

<b>Adopted:</b>	<b>14/10/2003</b>	<b>123</b>
<b>Last Reviewed:</b>	<b>11/10/2005</b>	<b>280</b>
	<b>14/05/2007</b>	<b>07/094</b>
	<b>09/08/2010</b>	<b>1008/04</b>
	<b>14/03/2011</b>	<b>1103/010</b>
	<b>08/08/2011</b>	<b>1108/004</b>
	<b>14/11/2011</b>	<b>1111/011</b>
	<b>12/11/2012</b>	<b>1211/014</b>
	<b>10/11/2014</b>	
<b>Next Review:</b>	<b>14/11/2016</b>	

**Blayney Shire Council****Memo**Checked by MFS: ☐

TO: General Manager  
FROM: Revenue Officer  
DATE: 27 October 2014  
SUBJECT: Request for Approval to Write Off Debt

As per Councils 'Writing Off Debts' and 'Writing Off Rates & Charges' policies (3B & 5A) the General Manager has delegated authority to write off all debt to the value of \$1000. Debts over the value of \$1,000 must be written off under Council resolution.

The following debt is **over** the value of **\$1,000** and a reasonable effort has been made to recover the debt with little likelihood of the debt being recovered.

**MUST BE WRITTEN OFF UNDER COUNCIL RESOLUTION**

**Invoice #:** 11      **Amount:** \$1,199.35      **Issue Date:** 19/10/12

Total amount of debt to be written off \$1,199.35.

**Name:** Mr R J Hazelton (D70883)

**Description:**

Multiple invoices dating back to 4/10/11 for Inala units rent.

**Actions taken to recover debt (attach any evidence):** Invoice raise, statements issued.

Tenant has left units due to ill health further recovery action would be futile.

**Why further attempts to recover the debt are not recommended to be pursued:**

- Cost of further recovery would exceed the debt owed by Council.

Debtor Account:	Date Written off:
Clerk:	Entered/Filed in Register:

**Blayney Shire Council****Memo**Checked by MFS: ☐TO: General Manager  
FROM: Revenue Officer

DATE: 27 October 2014

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The following debt is **over** the value of **\$1,000** and a reasonable effort has been made to recover the debt with little likelihood of the debt being recovered.

**MUST BE WRITTEN OFF UNDER COUNCIL RESOLUTION**

<b>Invoice #:</b> 6856	<b>Amount:</b> \$2,185.00	<b>Issue Date:</b> 23/03/2011
<b>Invoice #:</b> 8058	<b>Amount:</b> \$16.70	<b>Issue Date:</b> 19/10/2012

Total amount of debt to be written off \$2,201.70.

**Name:** BJ Jarrad Pty Ltd (D71445)

**Description:**

P/Works 89 - Road opening permit and restoration of trench Panuara Rd 07/03/11.  
16 metres squared @ \$130 p/m squared = \$2,080 plus \$105 = \$2,185.00.  
Accrued interest added of \$16.70.

**Actions taken to recover debt (attach any evidence):** Invoice raised, statements issued.

Numerous statements have been sent out. Company went into voluntary administration.

**Why further attempts to recover the debt are not recommended to be pursued:**

- Debtor is not in a financial position to pay debt (bankruptcy etc.)

Debtor Account:	Date Written off:
Clerk:	Entered/Filed in Register:



**Blayney Shire Council****Memo**Checked by MFS: ☐TO: General Manager  
FROM: Revenue Officer

DATE: 27 October 2014

SUBJECT: Request for Approval to Write Off Debt

As per Councils 'Writing Off Debts' and 'Writing Off Rates & Charges' policies (3B & 5A) the General Manager has delegated authority to write off all debt to the value of \$1000. Debts over the value of \$1,000 must be written off under Council resolution.

The following debt is **over** the value of **\$1,000** and a reasonable effort has been made to recover the debt with little likelihood of the debt being recovered.

**MUST BE WRITTEN OFF UNDER COUNCIL RESOLUTION**

<b>Invoice #:</b> 5924	<b>Amount:</b> \$12,181.08	<b>Issue Date:</b> 12/04/2010
<b>Invoice #:</b> 683	<b>Amount:</b> \$4,905.79	<b>Issue Date:</b> 28/05/2013

Total amount of debt to be written off \$17,086.87.

**Name:** Canobolas Zone Rural Fire Services (D70216)

**Description:**

- Private Works # 110 - Burrendong Way/Kangarooobie fire November 2009, \$12,181.08.
- Private Works # 38 - Supply of fuel trailer and diesel fuel for Long Point fire January 2013, \$4,905.79.

**Actions taken to recover debt (attach any evidence):** Invoice raised, statements issued, multiple phone calls made, emails sent.

Claim period expired.

**Why further attempts to recover the debt are not recommended to be pursued:**

- Other (please note) – All action has been taken to recover debt.

Debtor Account:	Date Written off:
Clerk:	Entered/Filed in Register:



NSW RURAL FIRE SERVICE



Mr Grant Baker  
Director Works and Services  
Blayney Shire Council  
PO Box 62  
BLAYNEY NSW 2299

Your reference  
Our reference

18/09/2014

Dear Grant,

**RE: Outstanding Invoices 2009 and 2013**

Further to our meeting this morning I advise regarding the position of claims for fires in 2009 and 2013.

