



Operational Plan 2013 / 2014

Part 1 - Activities



The development of Blayney Shire Council Integrated Planning and Reporting documents has been managed as a collaborative project of the WBC Strategic Alliance of Councils with the assistance of Bob Campbell and Lynda Jones of Groupwork Pty Ltd

This collaboration has greatly benefited the process and will support these councils working together in the future to ensure the viability and sustainability of their individual councils and communities.



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Message from the Mayor and General Manager

On behalf of the members of the communities of Blayney Shire I am pleased to present the Operational Plan as part of our Integrated Planning and Reporting framework.

Last year the Community came together and developed the Community Strategic Plan - Blayney Shire 2025: All the pieces together. This is the community's plan and will guide the development of Blayney Shire until 2025. To make it happen all sectors across our community will need to work together. Obviously a key community player is the Council but Council alone cannot do everything.

There are a number of key plans linked together to achieve the community aspirations outlined in the Community Strategic Plan. They are:

- The Community Strategic Plan
- Council 4 year Delivery Program
- Council 1 year Operational Plan
- Council's Asset, Financial and Workforce Plans

This **operational plan** deals with the actions and tasks where Council has a role to play and identifies what we plan to do over the next year to help achieve the community's vision for Blayney Shire. The plan shows the varied actions Council undertakes and how we will measure progress. It also identifies the responsibility for completing the work.

There are two parts to the Operational Plan:

- Part 1: The Activities** – this part outlines specific actions and tasks that council will do
- Part 2: The Financials** – this part outlines the annual budget, revenue policy, fees and charges and other important financial information

Council looks forward to the successful realisation of goals contained within the Operational Plan.

Blayney Shire Council 2025: Community Strategic Plan

Our preferred future

(What we want Blayney Shire to be in 2025)

Our Shire of welcoming communities

The many communities of the Shire's town, villages and settlements are supportive and welcoming to those who live here and also those who visit.

Beautiful and productive landscapes

The landscape in which we live is both beautiful and productive.

Rural and mining heritage

Our heritage of rural living amidst agricultural and mining production has taught us much about the nature of these activities and how they can exist in harmony.

Showing the world how agriculture, mining and industry can work together for the greatest good

We are eager to share these lessons and learnings with other communities around the world.

A place to live your dreams

In Blayney Shire there is both space and time to make and live your dreams!

Values

These are the values that will guide our future choices and the way we work together as a community.

With a generosity of spirit we will:

Be inclusive and united

Act honestly and respect each other

Have a "can do" attitude

Think outside the square and

Back ourselves

Blayney Shire Council 2025: Future Directions

The Blayney Shire Council **2025** Community Strategic Plan provides a strategic framework for Blayney Shire over the next decade and beyond.

The strategic outcomes are grouped into five themes:

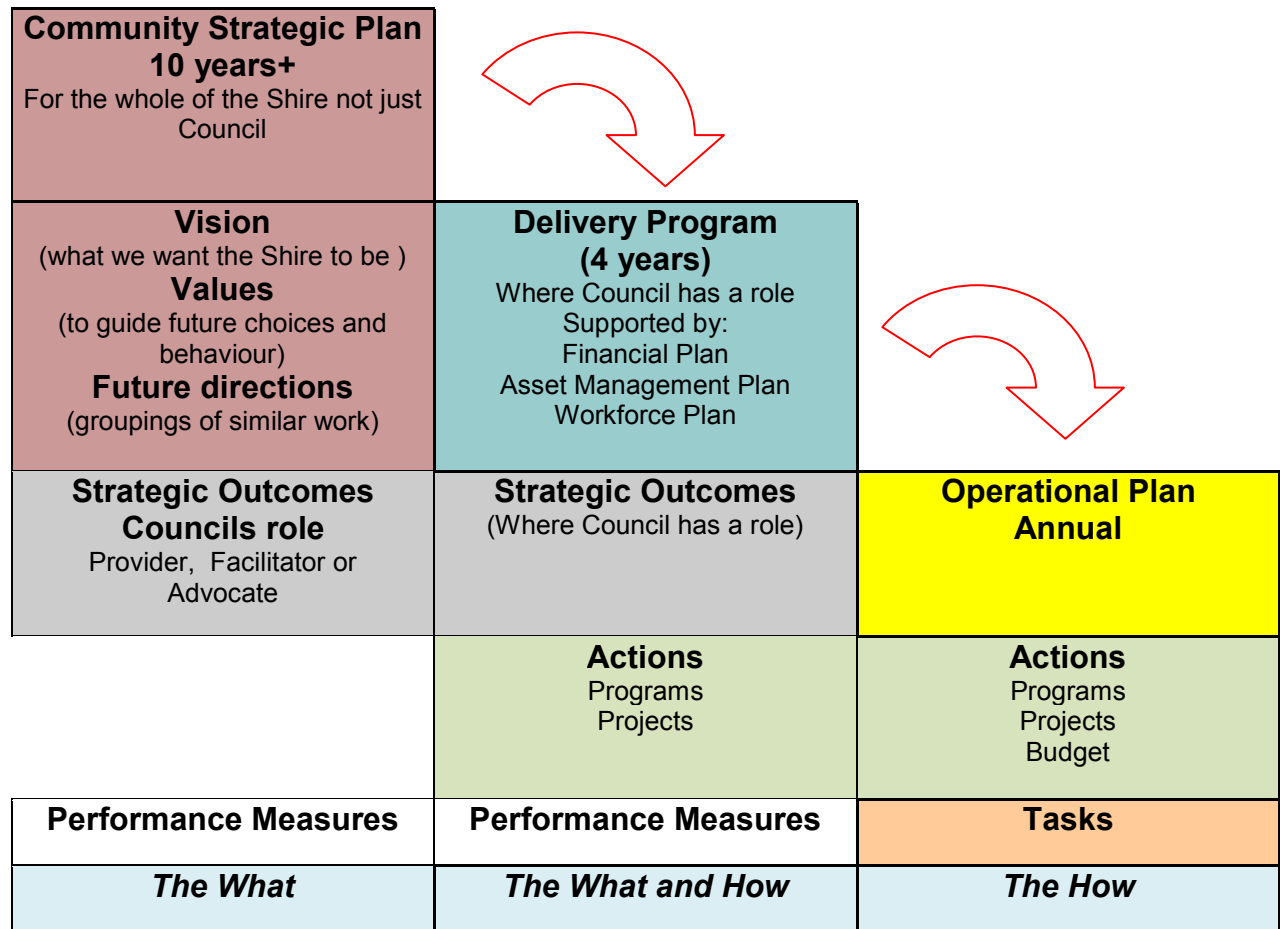
- Grow the wealth of the Shire
- A Centre for sports and culture
- Preserve and enhance our heritage and rural landscapes
- Develop and maintain Shire infrastructure
- Develop strong and connected communities
- Leadership.

Question - How does Council help achieve these future directions?

Answer - through our delivery and operational plans

Introduction – What is the Operational Plan?

The **Operational Plan 2013 - 2014** completes the planning documents and details the activities to be undertaken and the financial requirements to deliver the commitments of the Community Strategic Plan and Delivery Program. This three tiered process ensures that there are clear links between the long term goals of the community and the activities of Council. The diagram below demonstrates these linkages:



The Operational Plan has two parts:

Part One – The Activities – detailing how Council will do things during this financial/operating year

Part Two – The Financials including Fees and Charges – detailing the budget and associated financial data for this financial/operating year.

