



COMMUNITY FINANCIAL ASSISTANCE PROGRAM

FLAGSHIP ANNUAL COMMUNITY PROJECT FUNDING

Community Facilities

Application Form

PART A	Must be completed by all applicants
PART B	To be completed by community groups applying for assistance for the construction, enhancement or maintenance of a community facility
PART C	To be completed by community groups applying for assistance with a community event or cultural activity

PART A THE APPLICANT

Name of Community Organisation:	
Legal status <i>(e.g. Incorporated Association. Council may request a copy of the constitution)</i>	
Applicant ABN:	
Postal Address:	
Contact Person:	Name:
	Position:
	Telephone:
	Email:

I the undersigned **HEREBY DECLARE** that the information provided in this application is complete and accurate.

Signature:	
Print name:	
Date:	

**PART B OUTLINE FLAGSHIP PROJECT INVOLVING CONSTRUCTION,
ENHANCEMENT OR MAINTENANCE OF A COMMUNITY
FACILITY**

Community Facility:		
Who owns this facility?		
<p>Description of the project: <i>Attach a letter with more information if required.</i></p>		
<p>What are the aims of the project? <i>Attach a letter with more information if required.</i></p>		
<p>Total budget for the project: <i>Full details to be shown in schedule 1. Include in-kind voluntary labour. Attach quotes for external costs</i></p>	\$	
<p>Amount of financial assistance requested: <i>Must agree with amount stated in this application's budget in schedule 1. *** GST exclusive figures to be shown only if you are registered for GST.</i></p>	\$	
<p>Other organisations involved in the project including details of other funding sources: <i>Attach more information if required.</i></p>		
<p>Describe the broad community benefit expected from the project: <i>Attach a letter with more information if required</i></p>		
Project timetable:	Start date:	Finish date:

SCHEDULE 1

(to be provided if **Part B** of this application is completed)

BUDGET FOR PROJECTS SEEKING TO ACCESS FLAGSHIP ANNUAL FUNDING UP TO \$25,000

*You should include estimates of the cash and in-kind contributions you are making to the project and any other income you are applying for/expecting to receive from other grant sources. **Please use GST exclusive figures if you are registered for GST.** You may submit your budget as a separate attachment if you prefer.*

Budgeted costs of the project <small>List cost items below. Attach separate page if necessary:</small>	
	\$
	\$
	\$
	\$
Total:	\$

These amounts
must agree

Confirmed funding sources <small>include cost of voluntary labour in kind</small>	
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
Funding sought under this program:	\$
Total Funding:	\$

*Projects seeking funding must disclose matching contributions at least on a \$ for \$ basis. If you are planning a capital improvement to your asset, at least **2 quotations** for the goods/ services must be attached to your application.*

CHECKLIST (This checklist will assist you with the application)

To ensure the application is complete, please check that all the attachments are included as follows:

- A completed application form
- Part A – Applicants details
- Part B – Project details
- Schedule 1
- The organisation's constitution showing its not-for-profit status (if requested).
- Letters of support to demonstrate broad community support of project
- At least 2 quotations** must be included.

LODGEMENT OF APPLICATIONS

Applications should be lodged by either email to council@blayney.nsw.gov.au or via post to PO Box 62, Blayney NSW 2799.

To reduce the chance of your application being lost or missed, please ensure you send your application to the above addressing.