1. The Bathurst fire at Macquarie Woods in 2009. I was contacted by Council in late 2012 on my return from the Blue Mountains advising that an invoice had been prepared for works carried out on the 2009 fire in Bathurst. I spoke with the General Manager Glenn Wilcox at the Generals Managers and Canobolas Zone meeting at Orange City Council on Wednesday 18<sup>th</sup> October 2012 and explained that the time had well and truly passed for any further claims to be made. He said that he would organise to write off the account.
2. The Long Point fire in 2013. This invoice should have been sent to Cabonne Council for payment as this fire was under their Section 44. Unfortunately the opportunity to claim for this fire has passed at the 30<sup>th</sup> June 2014.

I would encourage Council to ensure that all future claims for plant for fire fighting are submitted through the heavy plant process and you will be provided with a Plant Tasking Form for these events. For the provision of any services for fire fighting not covered by heavy plant Council should ensure that you are provided with a purchase order from the Council responsible for the fire fighting effort.

## Postal address

NSW Rural Fire Service

Canobolas Zone  
PO Box 8904  
ORANGE NSW 2800

## Street address

NSW Rural Fire Service

Canobolas Zone  
1395 Forest Road  
ORANGE NSW 2800

T (02) 6363 6666

F (02) 6363 6698

www.canobolas.rfs.nsw.gov.au



I trust that this will clarify the situation in regards to these matters.

Yours faithfully,



David Hoadley AFSM

Canobolas Zone Manager

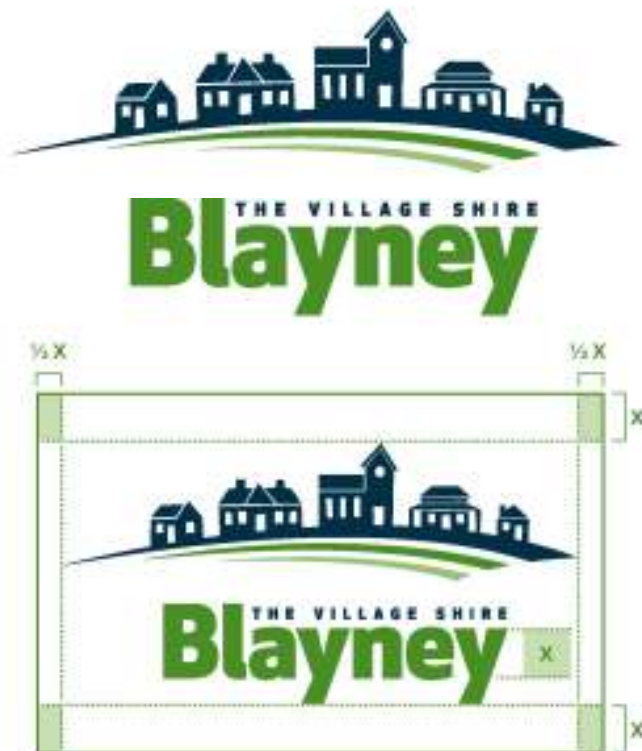
NSW RURAL FIRE SERVICE



# Style Guide 2014



# Logo Usage



## Logo Configuration

The "Blayney - The Village Shire" logo should always be used in a horizontal configuration with all elements of wordmark & symbol included in its presentation.

## Clear Space

Where boxed, reversed out of a solid brand colour (see below) or to maximise impact, a general guide for clear space has been given. This space is based upon the x-height unit of the wordmark.

## Reversed Logo Usage

The "Blayney - The Village Shire" logo should only be used reversed out of solid colours from the brand colour palette.

It should not be reversed out of any other colour or be overlaid directly upon photographs. Instead, the logo should be presented upon white with the correct amount of clear space with a keyline of brand colour.





# Colour Palette



PMS Coated



PMS Un-Coated



CMYK Process Coated



CMYK Process Un-Coated

## Print Colour

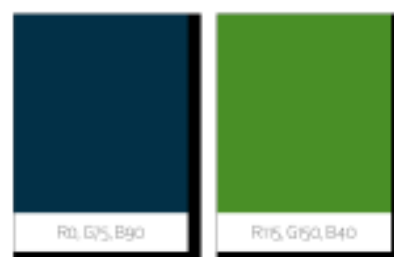
The "Blayney - The Village Shire" colour palette is taken from the Pantone Matching System (PMS) range of colour guides.

The colour breakdowns are selected to give the greatest consistency over a range of mediums for both speciality and standard CMYK four-colour process printing.

For materials other than print media, please use the PMS Coated colours shown for accurate colour matching.

## Screen Colour

The "Blayney - The Village Shire" screen colour is for use in web or multimedia, and is specified using a standard RGB breakdown.



RGB Screen Colours

# Type Usage



## APEX NEW LIGHT

abcdefghijklmnopqrstuvwxyz  
ABCDEFGHIJKLMNOPQRSTUVWXYZ  
1234567890

## APEX NEW MEDIUM

abcdefghijklmnopqrstuvwxyz  
ABCDEFGHIJKLMNOPQRSTUVWXYZ  
1234567890

## APEX NEW HEAVY

abcdefghijklmnopqrstuvwxyz  
ABCDEFGHIJKLMNOPQRSTUVWXYZ  
1234567890

## ARIAL

abcdefghijklmnopqrstuvwxyz  
ABCDEFGHIJKLMNOPQRSTUVWXYZ  
1234567890

## ARIAL BOLD

abcdefghijklmnopqrstuvwxyz  
ABCDEFGHIJKLMNOPQRSTUVWXYZ  
1234567890

## Typeface

The Apex New typeface family is the primary 'Blayney - The Village Shire' typeface.