OPERATIONAL PLAN PART ONE – THE ACTIVITIES

Understanding the plan layout (s) – *the red text are examples*

Community Strategic Plan.....leads into the Delivery Plan.....leads into the Operational Plan.....supported by the Resourcing Plans

Future direction	Council role	Responsible Manager	Department
A future direction from the Community Strategic Plan <i>CSP 1: Grow our culture and community</i>	The roles Council undertakes when seeking to achieve the future direction <i>Provider</i>	Manager responsible for delivering the work <i>Manager Operational Services</i>	The department of Council with responsibility <i>Engineering Services</i>
Strategic outcome <i>CSP 1.1 Beautiful towns and villages with historic assets are cared for and preserved</i>			
Linkage to other plans <i>Link to NSW Plan - Goal 27 Enhance cultural, creative, sporting and recreation opportunities</i>			

	Delivery year <i>which year will the work be done</i>				
Actions (in the delivery plan)	2013/14	2014/15	2015/16	2016/17	Resourcing
The work to be done to achieve the outcome. Will usually be a Council program or a specific project. <i>DP 1.1.1 the beauty and functionality of the parks are maintained</i>	X	X	X	X	This section can include <ul style="list-style-type: none"> <i>Budgeted funds</i> <i>Staffing</i> <i>Any other resources e.g. plant and equipment, contracts</i>
Tasks (in operational plan)	1 st	2 nd	3 rd	4 th	Resourcing
	<i>Which quarter the tasks will be done</i>				
<i>OP 1.1.1a Build a new toilet block in Whattie Park</i>	√	√	√	√	Budget Employee time

Note – the Future Directions, strategies, actions and then tasks are aligned with the same numbering system to allow easy reference e.g. CSP 1, CSP 1.1, DP 1.1.1 OP 1.1.1.a

Future Direction 1 – Grow the Wealth of the Shire

STRATEGIC OUTCOME 1.1: A VIABLE AGRICULTURAL SECTOR WITH NICHE OPPORTUNITIES AND PRODUCTS COUPLED WITH LIFESTYLE.

DP1.1.1 Action	Maintain and strengthen partnerships with organisations responsible for natural resource management.	Responsible Department
		Planning and Environmental Services

OP 1.1.1.a Task	Ongoing liaison and support and participating with local CMA's and Landcare groups	Quarter to be delivered			
		1st	2nd	3rd	4th
	√	√	√	√	
	Responsible Officer	Performance Measure			
	DPES	<ul style="list-style-type: none"> • Meetings attended. • Partnership activities undertaken 			

OP 1.1.1.b Task	Ongoing liaison, support and participation in CENTROC	Quarter to be delivered			
		1st	2nd	3rd	4th
	√	√	√	√	
	Responsible Officer	Performance Measure			
	DPES	<ul style="list-style-type: none"> • Meetings and on-going initiatives undertaken. 			

DP1.1.2	Promote sustainable development and protection of our natural resources through the planning system.	Responsible department			
		Planning and Environmental Services			

OP 1.1.2.a Task	BLEP 2012 adopted November 2012	Quarter to be delivered				
		1st	2nd	3rd	4th	
		√	√	√	√	
	Responsible Officer		Performance Measure			
	DPES		<ul style="list-style-type: none"> Meetings and activities undertaken 			

OP 1.1.2.b Task	Disseminate information to the community as it becomes available	Quarter to be delivered				
		1st	2nd	3rd	4th	
		√	√	√	√	
	Responsible Officer		Performance Measure			
	DPES		<ul style="list-style-type: none"> Information disseminated to the public 			

DP1.1.3	Ensure planning activities support long term sustainability of agricultural sector	Responsible Department			
		Planning and Environmental Services			

OP 1.1.3.a Task	Completion BSC specific amendments to DCP and have adopted by Council.	Quarter to be delivered				
		1st	2nd	3rd	4th	
		√	√	√	√	
	Responsible Officer		Performance Measure			
	DPES		<ul style="list-style-type: none"> Ongoing maintenance and review of BLEP 2011 and DCP 			

OP 1.1.3.b Task	Provide technical advice/planning advice to sector as required.	Quarter to be delivered				
		1st	2nd	3rd	4th	
		√	√	√	√	
	Responsible Officer		Performance Measure			
	DPES		<ul style="list-style-type: none"> Provision of advice as requested. 			

DP1.1.4	Explore and promote opportunities for Agricultural value adding industries	Responsible department			
		Corporate Services			

OP 1.1.4.a Task	Seek funding opportunities for production of economic development strategy	Quarter to be delivered				
		1st	2nd	3rd	4th	
					√	
		Responsible Officer		Performance Measure		
		DCS		<ul style="list-style-type: none"> Grant application lodged. 		

**STRATEGIC OUTCOME 1.2 A THRIVING MINING INDUSTRY THAT SUPPORTS AND WORKS
WELL WITH THE COMMUNITY**

DP1.2.1	Manage the development of mining as it develops in the Shire in order to preserve sustainable industrial diversity into the future.	Responsible department			
		Planning and Environmental Services			

OP 1.2.1.a Task	Encourage and support cooperation of mining industry in relation to the environment and addressing mining impacts; and review Council's land planning with the provision of information regarding industry growth and future land requirements and other industry information.	Quarter to be delivered			
		1st	2nd	3rd	4th
		√	√	√	√
	Responsible Officer		Performance Measure		
	DPES		<ul style="list-style-type: none"> Meetings and interaction undertaken 		

OP 1.2.1.b Task	Address issues in Council's response to any proposed mining activities in Blayney Shire.	Quarter to be delivered			
		1st	2nd	3rd	4th
		√	√	√	√
	Responsible Officer	Performance Measure			
	DPES	<ul style="list-style-type: none"> • Provision of assistance as required. 			

DP1.2.2	Improve transport linkages across the Local Government Area to support the mining industry	Responsible department	
		Infrastructure Services	

OP 1.2.2.a Task	Provide for the upgrade of road linkages throughout the Shire.	Quarter to be delivered			
		1st	2nd	3rd	4th
			√	√	
	Responsible Officer	Performance Measure			
	DIS	<ul style="list-style-type: none"> • Projects completed within budgetary constraints. 			

OP 1.2.2.b Task	Advocate the upgrading of the Blayney – Demondrille Railway to support the transport of bulk materials to/from the Blayney Local Government Area.	Quarter to be delivered				
		1st	2nd	3rd	4th	
		√	√	√	√	
	Responsible Officer		Performance Measure			
	GM, DIS		<ul style="list-style-type: none"> • Meetings and interaction undertaken 			

OP 1.2.2.c Task	Actively lobby all levels of government for support for the Cadia Valley Operation and future mining projects.	Quarter to be delivered				
		1st	2nd	3rd	4th	
		√	√	√	√	
	Responsible Officer		Performance Measure			
	DIS & DPES		<ul style="list-style-type: none"> • Representations and contact made by Council. 			

DP1.2.3	Build meaningful relationships between the mining industry and community	Responsible department			
		Corporate Services, General Manager & Planning & Environmental Services			

OP 1.2.3.a Task	Participate in the Association of Mine Related Council's meetings.	Quarter to be delivered				
		1st	2nd	3rd	4th	
		√	√	√	√	
	Responsible Officer		Performance Measure			
	GM		<ul style="list-style-type: none"> Attendance at meetings 			

OP 1.2.3.b Task	Participate in individual Mine Community Consultative Committee Meetings.	Quarter to be delivered				
		1st	2nd	3rd	4th	
		√	√	√	√	
	Responsible Officer		Performance Measure			
	DPES		<ul style="list-style-type: none"> Attendance at meetings, communication of meeting outcomes to Council 			

OP 1.2.3.c Task	Actively contribute to Cadia Mines Communities initiatives	Quarter to be delivered			
		1st	2nd	3rd	4th
		√	√	√	√
	Responsible Officer		Performance Measure		
DPES		<ul style="list-style-type: none"> Provide information to community groups, as appropriate. 			

**STRATEGIC OUTCOME 1.3: A WELL ESTABLISHED, CONNECTED
AND PROSPEROUS TOURISM INDUSTRY**

DP1.3.1	Implement Blayney Shire Tourism Plan	Responsible Department	
		Corporate Services	

OP 1.3.1.a Task	Develop and market tourism products	Quarter to be delivered			
		1st	2nd	3rd	4th
		√	√	√	√
	Responsible Officer		Performance Measure		
DCS		<ul style="list-style-type: none"> Participation in marketing campaigns. 			

OP 1.3.1.b Task	Identify new and developing products and commercial opportunities	Quarter to be delivered			
		1st	2nd	3rd	4th
					√
	Responsible Officer		Performance Measure		
	DCS		<ul style="list-style-type: none"> • Work with state agencies to develop opportunities 		

OP 1.3.1c Task	Implement the tourism/visitor strategy for Blayney Shire that increases visitation and length of stay and yield	Quarter to be delivered			
		1st	2nd	3rd	4th
					√
	Responsible Officer		Performance Measure		
	DCS		<ul style="list-style-type: none"> • Develop relationships with tourism operators 		

DP1.3.2	Develop a structure needed to effectively support and grow tourism and local business	Responsible department	
		Corporate Services	

OP 1.3.2a Task	Engage with tourism and business groups to build relationships and develop concept.	Quarter to be delivered			
		1st	2nd	3rd	4th
				√	√
	Responsible Officer	Performance Measure			
	DCS	<ul style="list-style-type: none"> • Meetings held 			

STRATEGIC OUTCOME 1.4

AN INTERNATIONALLY RECOGNISED BRAND FOR BLAYNEY SHIRE

DP1.4.1	Work with the community and organisations within the region to develop a recognised brand for Blayney Shire.	Responsible department
		Corporate Services

OP 1.4.1a Task	Seek partners and funding for brand development.	Quarter to be delivered				
		1st	2nd	3rd	4th	
					√	
	Responsible Officer		Performance Measure			
	DCS		<ul style="list-style-type: none"> • Partners and Funding sought. 			