It should be used for the majority of commercially printed material for body copy, subheads or headers in both uppercase & lowercase forms.

Alternatively, for internal usage and simple electronic media, the Arial typeface family can be used.

The Apex New typeface can be purchased from [vllg.com](http://vllg.com).



# Style Guide 2014



# Logo Usage



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# Colour Palette



PMS Coated



PMS Un-Coated



CMYK Process Coated



CMYK Process Un-Coated

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RGB Screen Colours

# Type Usage



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ABCDEFGHIJKLMNOPQRSTUVWXYZ  
1234567890

## APEX NEW MEDIUM

abcdefghijklmnopqrstuvwxyz  
ABCDEFGHIJKLMNOPQRSTUVWXYZ  
1234567890

## APEX NEW HEAVY

abcdefghijklmnopqrstuvwxyz  
ABCDEFGHIJKLMNOPQRSTUVWXYZ  
1234567890

## ARIAL

abcdefghijklmnopqrstuvwxyz  
ABCDEFGHIJKLMNOPQRSTUVWXYZ  
1234567890

## ARIAL BOLD

abcdefghijklmnopqrstuvwxyz  
ABCDEFGHIJKLMNOPQRSTUVWXYZ  
1234567890

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**AWARENESS/ FEEDBACK ON BRANDING STRATEGY ON PUBLIC EXHIBITION**

Blayney Chronicle news article 25 September 2014:

*BRAND NEW WAY TO MARKET SHIRE*

*Move over wind turbines - your days of being front and centre of the Blayney Shire are over.*

*The Shire's existing curved-triangular logo that featured a distinct landscape theme with three wind turbines added later just isn't cutting it these days - it's tired, outdated and just not progressive enough.*

*Those words were part of the terminology used by councillors when discussing the topic of "a recognised brand for the Blayney Shire" at last week's council meeting.*

*A push by Council to have "a single, uniting 'message' that was both consistent with and symbolised the character of the Blayney Shire" had no place for any wind turbines, or water, or rolling hills, it seems.*

*Instead, a new logo featuring five different houses/buildings was created reflecting the message 'Blayney - the Village Shire'.*

*"I think it's fantastic work," Cr David Somerville said.*

*"The old logo was tired and outdated."*

*Cr Kevin Radburn was also in support.*

*"I'm very much behind the new logo. I think the community will love it," he said.*

*"I like the idea of the Village Shire."*

*Cr Allan Ewin also agreed. "It certainly does encompass that we are a Shire of villages," he said.*

*"The Blayney Shire's respect comes from all our villages.*

*"It's a great step forward for tourism and the Blayney Shire in general."*

*Cr Shane Oates: "For marketing and tourism purposes we need something modern to attract people to the Shire. I think it's great".*

*And from the Mayor, Cr Scott Ferguson: "I absolutely love it".*

*"I think it's so innovative and modern," he said.*

*"Tourism is a major economic driver, even in our small Shire.*

*"It's fresh, it's new [and shows] tourism is taken very seriously by this Council.*

*"I'm very proud of how far we've enhanced tourism in our Shire.*

*"Tim Weeks [Council's Economic Development and Tourism Officer] has done a fantastic job."*

*But not all councillors were convinced.*

*"I don't particularly like the new logo. Where did it come from? What advantages does it have over the current logo?" asked Cr David Kingham.*

*"I think the existing logo embodies the Blayney Shire. I want to know how [this issue] got on the agenda paper."*

*Cr Geoff Braddon was also not taken with the new design.*

"I can't see what's wrong with the one now. How often [are we going to change logos], how much is it going to cost?" he asked.

"We need to get more shops in the main street and a logo is not going to do that."

Council said the cost associated with the development of the new brands was \$935 and production of the artwork for new stationery and style guides was \$1,182.



[Blayney Chronicle](#)  
26 September

At this month's council meeting, five councillors spoke in favour of a new logo to be used to showcase the Shire. But two others were not taken by the new design. What do you think?

New logo for the Blayney Shire described as 'innovative' and 'modern'

[www.blayneychronicle.com.au](http://www.blayneychronicle.com.au)

Move over wind turbines - your days of being front and centre of the Blayney Shire are over...

[Top Comments](#)

[21 people](#) like this.



[Rachael Young](#) I'd like it better if there was a wind turbine in there and our neighbour Cabonne is the shire of villages. It also partly reflects the Milthorpe village logo, not sure if that was intended.

26 September at 07:47



[Steffen John](#) Don't mind it at all. 'The Village Shire'. Nice one.

26 September at 19:29



[Deborah Maher](#) Newbridge is a village, doesn't suit the town

27 September at 15:51



[Trevor Hibbs](#) I love it, it grabs ones attention and looks great

27 September at 12:12



[Aileen Johnston](#) I haven't lived in Blayney since 1970 but in this simple picture i can pick the court house and the post office...

27 September at 11:10



[Kate Wellsted](#) Nah don't like it, try again.

27 September at 09:57



[Jasmine Ryan](#) I love the look but the name is too close to the Lachlan which is the 'Shire Village'  
[27 September at 09:21](#)



[Randall Gentle](#) Nope  
[27 September at 01:49](#)



[Jarrod Bevear](#) innovative and modern. hahahahahahahahahahahahahahahahaha

sorry, but if you want to portray an image of being progressive and moving into a modern age, you don't get a bunch of cliched vectors of houses that look like something a 5 year old would draw, and then slap them on top of a stripe and call it a logo.

[26 September at 19:40](#)



[Jo Parkinson](#) It's a bit cute and encapsulates the heritage and diversity of our shire. Love it  
[26 September at 18:32](#)



[Glenda Rouxel](#) Love it  
[26 September at 18:00](#)



[Phillip Ob](#) Looks ok  
[26 September at 17:56](#)



[Sharron Le Strange](#) It's not very personnel to our area. It's nice and modern but maybe the houses need to be a bit closer and chuck a wind turbine or 2 in there

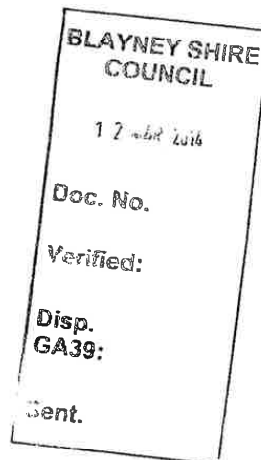
[27 September at 12:45](#)



Our Ref: RMT:HMC:20100292

10 March, 2014

Blayney Shire Council  
91 Adelaide Street  
Blayney NSW 2799



**KENNYSPRING**  
SOLICITORS

Level 1  
The Reliance Centre  
203-209 Russell Street  
PO Box 149  
Bathurst NSW 2795  
DX 3103 Bathurst  
T 02 6331 2911  
F 02 6331 8957

Branch Office  
95 Oberon Street  
Oberon NSW 2787  
T 02 6336 1485

Principals  
Angus Edwards  
Kristi McCusker

kennyspring.com.au

**REQUEST FOR TRANSFER OF LOCAL GOVERNMENT  
JURISDICTION**

We advise we act for Mr I in  
their acquisition of a Crown Road of approximately 1.7 hectares now  
known as lot 1 in Deposited Plan 1182421.

We confirm the acquisition was completed and the property  
transferred to our clients in September 2013. Our clients have been  
issued with a Certificate of Title noting the new road purchase is held  
within the Bathurst Regional Council's jurisdiction and will be rateable  
by Bathurst Regional Council.

Our clients own approximately 84 hectares of land adjoining this new  
road purchase which is known as 216 McKellars Lane Hobbys Yards,  
and is held within the Blayney Shire Council. Attached is a copy of the  
rates notice for your information.

We request Blayney Shire Council apply to Local Government NSW for  
a minor boundary adjustment of Council boundaries to incorporate the  
road (1/1182421) into the Blayney Shire Council's jurisdiction so that our  
client's property is held entirely within the Blayney Shire Council.

We look forward to receiving your response.

Yours faithfully,  
**Kenny Spring Solicitors**

Per: 

**Rachael Thurn**  
Licensed Conveyancer  
r.thurn@kennyspring.com.au

Kenny Spring Solicitors Pty Ltd  
ACN 151 370 919

**AUST  
LAW  
MEMBER**

Liability limited by a scheme approved  
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Solicitors Pty Ltd are members of the scheme

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BATHURST  
REGIONAL COUNCIL



Civic Centre  
158 Russell Street  
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Bathurst NSW 2795

Telephone 02 6333 6111  
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council@bathurst.nsw.gov.au  
www.bathurstregion.com.au

19 September 2014

Director Corporate Services  
Mr Anton Franze  
Blayney Shire Council  
PO Box 62  
Blayney NSW 2799

Dear Mr Franze

**Request for Boundary Adjustment – Lot 1 DP 118421**

Council resolved at its meeting held on 17 September 2014 that it has no objection to the transfer of Lot 1 DP 118421 to Blayney Shire Council from Bathurst Regional Council.

If you require further information, please contact Council's Rates Department on 6333 6132.

Yours faithfully

R Roach  
DIRECTOR  
CORPORATE SERVICES & FINANCE

BLAYNEY SHIRE  
COUNCIL

11 SEP 2014

Doc. No.

Verified:

Disp.  
GA39:

Sent.

Reference: TB: DS: 11.00001-12/036  
Enquiries: Rates Department (02) 6333 6132  
Clydsdale blayney council 19.9.2014.doc

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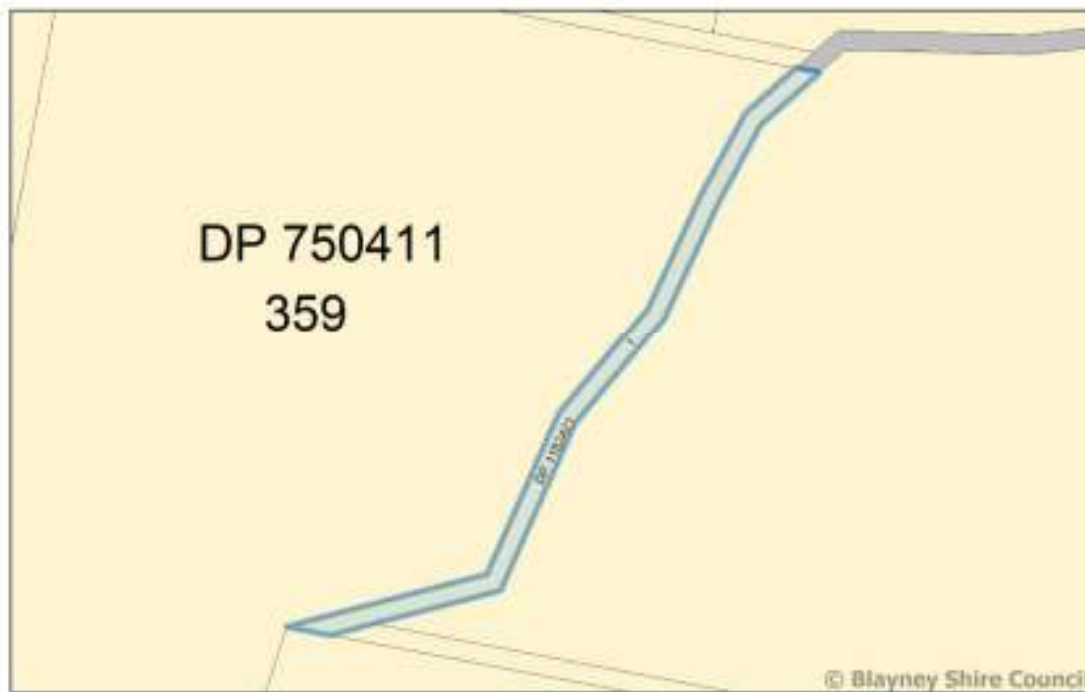
Proud to be an **evocity**