**STRATEGIC OUTCOME 1.5: SUSTAINABLE WATER, ENERGY AND
TRANSPORT SECTORS TO SUPPORT FUTURE GROWTH**

DP1.5.1	Advocate for increased funding for transportation assets through Federal and State programs	Responsible department			
		Infrastructure Services, General Manager			

OP 1.5.1.a Task	Meet with Australian and NSW Government Transport Department representatives on a regular basis.	Quarter to be delivered			
		1st	2nd	3rd	4th
		√	√	√	√
	Responsible Officer		Performance Measure		
	GM & DIS	<ul style="list-style-type: none"> • Representations made by Council. 			

OP 1.5.1.b Task	Attend Roads and Maritime Services Regional Consultative Committee and Public Engagement Group (PEG) meetings on a regular basis.	Quarter to be delivered			
		1st	2nd	3rd	4th
		√	√	√	√
	Responsible Officer		Performance Measure		
	DIS	<ul style="list-style-type: none"> • Meetings attended. 			

DP1.5.2	Promote sustainable energy development/use within the Shire	Responsible department			
		Planning and Environmental Services			

OP 1.5.2.a Task	Provide information to public regarding sustainable energy practices e.g. BASIX	Quarter to be delivered				
		1st	2nd	3rd	4th	
		√	√	√	√	
	Responsible Officer		Performance Measure			
	DPES		<ul style="list-style-type: none"> Information provided to public. 			

STRATEGIC OUTCOME 1.6
A VIBRANT LOCAL RETAIL AND BUSINESS SECTOR

DP1.6.1	Seek opportunities to build a vibrant local retail and business sector	Responsible department			
		Corporate Services			

OP 1.6.1a Task	Seek partners and funding for project development.	Quarter to be delivered				
		1st	2nd	3rd	4th	
					√	
	Responsible Officer		Performance Measure			
	DPES		<ul style="list-style-type: none"> Partners and Funding sought. 			

DP1.6.2	Build and retain relationships with Government bodies and NGO's to assist small business.	Responsible department			
		Corporate Services			

OP 1.6.2a Task	Engage with small business assistance government bodies and develop concept.	Quarter to be delivered			
		1st	2nd	3rd	4th
				√	√
	Responsible Officer		Performance Measure		
	DCS	• Meetings held			

DP1.6.3	Support and encourage the establishment or expansion of local businesses	Responsible department			
		Corporate Services			

OP 1.6.3a Task	Develop promotional package with shire information on business development.	Quarter to be delivered			
		1st	2nd	3rd	4th
			√	√	√
	Responsible Officer		Performance Measure		
	DCS	• No. of enquiries.			

FUTURE DIRECTION 2: A CENTRE FOR SPORTS & CULTURE

STRATEGIC OUTCOME 2.1: CULTURAL AND SPORTING EVENTS ARE COORDINATED AND RESOURCED	
	Infrastructure

DP2.1.1	Encourage development of a calendar of sport and cultural events	Responsible department
		Corporate Services

OP 2.1.1a Task	Website development to accommodate calendar maintenance by groups.	Quarter to be delivered				
		1st	2nd	3rd	4th	
				√	√	
	Responsible Officer		Performance Measure			
	DCS		<ul style="list-style-type: none"> Website upgrade. 			

DP2.1.2	Engage with key groups and organisations with a view to developing community partnerships for conducting activities and programs	Responsible department			
		Corporate Services			

OP 2.1.2a Task	Build relationships and meet with key organisations and groups.	Quarter to be delivered			
		1st	2nd	3rd	4th
				√	√
	Responsible Officer		Performance Measure		
	DCS		<ul style="list-style-type: none"> Meetings held. 		

DP2.1.3	Engage with the Shire youth to facilitate progress and activities across the Shire	Responsible Department			
		Corporate Services			

OP 2.1.3.a Task	Consultation through Youth Council meetings held in partnership with Blayney High School	Quarter to be delivered			
		1st	2nd	3rd	4th
		√	√	√	√
	Responsible Officer		Performance Measure		
	DCS		<ul style="list-style-type: none"> Consultation with youth members of Blayney Shire. 		

OP 2.1.3.b Task	Youth activities held in Shire during Youth Week.	Quarter to be delivered			
		1st	2nd	3rd	4th
		√	√	√	√
	Responsible Officer	Performance Measure			
	DCS	<ul style="list-style-type: none"> Grant submission and acquittal completed in accordance with requirements. 			

DP2.1.4	Work proactively with the community groups to assist with event management	Responsible department	
		Corporate Services, General Manager	

OP 2.1.4.a Task	Develop a how to guide to conduct community events	Quarter to be delivered			
		1st	2nd	3rd	4th
			√		
	Responsible Officer	Performance Measure			
	GM	<ul style="list-style-type: none"> Guide to organising community events available. 			

OP 2.1.4.b Task	Review and update Council policy for holding events at Council facilities.	Quarter to be delivered			
		1st	2nd	3rd	4th
				√	
	Responsible Officer	Performance Measure			
	GM	<ul style="list-style-type: none"> • Policy review and updated. 			

DP2.1.5	Encourage and facilitate an active and healthy community by developing accessible programs through CentrePoint and local sporting groups.	Responsible Department	
		General Manager, Planning and Environmental Services, Infrastructure Services and Corporate Services	

OP 2.1.5.a Task	Provide a broad range of quality sport & leisure opportunities for Shire residents.	Quarter to be delivered			
		1st	2nd	3rd	4th
	√	√	√	√	
	Responsible Officer	Performance Measure			
	DPES	<ul style="list-style-type: none"> • Continued community promotion of healthy living. 			

OP 2.1.5.b Task	Provide and maintain active and passive recreation facilities for the shire communities	Quarter to be delivered				
		1st	2nd	3rd	4th	
		√	√	√	√	
	Responsible Officer		Performance Measure			
	DIS & DCS		<ul style="list-style-type: none"> Maintenance to be provided as in accordance with Council's adopted Asset Management Plan. 			

STRATEGIC OUTCOME 2.2: STRONG PARTICIPATION IN SPORTING EVENTS AND COMPETITIONS.

DP2.2.1	Encourage active participation in sport	Responsible Department			
		Corporate Services			

OP 2.2.1.a Task	Participate in programs and maintain Council membership to Western Region Academy of Sport	Quarter to be delivered				
		1st	2nd	3rd	4th	
		√	√	√	√	
	Responsible Officer		Performance Measure			
	DCS		<ul style="list-style-type: none"> • Membership renewed 			

OP 2.2.1.b Task	Continue partnership in Sports Award Program to encourage participation at representative level.	Quarter to be delivered				
		1st	2nd	3rd	4th	
		√	√	√	√	
	Responsible Officer		Performance Measure			
	DCS		<ul style="list-style-type: none"> • Sports awards issued. 			

DP2.2.2	Establish and support a community based representative body for sporting groups.	Responsible Department			
		Infrastructure Services			

OP 2.2.2.a Task	Establish Council and develop Terms of Reference/Constitution. For the collation of information to be used to develop Parks & Gardens Asset Management Plan.	Quarter to be delivered			
		1st	2nd	3rd	4th
		√			
	Responsible Officer		Performance Measure		
	DIS	<ul style="list-style-type: none"> Meetings conducted with strong attendance rates. 			

OP 2.2.2.b Task	Provide funding for sporting group development projects.	Quarter to be delivered			
		1st	2nd	3rd	4th
		√		√	
	Responsible Officer		Performance Measure		
	DIS	<ul style="list-style-type: none"> Grant applications take up available funding. 			