Blayney Shire Council  
 91 Adelaide Street  
 PO Box 62  
 BLAYNEY NSW 2798  
 Ph: (02) 6368 2184  
 Fax: (02) 6368 3293  
 Email: council@blayney.nsw.gov.au



Created on Wednesday, 22 October 2014 by gsm/g

## Feature Report of Lot 1 DP 1182421 Boundary Alteration Request - Kenny Spring Solicitors



Map Scale: 1:6,520 Map Zoom: 0.708 mi

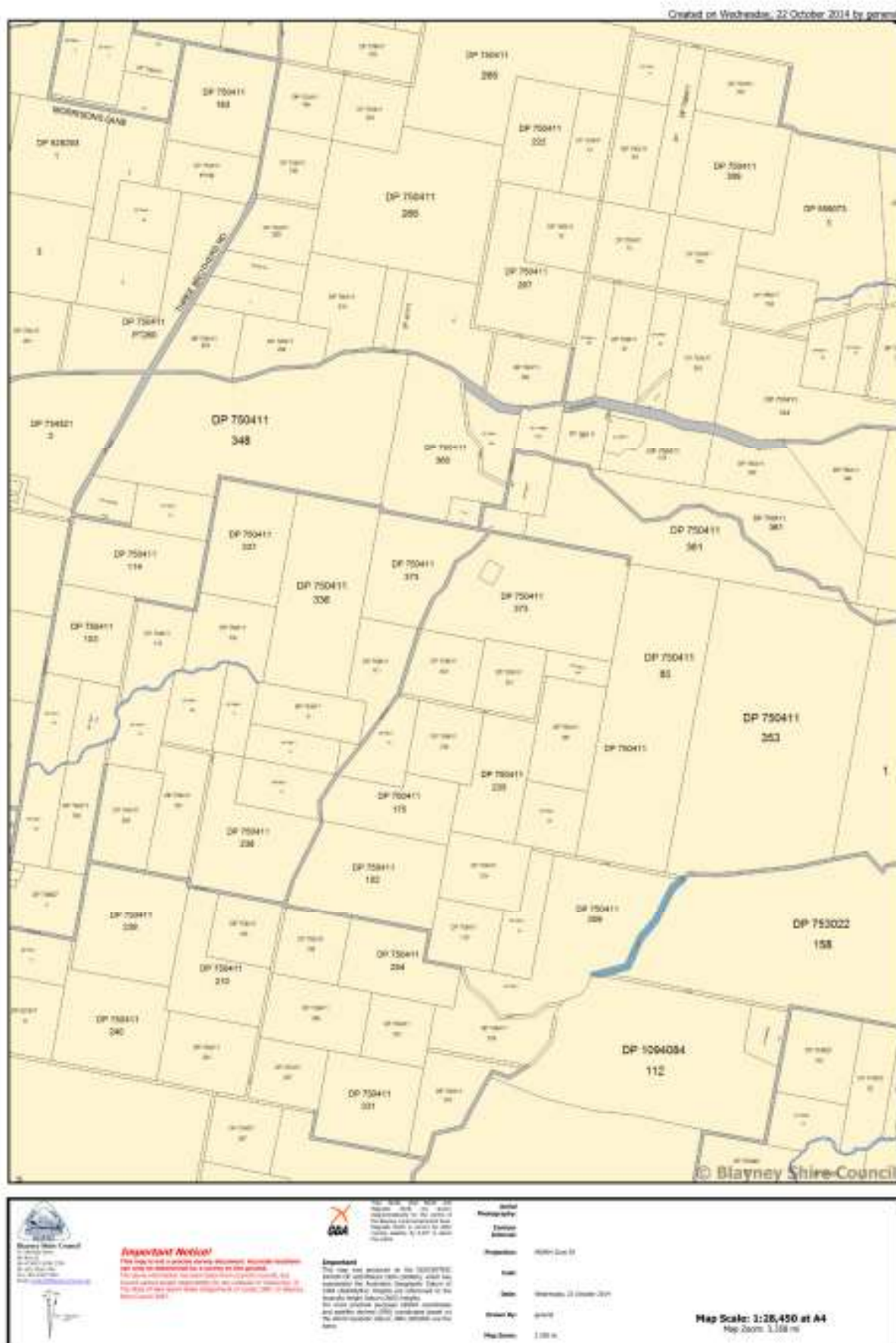
### Info Results

There are no features selected with information in the table 'Property Info'.  
 There are no features selected with information in the table 'Property Address'.  
 There are no features selected with information in the table 'Owner Info'.  
 There are no features selected with information in the table 'Rates Info'.  
 There are no features selected with information in the table 'Postal Info'.