OP 2.2.2.c Task	Develop relations with NSW Sport & Recreation and apply annually for grants to increase recreational activities in Blayney Shire.	Quarter to be delivered			
		1st	2nd	3rd	4th
		√	√	√	√
	Responsible Officer		Performance Measure		
	DIS	<ul style="list-style-type: none"> Funding made available. 			

**STRATEGIC OUTCOME 2.3: BLAYNEY SHIRE- A CENTRE FOR ARTS,
PERFORMANCE AND ENTERTAINMENT.**

DP2.3.1	Encourage participation and continue relationships with music organisations	Responsible Department			
		Corporate Services			

OP 2.3.1.a Task	Participate in programs and maintain Council's membership to Regional Music Programs	Quarter to be delivered			
		1st	2nd	3rd	4th
		√	√	√	√
	Responsible Officer		Performance Measure		
	DCS	<ul style="list-style-type: none"> • Membership renewed. 			

OP 2.3.1.b Task	Continue partnership in the Blayney Shire Music Scholarship program with regional partners	Quarter to be delivered			
		1st	2nd	3rd	4th
		√	√	√	√
	Responsible Officer		Performance Measure		
	DCS	<ul style="list-style-type: none"> • Music scholarships awarded. 			

DP2.3.2	Develop partnerships with other arts organisations to assist to deliver arts and cultural activities	Responsible Department			
		Corporate Services			

OP 2.3.2.a Task	Actively support and promote the Arts OutWest division of NSW Ministry of the Arts.	Quarter to be delivered			
		1st	2nd	3rd	4th
		√	√	√	√
		Responsible Officer		Performance Measure	
		DCS		<ul style="list-style-type: none"> Programs promoted in the Shire 	

DP2.3.3	Encourage the use of the Blayney Shire Community Centre as a facility for Arts and Culture.	Responsible Department			
		Corporate Services			

OP 2.3.3.a Task	Develop marketing and promotional information for website and distribution to promote use of the facility	Quarter to be delivered			
		1st	2nd	3rd	4th
				√	√
		Responsible Officer		Performance Measure	
		DCS		<ul style="list-style-type: none"> Marketing and promotional information developed 	

DP2.3.4	Provide library services in Blayney Shire.	Responsible Department			
		Corporate Services			

OP 2.3.4.a Task	Maintain and operate Blayney Library	Quarter to be delivered				
		1st	2nd	3rd	4th	
		√	√	√	√	
	Responsible Officer		Performance Measure			
	DCS		<ul style="list-style-type: none"> Continued liaison with Central West Libraries on library service. 			

FUTURE DIRECTION 3: PRESERVE AND ENHANCE OUR HERITAGE AND RURAL LANDSCAPES

STRATEGIC OUTCOME 3.1: RETENTION OF NATIVE VEGETATION WITH LINKING CORRIDORS

DP3.1.1	Protect and enhance biodiversity, native vegetation, river and soil health.	Responsible Department
		Planning and Environmental Services

OP 3.1.1.a Task	Assess all DA's with appropriate regard to the minimisation and mitigation of loss or harm to native vegetation	Quarter to be delivered			
		1st	2nd	3rd	4th
		√	√	√	√
	Responsible Officer	Performance Measure			
	DPES	<ul style="list-style-type: none"> Proper regard given to native vegetation in DA Assessment/Determination 			

OP 3.1.1.b Task	Engage with CMA's and landcare group to promote value of retention of native vegetation	Quarter to be delivered			
		1st	2nd	3rd	4th
		√	√	√	√
		Responsible Officer		Performance Measure	
	DPES	<ul style="list-style-type: none"> Attendance at meetings and availability of information 			

OP 3.1.1.c Task	Mapping and calculate area of remnant native vegetation in Blayney Shire	Quarter to be delivered			
		1st	2nd	3rd	4th
		√	√	√	√
		Responsible Officer		Performance Measure	
	DPES	<ul style="list-style-type: none"> In consultation with Centroc identify remaining native cover mapped in BLEP 2011. 			

DP3.1.2	Facilitate the delivery of more planting on Council owned and controlled land	Responsible Department			
		Infrastructure Services			

OP 3.1.2.a Task	Identify suitable planting areas	Quarter to be delivered				
		1st	2nd	3rd	4th	
		√	√			
	Responsible Officer		Performance Measure			
	DIS		<ul style="list-style-type: none"> • Areas identified and mapped. 			

OP 3.1.2.b Task	Complete Roadside Vegetation Management Plan (RVMP)	Quarter to be delivered				
		1st	2nd	3rd	4th	
		√				
	Responsible Officer		Performance Measure			
	DIS		<ul style="list-style-type: none"> • Completed RVMP 			

**STRATEGIC OUTCOME 3.2:
BIODIVERSITY OF WATER WAYS**

DP3.2.1	Adopt and implement the Draft Integrated Water Cycle Management Plan (IWCM) Plan.	Responsible department			
		Infrastructure Services			

OP 3.2.1.a Task	Prepare a report for Council consideration to adopt IWCM Plan	Quarter to be delivered				
		1st	2nd	3rd	4th	
		√				
	Responsible Officer		Performance Measure			
	DIS		<ul style="list-style-type: none"> • IWCM Plan adopted 			

DP3.2.2	Enhance the community's understanding of biodiversity issues and work towards positive behavioural change.	Responsible department			
		Infrastructure and Planning and Environmental Services			

OP 3.2.2a Task	Actively participate in local and regional catchment management groups to increase sharing of knowledge and participate in catchment wide projects and programs	Quarter to be delivered				
		1st	2nd	3rd	4th	
		√	√	√	√	
	Responsible Officer		Performance Measure			
	DPES		<ul style="list-style-type: none"> • Number of meetings attended 			

**STRATEGIC OUTCOME 3.3: HERITAGE SITES IN THE NATURAL AND BUILT ENVIRONMENT
ARE IDENTIFIED AND UNDERSTOOD**

DP3.3.1	Pursue recognition of heritage items in draft LEP 2011.	Responsible department			
		Planning and Environmental Services			

OP 3.3.1.a Task	Implement heritage matters adopted in the BLEP 2011	Quarter to be delivered			
		1st	2nd	3rd	4th
	√	√	√	√	
	Responsible Officer		Performance Measure		
	DPES	• Implement BLEP 2011			

OP 3.3.1.b Task	Review and promote Heritage Grants program	Quarter to be delivered			
		1st	2nd	3rd	4th
	√	√	√	√	
	Responsible Officer		Performance Measure		
	DPES	• Promotion of Heritage Grants program			

OP 3.3.1.c Task	Provide quality functional and accessible heritage advice	Quarter to be delivered			
		1st	2nd	3rd	4th
		√	√	√	√
	Responsible Officer		Performance Measure		
DPES		<ul style="list-style-type: none"> Heritage Advisor service available. 			

DP3.3.2	Identify items of natural heritage in Blayney Shire.	Responsible department	
		Planning and Environmental Services	

OP 3.3.2.a Task	Source funding for natural heritage research and identification	Quarter to be delivered			
		1st	2nd	3rd	4th
		√	√	√	√
	Responsible Officer		Performance Measure		
DPES		<ul style="list-style-type: none"> Apply for grants, as appropriate. 			

OP 3.3.2.b Task	Promote advantages of heritage listing and availability of funding/grants through Heritage branch and Council.	Quarter to be delivered			
		1st	2nd	3rd	4th
		√	√	√	√
	Responsible Officer	Performance Measure			
	DPES	<ul style="list-style-type: none"> Public information made available. Number of local grants made. 			

STRATEGIC OUTCOME 3.4: SUSTAINABLE LAND USE PRACTICES ACROSS THE SHIRE.

DP3.4.1	Pursue sustainable land use practices based on the protection and restoration of natural resources, innovative land use policies and government and community partnerships.	Responsible department			
		Planning and Environmental Services			

OP 3.4.1.a Task	Regularly attend and participate in local Catchment Management Authority meetings/workshops	Quarter to be delivered				
		1st	2nd	3rd	4th	
		√	√	√	√	
	Responsible Officer		Performance Measure			
	DPES		<ul style="list-style-type: none"> • Maintain regular contact with CMA 			

OP 3.4.1.b Task	Maintain contact/s through CMA	Quarter to be delivered				
		1st	2nd	3rd	4th	
		√	√	√	√	
	Responsible Officer		Performance Measure			
	DPES		<ul style="list-style-type: none"> • Maintain regular contact with local landcare groups. 			