### Disclaimer

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**MINUTES OF THE BLAYNEY SHIRE ECONOMIC DEVELOPMENT  
COMMITTEE MEETING  
HELD ON THURSDAY 9 OCTOBER 2014  
AT THE BLAYNEY SHIRE COMMUNITY CENTRE**

Meeting commenced at 5.03pm.

**PRESENT**

Cr Shane Oates; Cr Kevin Radburn; Cathy Griffiths; Bruce Gordon; Tim Weeks; Leslie Morris; Elizabeth Russ and Anton Franze

**APOLOGIES**

Nil

**FORESHADOWED GENERAL BUSINESS**

Nil

**DISCLOSURES OF INTEREST**

Nil

**CONFIRMATION OF PREVIOUS MINUTES**

**RECOMMENDED:** That the minutes of the meeting held on 10 July 2014 be received and noted as a true and accurate record.

(Cathy Griffiths / Bruce Gordon)

**MATTERS ARISING**

- Question on RDA report and ABS Census data – available on respective website.
- Question on proposed draft Footpath policy. Proposed policy is still under review by Planning and Environmental Services. Following this review of the policy it will be considered by Council for placement on public exhibition.

**REGIONAL DEVELOPMENT AUSTRALIA REPORT – CENTRAL WEST**

- Further discussion on report. Report provides overview on investment opportunities in Blayney.
- Discussion was also held on significant announcements by business in the Shire.

**TIMING OF MEETINGS**

- Meetings to remain quarterly and special meetings to be called as required.

**RECOMMENDED:** That future meetings include presentations by business representatives or equivalent business support authorities, for example the Central Business Enterprise Centre. (Leslie Morris / Shane Oates)

**SHIRE PROMOTION UPDATE**

- Update on promotional material being developed and presentation on new tourism website that is “mobile device friendly”.

- Feedback on the website is also welcomed.

**OPERATIONAL PLAN 2014/15 ACTIONS**

- Discussion was held on the 2014/15 Operational Plan items pertinent to the Economic Development Committee.

**GENERAL BUSINESS**

Nil

**FUTURE AGENDA ITEMS**

- Invitation to speakers to address the Committee.

**NEXT MEETING**

Next meeting is scheduled for Thursday 12 February 2015 commencing 5pm.

Future meeting dates are as follows:

9 April 2015

9 July 2015

8 October 2015

**MEETING CLOSE**

The meeting closed at 6.53pm.



**MINUTES OF THE MEETING OF BLAYNEY SHIRE FINANCIAL  
ASSISTANCE COMMITTEE  
HELD ON TUESDAY 23 OCTOBER 2014  
AT BLAYNEY SHIRE COMMUNITY CENTRE**

The meeting commenced at 5:36pm.

**1. Present**

G.Summerson                      D.Kennedy                      Clr. Somervaille  
A.Franze (Secretariat)

**2. Apologies**

T.McPaul (Cadia)                      N. Burns (Cadia)

**3. Foreshadowed General Business**

Nil.

**4. Declarations of Interest**

Nil.

**5. Consideration of Round 1: 2014/15 Financial Assistance Program Applications**

Applications for Round 1 and a summary were circulated to committee members by email prior to the meeting to assist with preparation. 13 applications received, involving \$348,667 in projects, requesting \$39,058 in funding with \$40,763 available.

The committee discussed applications and deliberated on each against the criteria set in the guidelines. The committee was unanimous on decisions as outlined in the grant assessment summary. The total funding recommended for distribution, noting applications subject to conditions, is \$28,127.

**RECOMMENDED:**

That the recommendations of funding with comments in the amount of \$28,127 be approved as detailed in the attached schedule.

**6. General Business – School Awards / Prizes**

Discussion was held at the funding level available in the Financial Assistance program and the need to streamline the application process.

**RECOMMENDED:**

That the Financial Assistance Program Guidelines for School Awards / Prizes for schools based in Blayney Shire be indexed to \$100 and they be paid upon request.

**7. General Business – Procedure 6A Insurance Contributions**

**RECOMMENDED:**

That the schedule of Insurance, Rates and Charges as circularised to the committee in September 2014 be endorsed noting the inclusion of Blayney Town Association; and

That the proposed amendments to procedure 6A: Insurance Contributions to Community Organisations to include groups assisting Council carrying out a service function, as determined by Council, and the funding levels be increased to \$1,000 (not exceeding the premium value) and 50% of the cost of the insurance premium over \$1,000, up to a total maximum donation of \$2,000 be endorsed.

**10. Future Agenda Items**

Nil.

**11. Next Meeting**

The next meeting is scheduled for 23 April 2015.

There being no further business the meeting closed at 7.09pm.