OP 3.4.1.c Task	Investigate/review best practice in local government related to sustainable land use practices for urban and rural areas	Quarter to be delivered			
		1st	2nd	3rd	4th
		√	√	√	√
	Responsible Officer	Performance Measure			
	DPES	<ul style="list-style-type: none"> • Review information as available. 			

FUTURE DIRECTION 4 DEVELOP & MAINTAIN SHIRE INFRASTRUCTURE

STRATEGIC OUTCOME 4.1: ADEQUATE PROVISION OF TRANSPORT, ROADS, RAIL, INFORMATION AND COMMUNITY TECHNOLOGIES AND COMMUNITY SOCIAL ASSETS

DP4.1.1	Manage Local Road Network to agreed service levels	Responsible department
		Infrastructure Services

OP 4.1.1.a Task	Sealed roads are provided to meet the needs of road users within financial constraints.	Quarter to be delivered				
		1st	2nd	3rd	4th	
		√	√	√	√	
	Responsible Officer		Performance Measure			
	DIS		<ul style="list-style-type: none"> Asset inspections undertaken in accordance with Asset Management Plan Rehabilitation and maintenance undertaken, as per budget. Reseal program, as per budget. Record customer issues and monitor response. 			

OP 4.1.1.b Task	Unsealed roads are maintained in accordance with Council's Asset Management Plan and financial constraints.	Quarter to be delivered			
		1st	2nd	3rd	4th
		√	√	√	√
	Responsible Officer	Performance Measure			
	DIS	<ul style="list-style-type: none"> • Asset inspections undertaken in accordance with Asset Management Plan • Gravel re-sheeting program undertaken, as per budget. • Length of road maintained (e.g. Graded, patched, table drains) for each classification • Record customer issues and monitor response times. 			

OP 4.1.1.c Task	Bridges and major culverts are maintained in accordance with Council's Asset Management Plan and financial constraints.	Quarter to be delivered			
		1st	2nd	3rd	4th
		√	√	√	√
	Responsible Officer	Performance Measure			
	DIS	<ul style="list-style-type: none"> • Asset inspections undertaken in accordance with Asset Management Plan. • Record customer issues and monitor response times. 			

DP4.1.2	Manage Regional and State Road Network to agreed service levels	Responsible department			
		Infrastructure Services			

OP 4.1.2.a Task	Sealed Roads are maintained in accordance with Council's Asset Management Plan and financial constraints.	Quarter to be delivered				
		1st	2nd	3rd	4th	
		√	√	√	√	
	Responsible Officer		Performance Measure			
	DIS		<ul style="list-style-type: none"> • Asset inspections undertaken in accordance with Asset Management Plan • Construction program designed and implemented in line with financial constraints • Record customer issues and monitor response times. 			

DP4.1.3	Ensure Ancillary Road facilities are serviceable and in line with current standards e.g. footpaths, cycleways, kerb and gutter, bus stops etc.	Department Responsible			
		Infrastructure Services			

OP 4.1.3.a Task	Footpaths and cycle ways are provided to meet the needs of pedestrians within financial constraints	Quarter to be delivered				
		1st	2nd	3rd	4th	
		√	√	√	√	
	Responsible Officer		Performance Measure			
	DIS		<ul style="list-style-type: none"> • Asset inspections undertaken in accordance with Asset Management Plan. • Construction and maintenance program designed and completed as per budget constraints. • Record customer issues and monitor response times. 			

OP 4.1.3.b Task	Kerb and gutter is provided in accordance with Council's Asset Management Plan.	Quarter to be delivered			
		1st	2nd	3rd	4th
		√	√	√	√
	Responsible Officer		Performance Measure		
DIS		<ul style="list-style-type: none"> • Asset inspections undertaken in accordance with Asset Management Plan Construction program designed and implemented in line with financial constraints • Construction program designed and implemented as per budget constraints. Record customer issues and monitor response times			

OP 4.1.3.c Task	Parking areas provided in accordance with Council's Asset Management Plan.	Quarter to be delivered			
		1st	2nd	3rd	4th
		√	√	√	√
	Responsible Officer		Performance Measure		
DIS		<ul style="list-style-type: none"> • Asset inspections undertaken in accordance with Asset Management Plan • Construction of new parking areas in line with financial constraints • Record customer issues and monitor response times 			

OP 4.1.3.d Task	Bus facilities are provided for new residential and rural residential estates, in accordance with Council's Section 94 Plans.	Quarter to be delivered				
		1st	2nd	3rd	4th	
		√	√	√	√	
	Responsible Officer		Performance Measure			
	DIS		<ul style="list-style-type: none"> • Conditions applied to Development Applications 			

OP 4.1.3.e Task	Traffic facilities are provided, in accordance with Council's Asset Management Plan, to enhance road safety.	Quarter to be delivered				
		1st	2nd	3rd	4th	
		√	√	√	√	
	Responsible Officer		Performance Measure			
	DIS		<ul style="list-style-type: none"> • Asset inspections undertaken in accordance with Asset Management Plan. • Construction and Maintenance program developed in line with financial constraints. • Record customer issues and monitor response times. 			

OP 4.1.3.f Task	Street lighting requested is provided to meet the needs of road users and reduce Council's costs.	Quarter to be delivered			
		1st	2nd	3rd	4th
		√	√	√	√
	Responsible Officer	Performance Measure			
	DIS	<ul style="list-style-type: none"> Compliance within Australian Standards is maximised as funding permits. 			

OP 4.1.3.g Task	Street cleaning is undertaken, as required.	Quarter to be delivered			
		1st	2nd	3rd	4th
		√	√	√	√
	Responsible Officer	Performance Measure			
	DIS	<ul style="list-style-type: none"> Street cleaning program is developed and implemented. 			

DP4.1.4	Source road making materials in an environmentally responsible manner	Department Responsible			
		Infrastructure Services			

OP 4.1.4.a Task	Ensure compliance with legislation pertaining to operation of gravel pits	Quarter to be delivered			
		1st	2nd	3rd	4th
		√	√	√	√
	Responsible Officer		Performance Measure		
DIS		<ul style="list-style-type: none"> • Audit of quarries to ensure compliance. • Performance reports developed to identify legislative requirements. 			

OP 4.1.4.b Task	Manage contractors engaged in the processing of making road building materials to ensure legislative compliance.	Quarter to be delivered			
		1st	2nd	3rd	4th
		√	√	√	√
	Responsible Officer		Performance Measure		
DIS		<ul style="list-style-type: none"> • Review Contractors and Performance 			

OP 4.1.4.c Task	Road building materials stocks are maintained at a level to ensure timely supply for works.	Quarter to be delivered				
		1st	2nd	3rd	4th	
		√	√	√	√	
	Responsible Officer		Performance Measure			
	DIS		<ul style="list-style-type: none"> • Stockpile levels are monitored on a regular basis. • Road building materials availability is lined to works. 			

OP 4.1.4.d Task	Closed gravel pits are rehabilitated	Quarter to be delivered				
		1st	2nd	3rd	4th	
		√	√	√	√	
	Responsible Officer		Performance Measure			
	DIS		<ul style="list-style-type: none"> • Pit Management Plans are developed 			

OP 4.1.4.e Task	Road building supplies are sought to ensure future needs are met.	Quarter to be delivered				
		1st	2nd	3rd	4th	
		√	√	√	√	
	Responsible Officer		Performance Measure			
	DIS		<ul style="list-style-type: none"> • New road building supply sources are identified. 			

DP4.1.5	Implement the Blayney Shire Council Asset Management Plans	Responsible Department			
		Infrastructure Services			

OP 4.1.5.a Task	Data for the Asset Management Plan is collected in a timely manner	Quarter to be delivered			
		1st	2nd	3rd	4th
		√	√	√	√
	Responsible Officer	Performance Measure			
	DIS	<ul style="list-style-type: none"> Information recorded in the asset management system. Asset Management Plan is maintained and up to date. 			

OP 4.1.5.b Task	Programs are developed in accordance with Transportation Asset Management Plan principles.	Quarter to be delivered			
		1st	2nd	3rd	4th
		√	√	√	√
	Responsible Officer	Performance Measure			
	DIS	<ul style="list-style-type: none"> Works programs are developed utilising data and principles from the Roads Asset Management Plan 			

DP4.1.6	Seek additional grant funding for construction and maintenance of roads and associated facilities	Responsible Department			
		Infrastructure Services			

OP 4.1.6.a Task	Funding opportunities are identified and applications are prepared and submitted for funding on a yearly basis.	Quarter to be delivered			
		1st	2nd	3rd	4th
		√	√	√	√
	Responsible Officer		Performance Measure		
DIS		<ul style="list-style-type: none"> • Applications are submitted in full and on time 			

OP 4.1.6.b Task	Applications are prepared and submitted for funding under Government programs as they arise	Quarter to be delivered			
		1st	2nd	3rd	4th
		√	√	√	√
	Responsible Officer		Performance Measure		
DIS		<ul style="list-style-type: none"> • Applications are submitted in full, and on time 			

OP 4.1.6.c Task	Representations are made through the local State and Federal Members of Parliament for assistance to obtain additional funding for significant projects.	Quarter to be delivered			
		1st	2nd	3rd	4th
		√	√	√	√
	Responsible Officer	Performance Measure			
	DIS	<ul style="list-style-type: none"> • Details of representations made are recorded including outcomes 			

DP4.1.7	Plan for future transport and road infrastructure to service future needs	Responsible Department	
		Infrastructure Services	

OP 4.1.7.a Task	Road network and supporting facilities are analysed to identify opportunities for development within Transportation Asset Management Plan.	Quarter to be delivered			
		1st	2nd	3rd	4th
		√			
	Responsible Officer	Performance Measure			
	DIS	<ul style="list-style-type: none"> • Projects identified for further investigation 			

OP 4.1.7.b Task	Projects are scoped and designed to a "job ready" state for when funding opportunities arise	Quarter to be delivered			
		1st	2nd	3rd	4th
		√	√		
	Responsible Officer		Performance Measure		
DIS		<ul style="list-style-type: none"> A suite of suitable projects have documentation prepared 			

DP4.1.8: refer to Delivery Plan for future years programs

DP4.1.9: refer to Delivery Plan for future years programs

DP4.1.10	Prepare Stormwater Management Plans	Responsible Department	
		Infrastructure Services, Planning and Environmental Services	

OP 4.1.10.a Task	Prepare and implement stormwater strategic management plan to reduce impacts of stormwater quality and quantity on the local environment.	Quarter to be delivered			
		1st	2nd	3rd	4th
	√	√	√	√	
	Responsible Officer		Performance Measure		
DIS, DPES		<ul style="list-style-type: none"> Millthorpe Stormwater Strategic Management Plan completed. 			

DP4.1.11	Maintain cemeteries in accordance with the community's needs and expectations.	Responsible department			
		Infrastructure Services and Planning and Environmental Services			

OP 4.1.11.a Task	Maintain Cemetery Records in accordance with adopted procedures	Quarter to be delivered			
		1st	2nd	3rd	4th
		√	√	√	√
	Responsible Officer	Performance Measure			
	DPES	<ul style="list-style-type: none"> • Cemetery records up to date • Burial permits and approvals for monumental work issued 			

•

OP 4.1.11.b Task	Draft in preparation – to Council 2013	Quarter to be delivered			
		1st	2nd	3rd	4th
				√	
	Responsible Officer	Performance Measure			
	DPES	<ul style="list-style-type: none"> • Draft Cemetery Management Plan adopted • Consultation conducted 			

OP 4.1.11.c Task	Maintain cemeteries within available funding levels	Quarter to be delivered			
		1st	2nd	3rd	4th
		√	√	√	√
	Responsible Officer	Performance Measure			
	DPES	<ul style="list-style-type: none"> Record customer issues and monitor response times 			

DP4.1.12	Identify surplus Council owned assets for possible sale to be invested in infrastructure reserve.	Responsible department	
		Infrastructure, Planning and Environmental and Corporate Services	

OP 4.1.12.a Task	Undertake review of Council assets to identify those surplus to requirements	Quarter to be delivered			
		1st	2nd	3rd	4th
				√	
	Responsible Officer	Performance Measure			
	DPES & DIS	<ul style="list-style-type: none"> Review on Annual Basis 			

OP 4.1.12.b Task	Proceeds from sale of surplus Council assets restricted for future infrastructure purpose (i.e. Infrastructure Reserve)	Quarter to be delivered			
		1st	2nd	3rd	4th
			√	√	
	Responsible Officer	Performance Measure			
	DCS	<ul style="list-style-type: none"> Funds transferred. 			

DP4.1.13	Maintain and improve Council owned building assets	Responsible Department			
		Infrastructure Planning and Environmental Services & Infrastructure Services			

OP 4.1.13.a Task	Plan completed – maintenance program on-going	Quarter to be delivered			
		1st	2nd	3rd	4th
		√	√	√	√
	Responsible Officer	Performance Measure			
	DIS	<ul style="list-style-type: none"> Asset Management plan adopted. 			

STRATEGIC OUTCOME 4.2

EVERY VILLAGE IS CONNECTED TO WATER AND SEWERAGE SERVICES

DP4.2.1	Maintain the availability and quality of water for use in rural areas	Responsible department			
		Infrastructure Services			

OP 4.2.1.a Task	Manage the water supply bores in rural locations to provide a secure “non potable” supply of water to the Shire.	Quarter to be delivered			
		1st	2nd	3rd	4th
		√	√	√	√
	Responsible Officer	Performance Measure			
	DIS	<ul style="list-style-type: none"> Maintain bore licences and comply with conditions 			

OP 4.2.1.b Task	Meet with Central Tablelands Water representatives on a regular basis	Quarter to be delivered				
		1st	2nd	3rd	4th	
		√	√	√	√	
	Responsible Officer		Performance Measure			
	DIS		<ul style="list-style-type: none"> • Meetings attended 			

OP 4.2.1.c Task	Participate in Centroc Water Utilities Alliance	Quarter to be delivered				
		1st	2nd	3rd	4th	
		√	√	√	√	
	Responsible Officer		Performance Measure			
	DIS		<ul style="list-style-type: none"> • Meetings attended. 			

DP4.2.2	Ensure Sewerage Treatment Plants are able to meet needs of the Blayney Shire	Responsible department			
		Infrastructure Services			

OP 4.2.2.a Task	Manage treatment plant to effectively treat raw sewage.	Quarter to be delivered			
		1st	2nd	3rd	4th
		√	√	√	√
		Responsible Officer		Performance Measure	
	DIS	• Ensure compliance with licence requirements.			

OP 4.2.2.b Task	Implement CEEP2 Aeration pond upgrade (Subject to successful grant application)	Quarter to be delivered			
		1st	2nd	3rd	4th
			√	√	
		Responsible Officer		Performance Measure	
	DIS	• Project implemented.			

DP4.2.3	Provide an effective and safe Sewerage Collection Network for Blayney Shire	Responsible department			
		Infrastructure Services			

OP 4.2.3.a Task	Maintain the network of collection mains and manholes	Quarter to be delivered			
		1st	2nd	3rd	4th
		√	√	√	√
	Responsible Officer		Performance Measure		
	DIS	<ul style="list-style-type: none"> • Number of overflows • Annual replacement program implemented • Provide a level of service for connections including attending to chokes and overflows • Problem sewer mains identified and remedial works undertaken 			

OP 4.2.3.b Task	Monitor and maintain pump stations to provide efficient conveyance of sewage	Quarter to be delivered			
		1st	2nd	3rd	4th
		√	√	√	√
	Responsible Officer		Performance Measure		
	DIS	<ul style="list-style-type: none"> • Number of overflows annually 			

OP 4.2.3.c Task	Provide treated effluent to Cadia Valley Operations	Quarter to be delivered			
		1st	2nd	3rd	4th
		√	√	√	√
	Responsible Officer		Performance Measure		
DIS		<ul style="list-style-type: none"> • Compliance with agreement. 			

OP 4.2.3.d Task	Update the “Developer Servicing Plan” in relation to sewer services	Quarter to be delivered			
		1st	2nd	3rd	4th
		√	√	√	√
	Responsible Officer		Performance Measure		
DIS		<ul style="list-style-type: none"> • Consultation undertaken and Plan updated 			

OP 4.2.3.e Task	Review Best Practice Compliance	Quarter to be delivered			
		1st	2nd	3rd	4th
		√	√	√	√
	Responsible Officer		Performance Measure		
DIS		<ul style="list-style-type: none"> • Review undertaken to identify compliance gaps and development of action plan 			

DP4.2.4	Ensure that the disposal of liquid waste in rural areas is carried out in a healthy manner without negative environmental impact.	Responsible department			
		Planning and Environmental Services			

OP 4.2.4.a Task	Review and update Council's Sewer Management Facilities Procedure	Quarter to be delivered				
		1st	2nd	3rd	4th	
					√	
	Responsible Officer		Performance Measure			
	DPES		<ul style="list-style-type: none"> Review and update expected 2013. 			