BLAYNEY SHIRE COUNCIL  
FINANCIAL ASSISTANCE GRANTS - ROUND 1 2014/15

No	Applicant	Project	total cost	other funding	grant sought	grant approved	Comments and feedback
1	Orange Business Chamber	Orange Business Chamber - Women NSW Project	40,325	39,325	1,000	-	Declined as there is insufficient connection to the Blayney Shire.
2	Millthorpe and District Historical Society Incorporated	Construction of Trevor Pascoe Memorial Pavilion (Stage 2)	235,310	193,338	10,000	10,000	Approved.
3	Lyndhurst Soldiers Memorial Hall and Village Committee	Refurbish Shower Areas, Install New Sink, Benchtop and Cupboards at Lyndhurst Recreation Ground	16,874	13,874	3,000	3,000	Approved.
4	Blayney Community Baptist Church	Cards in Carrington	2,240	530	1,000	1,000	Approved.
5	Carcoar Village Association	Erection of Village Noticeboard	7,040	3,520	3,520	3,520	Approved subject to substantiation of cost, coordination with Council and subject to limitations of funding / matching contributions under the FAP guidelines.
6	Textures of One Inc.	Textures of One Inc.	22,540	18,540	6,000	590	Approved to the extent of Community Centre hire for event.
7	Blayney Town Association	Blayney Town Association Initial Incorporation	3,050	250	2,800	500	Approved incorporation costs \$500, Insurance approved subject to Guideline 6A: Insurance Contributions to Community Organisations requirements.
8	Blayney Town Association	Blayney Farmers Market	1,000	-	1,000	1,000	Approved.
9	Blayney Multi Service Outlet	Meals on Wheels Energy Efficiency Project	7,000	4,000	3,000	3,000	Approved subject to substantiation of estimated cost.
10	Blayney Tennis Club	Waiver of Council Charges - Building Insurance	2,139	-	2,139	2,139	Approved for this occasion and future years.
11	Lyndhurst Team Penning Inc.	Upgrade to Facilities	6,556	3,328	3,328	3,328	Approved.
12	EnviroMio P/L	www.carcoar.com.au - a brand new professionally designed website for Carcoar and the surrounding district	4,443	2,222	2,221	-	Declined. Carcoar Village has website and it is recommended that coordination occur with Carcoar Village Association.
13	Blayney High School	Annual Presentation Evening Award	50	-	50	50	Approved.
			<b>348,567</b>	<b>278,927</b>	<b>39,058</b>	<b>28,127</b>	

<b>SUMMARY:</b>	
Annual FAP budget 2014/15	100,000
Annual FAP 2013/14 unspent *	5,416
Less 2014/15 S.356 Rates, Insurance etc. approved	18,474
	81,536
Budget round 1	40,763
Budget round 2	40,763

\* Provisional figure including funding approved and not yet claimed.

**MINUTES OF THE MEETING OF BLAYNEY SHIRE AUDIT COMMITTEE  
HELD IN THE COMMUNITY CENTRE WEDNESDAY 15 OCTOBER 2014**

The meeting commenced at 9:08 am.

**1. Present**

Cr. David Somervaille	(Councillor – voting)
Phil Burgett	(Independent – voting)
Jennie Robson	(Risk Officer)
Anton Franze	(Director Corporate Services – secretariat)
Steve Kent*	(Chair - Independent – voting)

\*Attendance via phone link due to closure of Great Western Highway at the Blue Mountains.

**2. Apologies**

Mark Griffiths	(Grant Thornton Aust. – Internal Auditor)
John O'Malley	(Intentus Chartered Accountants)
Alan McCormack	(Acting General Manager)

**3. Declarations of Interest**

Nil.

**4. Adoption of Previous Minutes**

**Recommendation:** That the minutes for the previous Audit Committee meeting held on 30 July 2014 were true and accurate records of that meeting.

**5. Matters arising from previous minutes**

Item 6: Risk Management Update – 3<sup>rd</sup> point. It was clarified that that the Risk Register would be developed and that the Statewide Continuous Improvement Program (Risk Management Action Plan) was separate and possibly fall out of that process.

**6. Risk Management Update**

- Update provided on the Statewide Continuous Improvement Program - Risk Management Action Plan.
- Risk management training with Directors and Managers being coordinated through WBC Alliance – 18 confirmed attendees.
- Discussion was held on approach by Cabonne Council.
- A roadmap or project plan is sought on the development of a risk management framework.

**7. Audit Committee KPI's and Self Assessment Analysis**

The KPI's and feedback were summarised and tabled:

- It was agreed that focus should be placed on improving the low rated items.
- Some lack of understanding over the role of the committee and information not being fed to the elected members was evident.

- It was agreed that the end goal is to inform elected members and provide a level of assurance.
- A structure around internal audit i.e. risk management framework will help drive internal audit.
- The awareness of councillors to risk is important and information needs to be furnished to this end.

A summary of outcomes of each category was provided as follows:

- Audit Committee meetings: *Satisfactory*
- Skills and experience: *Overall satisfactory. Responses higher than not.*
- Understanding the entity: *Broadly satisfactory. Potentially more work around specific issues. Need to improve understanding of issues.*
- Meeting administration and conduct: *Satisfactory*
- Chief Executive / Board Communications: *Satisfactory, although as noted earlier focus on provision of information and awareness required.*
- Management Input: *Improvement required and should follow with further development of Risk Management Framework.*
- Internal Audit: *Not a priority – need to evolve following risk management framework.*
- External Audit: *Not a problem.*
- Effectiveness considerations: *Harshest assessment. Need to position Audit Committee to be able to Office of Local Government, if required, that we exist and while work needs to occur that we are progressing in the right direction.*

#### **8. 2013/14 Financial Reports**

John O'Malley phoned in to provide the committee a presentation on the 2014/15 financial reports. Overall the audit was good. The finance team had prepared things well and had good work papers for reference. Some adjustments had to be effected such as capital expenditure that had to be expensed. Reports were lodged timely with the Office of Local Government with Council being the 7<sup>th</sup> in the state to lodge their financial reports.