DP4.3: refer to Delivery Plan for future years programs

**STRATEGIC OUTCOME 4.4:
PRESERVATION AND CONTINUED DEVELOPMENT OF RAIL INFRASTRUCTURE**

DP4.4.1	Advocate for the upgrading of rail infrastructure	Responsible department
		Infrastructure Services, General Manager

OP 4.4.1.a Task	Advocate the upgrading of the Blayney-Demondrille Railway to support transport to/from the Blayney Local Government Area	Quarter to be delivered				
		1st	2nd	3rd	4th	
		√	√	√	√	
	Responsible Officer		Performance Measure			
	DIS, GM		<ul style="list-style-type: none"> Meetings attended. 			

**STRATEGIC OUTCOME 4.5:
SUSTAINABLE WASTE MANAGEMENT**

DP4.5.1	Develop and promote programs that increase the participation of the community in recycling and reducing waste going to landfill.	Responsible department
		Planning and Environmental Services

OP 4.5.1.a Task	Develop programs with Netwaste that support recovery, reuse and recycling	Quarter to be delivered				
		1st	2nd	3rd	4th	
		√	√	√	√	
	Responsible Officer		Performance Measure			
	DPES		<ul style="list-style-type: none"> • Attend Netwaste meetings • Waste going to landfill. • Manage solid waste in an efficient, affordable and sustainable manner. 			

FUTURE DIRECTION 5: DEVELOP STRONG AND CONNECTED COMMUNITIES

**STRATEGIC OUTCOME 5.1: A DIVERSE AND SUSTAINABLE POPULATION
IN OUR COMMUNITIES AND VILLAGES**

DP5.1.1	Assist incorporated village committees, progress associations and hall committees.	Responsible Department	
		Corporate Services	

OP 5.1.1.a Task	Identify Village Committees, progress associations and hall committees requiring assistance to develop programs and local improvements.	Quarter to be delivered				
		1st	2nd	3rd	4th	
		√	√	√	√	
	Responsible Officer		Performance Measure			
	DCS		<ul style="list-style-type: none"> Implement insurance contributions funding program. 			

DP5.1.2	Promote living in the Blayney Shire	Responsible department	
		Corporate Services	

OP 5.1.2.a Task	Develop a Promotions Program for living in the Blayney Shire	Quarter to be delivered				
		1st	2nd	3rd	4th	
			√		√	
	Responsible Officer		Performance Measure			
	DCS		<ul style="list-style-type: none"> • Update information on website. • Update new residents pack. 			

STRATEGIC OUTCOME 5.2: FIT AND HEALTHY COMMUNITY MEMBERS

DP5.2.1	Build partnerships with community groups to increase use of parks and reserves	Responsible department			
		Infrastructure			

OP 5.2.1.a Task	Identify Community groups using parks and reserves	Quarter to be delivered			
		1st	2nd	3rd	4th
		√	√	√	√
	Responsible Officer		Performance Measure		
	DIS	<ul style="list-style-type: none"> • Meet with community groups • Identify strategic plans to enhance existing facilities across the Shire 			

DP5.2.2	Provide for the implementation of projects, identified in Council's Pedestrian and Access Mobility, Bike Plan to improve community health and fitness	Responsible department			
		Infrastructure			

OP 5.2.2.a Task	Develop annual implementation plan of priority pedestrian/cycling projects	Quarter to be delivered			
		1st	2nd	3rd	4th
		√			
	Responsible Officer		Performance Measure		
	DIS	<ul style="list-style-type: none"> Plan is developed for Long Term Financial Plan. PAMP is used to identify remaining priority projects. 			

OP 5.2.2.b Task	Implement the annual pedestrian cycling projects plan from projects identified in Long Term Financial Plan.	Quarter to be delivered			
		1st	2nd	3rd	4th
		√	√	√	√
	Responsible Officer		Performance Measure		
	DIS	<ul style="list-style-type: none"> Projects compliant with RMS funding guidelines to maximise funding potential 			

OP 5.2.2.c Task	Participate in the Blayney Shire Access Committee	Quarter to be delivered				
		1st	2nd	3rd	4th	
		√	√	√	√	
	Responsible Officer		Performance Measure			
	DCS		<ul style="list-style-type: none"> Attendance at Access Committee Meetings 			

OP 5.2.2.d Task	Council ensures that adequate access is provided to all buildings and public spaces, as required by legislation.	Quarter to be delivered				
		1st	2nd	3rd	4th	
		√	√	√	√	
	Responsible Officer		Performance Measure			
	DIS & DPES		<ul style="list-style-type: none"> Street-side access issues identified are assessed and included in future works programs where warranted. 			

STRATEGIC OUTCOME 5.3: FULL AND EQUITABLE ACCESS AND STRONG USAGE OF INFORMATION AND COMMUNICATION TECHNOLOGIES ACROSS THE SHIRE

DP5.3.1	Implement programs to build community skills with computer technology, to build community participation and social inclusion amongst older Australians	Responsible department
		Corporate Services

OP 5.3.1.a Task	Provide support for the provision of information and communication technologies in the Shire	Quarter to be delivered			
		1st	2nd	3rd	4th
		√	√	√	√
	Responsible Officer	Performance Measure			
	DCS	<ul style="list-style-type: none"> Information provided on Council's website and Blayney Library Internet access available at Library and Blayney Tourist & Community Information Centre. 			

**STRATEGIC OUTCOME 5.4
CAPABLE, SELF SUFFICIENT COMMUNITIES ENGAGED IN
DECISION MAKING ABOUT ISSUES THAT AFFECT THEM**

DP5.4.1	Develop and implement a community engagement process and policy	Responsible department			
		Corporate Services			

OP 5.4.1.a Task	Utilise electronic survey processes, social and print media to promote, research and engage with the community.	Quarter to be delivered				
		1st	2nd	3rd	4th	
		√	√	√	√	
	Responsible Officer		Performance Measure			
	DCS		<ul style="list-style-type: none"> • Undertake community surveys • Issued press releases • Respond to community issues and needs in future delivery plans 			

DP5.4.2	Develop and Implement plans for villages and townships.	Responsible department			
		Planning and Environmental Services			
OP 5.4.2a Task	Plans developed – Implementation on-going as funds become available.	Quarter to be delivered			
		1st	2nd	3rd	4th
		√	√	√	√
	Responsible Officer		Performance Measure		
	DPES		<ul style="list-style-type: none"> Plans are implemented 		

DP5.4.3	Encourage volunteerism within the Community.	Responsible department			
		Corporate Services			

OP 5.4.3a Task	Develop promotional campaign material	Quarter to be delivered			
		1st	2nd	3rd	4th
					√
	Responsible Officer		Performance Measure		
	DCS		<ul style="list-style-type: none"> Promotion on Council website and Newsletters. 		

OP 5.4.3b Task	Develop database of community organisations and contacts in Shire	Quarter to be delivered				
		1st	2nd	3rd	4th	
					√	
	Responsible Officer		Performance Measure			
	DCS		<ul style="list-style-type: none"> Information accessible. 			

FUTURE DIRECTION 6: LEADERSHIP

STRATEGIC OUTCOME 6.1: GOOD GOVERNANCE ACROSS OUR COMMUNITIES

DP6.1.1	Councillors to exhibit leadership on Council and participate in Council and regional committees and well as community organisations.	Responsible Department			
		General Manager			

OP 6.1.1.a Task	Council delegates participate in committees and community organisations.	Quarter to be delivered				
		1st	2nd	3rd	4th	
		√	√	√	√	
	Responsible Officer		Performance Measure			
	GM		<ul style="list-style-type: none"> • Delegate Reports included in Council's Business Papers. 			

DP6.1.2	Promote resource sharing and collaboration with regional organisations	Responsible department			
		General Manager			

OP 6.1.2.a Task	Active participation in the WBC Alliance, Centroc and Central Tablelands Water.	Quarter to be delivered			
		1st	2nd	3rd	4th
		√	√	√	√
	Responsible Officer		Performance Measure		
	GM	<ul style="list-style-type: none"> Regional organisations remains strong and provides valuable outcomes 			

DP6.1.3	Encourage sound governance practice in community organisations	Responsible department			
		Corporate Services			

OP 6.1.3a Task	Develop program with groups to build capacity.	Quarter to be delivered			
		1st	2nd	3rd	4th
			√	√	
	Responsible Officer		Performance Measure		
	DCS	<ul style="list-style-type: none"> Training program developed. 			