#### **9. Major Developments since last meeting**

Major developments since last meeting were summarised as follows:

- New General Manager appointment. Rebecca Ryan is due to commence 3 November 2014.
- Announcement of "Fit for the Future" reforms for local government in NSW.
- Update on the Development Applications review. Proposed that an internal review be undertaken with more detailed analysis to be undertaken subsequently.

#### **10. Status of Prior Report Recommendation's**

A status of prior report recommendations was presented to the Audit Committee for review. Progress to date was noted. It was requested that more detail and clarifying comments be provided on those matters in progress including item 33.

**11. Other Business**

Nil

**12. Meeting Dates**

Next meeting is to be held 18 February 2015 at the Blayney Shire Community Centre.

Future meeting dates are as follows:

- 22 July 2015
- 21 October 2015

There being no further business the meeting closed at 10.55 am.





**WBC Alliance Report for Council meeting November 2014**

*(Prepared by the Executive Manager, WBC Alliance)*

Fit for the Future:

At the last Board meeting discussion was held about the latest advice from the State Government on the future of local government. The Board asked the General Managers and WBCEM to meet following the Board meeting to agree on the priorities for the alliance and to identify where there may be joint strategies. This meeting is being held on 7<sup>th</sup> November.

In the meantime I am working on a range of **tools and completing extensive research and data collection** that will be required by the councils in both completing their self-assessment against the sustainability criteria and then determining their road map.

The State Government have advised that the **self-assessment criteria** will be available to councils by the 30 October.

Blayney and Wellington have nominated to attend a workshop being held in Dubbo on 5<sup>th</sup> November for the first stage of development of the **rural council model**. I hope to also participate.

I am attending a workshop in Sydney on 30<sup>th</sup> November on “**Sustainability and Performance of Local Government**”. Minister Toole will be attending and speaking about FFF.

The Office of Local Government have also recently released the details of the Facilitation Services being offered to support councils in preparing their road maps. Whilst the guidelines indicate this service is only available for councils considering merger I believe that we could access this service once the councils have determined their priority strategies.

*WBC Executive Manager Report to November 2014 Council Meeting*

It will be important for councillors to stay informed about the FFF process but also to be prepared to discuss alternative models of operation moving forward. It would be ideal if we can access expert facilitation to host a workshop to flesh out the advantages and disadvantages of the different operating models that councils should be considering.

**Asset Management Software:**

The Alliance Councils are working together on a joint Request for Quotation for the supply of Asset Management software. Richard Minter, Director Technical Services at Cabonne is project leader and I am coordinating the process. Joint procurement is one of the best ways to secure savings (through increased buying power) so this is a good initiative. The RFQ closes mid-November.

**Environmental Services User Group:**

The first meeting of the Environmental Services User group was held on 21 November. This group also includes representatives from Gilgandra and the purpose of the group is to share practices, tools, knowledge and techniques in the use of the DA modules within Synergysoft (the corporate IT system). The group will meet 3 times a year, rotating the venue and hosting responsibilities between the 3 councils. (Wellington are not involved as they use a different IT system).

These staff groups/networks are one of the most valuable benefits of the Alliance. The next meeting will be held in Blayney in February.

**Review of DA Kit:**

Blayney have offered to be lead council in the review of the Alliance DA Kit. The Kit was first developed 5 years ago and has been a useful tool for the member councils. However it needs to be updated post the adoption of new LEP and DCP's. I will be assisting coordinate the review which we hope will be completed by mid December.

**IPR and Budget Workshop – Wellington 29<sup>th</sup> October:**

I have been working with the Manex group at Wellington on their 3 Key projects – IPR, Asset and Financial Plans. I am facilitating a workshop on 29<sup>th</sup> for Managers and Directors with the aim of:

- Revisiting the IPR framework
- Preparing for development of Operational Plan and budget for 2015/16 (this work must be completed by 12 December)
- Providing training in the use of new IPR software which will greatly assist in the management of the plans and reporting on outcomes

Following this workshop Directors and Managers will have until 12 December to complete this work. It is critical that this timeframe is met, otherwise it will be very difficult to meet the timelines for budget for 15/16.

**Risk Management Training:**

Another joint initiative the Alliance has coordinated the joint delivery of Risk Management training being held in Blayney on the 19 and 20<sup>th</sup> November. Through the joint purchasing power and larger numbers we were able to secure the training at nearly half the full market price normally charged (an estimated saving of \$23 700).

**Annual General Meeting of Alliance:**

The AGM was held on 17<sup>th</sup> September in the Wellington Council Chambers. A new 2014/16 Delivery Plan was adopted. At this meeting the Chair and Secretariat roles moved from Blayney to Wellington for the next 12 months. I will be attending your December Council meetings to present an update on the Alliance program and direction. (except for Wellington who have declined offer of presentation)

**Next WBC Board meeting:**

The next meeting of the Board will be held on **Wednesday 12<sup>th</sup> November in Cabonne** commencing at 10am. All councillors are welcome to attend. This will be an important meeting for the board who will need to consider how the Alliance can support the member councils in preparing their responses to the Fit for the Future process.

**RECOMMENDATION**

THAT the information be noted.

*WBC Executive Manager Report to November 2014 Council Meeting*