DP6.2.1	Identify and engage with Shire Community Groups.	Responsible department			
		Corporate Services			

OP 6.2.1.a Task	Identify social, sporting, business groups across the Shire	Quarter to be delivered				
		1st	2nd	3rd	4th	
		√	√	√	√	
	Responsible Officer		Performance Measure			
	DCS		<ul style="list-style-type: none"> Develop communication distribution lists and issue regular communique. 			

OP 6.2.1.b Task	Council initiates Social Media to communicate with the broader community.	Quarter to be delivered				
		1st	2nd	3rd	4th	
		√	√	√	√	
	Responsible Officer		Performance Measure			
	DCS		<ul style="list-style-type: none"> Social media networks developed and monitored 			

DP6.2.2	Implement Council's Community Engagement Plan	Responsible department			
		Corporate Services			

OP 6.2.2.a Task	Council conduct community surveys, as required to enhance its community services and needs	Quarter to be delivered			
		1st	2nd	3rd	4th
				√	
	Responsible Officer		Performance Measure		
	DCS	<ul style="list-style-type: none"> Utilise online surveys. 			

DP6.2.3	Develop communications between Councillors and the community to provide community opinion	Responsible department			
		General Manager			

OP 6.2.3.a Task	To implement and promote Councillor communication through electronic and print media	Quarter to be delivered			
		1st	2nd	3rd	4th
				√	
	Responsible Officer		Performance Measure		
	GM	<ul style="list-style-type: none"> Strategies and communications put in place 			

DP6.2.4	Manage a customer request system to assist communications between community and council	Responsible department			
		Corporate Services			

OP 6.2.4.a Task	Monthly activity report provided to Management	Quarter to be delivered				
		1st	2nd	3rd	4th	
		√	√	√	√	
	Responsible Officer		Performance Measure			
	DCS		<ul style="list-style-type: none"> • Reports provided to Management Team 			

OP 6.2.4.b Task	Develop process of “acknowledgement of receipt” for customer requests.	Quarter to be delivered				
		1st	2nd	3rd	4th	
				√		
	Responsible Officer		Performance Measure			
	DCS		<ul style="list-style-type: none"> • Customer request acknowledgements issued. 			

STRATEGIC OUTCOME 6.3
A WELL RUN COUNCIL ORGANISATION

DP6.3.1	Provide a framework for the efficient and effective administration of Council.	Responsible department
		Corporate Services and General Manager

OP 6.3.1.a Task	Implement internal audit program	Quarter to be delivered				
		1st	2nd	3rd	4th	
		√	√	√	√	
	Responsible Officer		Performance Measure			
	DCS		<ul style="list-style-type: none"> Business process reviews undertaken. 			

OP 6.3.1.b Task	Review of policies every 4 years	Quarter to be delivered				
		1st	2nd	3rd	4th	
		√	√	√	√	
	Responsible Officer		Performance Measure			
	DCS		<ul style="list-style-type: none"> 25% of policies reviewed. 			

OP 6.3.1.c Task	Undertake a Better Practice Review of the Council activities	Quarter to be delivered			
		1st	2nd	3rd	4th
					√
	Responsible Officer		Performance Measure		
	DCS	<ul style="list-style-type: none"> Review commenced 			

OP 6.3.1.d Task	Provide training for Councillors and staff	Quarter to be delivered			
		1st	2nd	3rd	4th
			√	√	
	Responsible Officer		Performance Measure		
	GM	<ul style="list-style-type: none"> Identified Training programs for Councillors and staff 			

DP6.3.2	Maintain a stable and secure financial structure for Council.	Responsible department			
		Corporate Services			

OP 6.3.2.a Task	Review ten year financial plan	Quarter to be delivered			
		1st	2nd	3rd	4th
			√	√	
	Responsible Officer		Performance Measure		
	DCS	<ul style="list-style-type: none"> Plan reviewed. 			

OP 6.3.2.b Task	Review and report on Council's budget performance	Quarter to be delivered			
		1st	2nd	3rd	4th
	√	√	√	√	
	Responsible Officer		Performance Measure		
	DCS	<ul style="list-style-type: none"> Quarterly Budget review to Council 			

OP 6.3.2.c Task	Council's annual statements completed per statutory requirements	Quarter to be delivered			
		1st	2nd	3rd	4th
		√			
	Responsible Officer	Performance Measure			
	DCS	<ul style="list-style-type: none"> Audited statements lodged with DLG within statutory timeframe. 			

DP6.3.3	Support actions for the sustainable future of local government.	Responsible department	
		General Manager	

OP6.3.3: refer to Delivery Plan for future years programs.

DP 6.3.4	Develop strategies that respond to the impact of climate change on the community.	Responsible department			
		Planning and Environmental Services			

OP 6.3.4.a Task	Promote activities that reduce the volume of greenhouse gases emitted into the atmosphere	Quarter to be delivered				
		1st	2nd	3rd	4th	
		√	√	√	√	
	Responsible Officer		Performance Measure			
	DPES		<ul style="list-style-type: none"> Attend regional organisation meetings and provide information on Council's website. 			

STRATEGIC OUTCOME 6. 4: A SAFE COMMUNITY

DP6.4.1	Provide support for emergency management in Blayney Shire in accordance with SERM Act.	Responsible department			
		Infrastructure Services			

OP 6.4.1.a Task	Provide executive support to the Local Emergency Operations controller and the Local Emergency Management Committee	Quarter to be delivered				
		1st	2nd	3rd	4th	
	Responsible Officer		Performance Measure			
	LEMO		<ul style="list-style-type: none"> • LEMO organizes and attends meetings. • ERM reviewed • Displan reviewed. • Exercises conducted with support of Council. • The EOC is maintained in a state of readiness. 			

OP 6.4.1.b Task	Support the operation of the SES	Quarter to be delivered				
		1st	2nd	3rd	4th	
	Responsible Officer		Performance Measure			
	LEMO		<ul style="list-style-type: none"> • Provide accommodation and support for SES unit. 			

DP6.4.2	Undertake regulatory responsibilities for environmental health and animal control	Responsible department			
		Planning and Environmental Services			

OP 6.4.2.a Task	Provide the statutory animal control services	Quarter to be delivered				
		1st	2nd	3rd	4th	
		√	√	√	√	
	Responsible Officer		Performance Measure			
	DPES		<ul style="list-style-type: none"> Animal control services provided 			

DP6.4.3	Educate communities on road and pedestrian safety	Responsible department			
		Infrastructure Services			

OP. 6.4.3a Task	Work with state and regional organisations in the retention of a Road Safety Officer	Quarter to be delivered				
		1st	2nd	3rd	4th	
		√	√	√	√	
	Responsible Officer		Performance Measure			
	DIS		<ul style="list-style-type: none"> Provide financial support for the employment of the Road Safety Officer 			

OP 6.4.3.b Task	Assist in the development of the annual Road Safety Action Plan	Quarter to be delivered			
		1st	2nd	3rd	4th
		√	√	√	√
	Responsible Officer		Performance Measure		
	DIS	<ul style="list-style-type: none"> Annual plan delivered. 			

DP6.4.4	Review risk management of council operations	Responsible department	
		General Manager	

OP 6.4.4.a Task	Develop Enterprise Risk Management Plan	Quarter to be delivered			
		1st	2nd	3rd	4th
				√	
	Responsible Officer		Performance Measure		
	GM	<ul style="list-style-type: none"> Plan completed. 			

OP 6.4.4.b Task	Implement Risk Management Plan	Quarter to be delivered				
		1st	2nd	3rd	4th	
					√	
	Responsible Officer		Performance Measure			
	GM		<ul style="list-style-type: none"> Implementation commenced. 			

Abbreviations

BLEP	Blayney Local Environmental Plan
DCP	Development Control Plan
DLG	Division of Local Government
ERM	Emergency Risk Management
CMA	Catchment Management Authority
LEMO	Local Emergency Management Officer
RMS	Roads & Maritime Services
SERM	State and Rescue Management Act, 1989
SES	State Emergency Service of NSW