

2 December 2013

Dear Councillor,

Your attendance is requested at an Ordinary Council Meeting of the Blayney Shire Council to be held in the Chambers, Blayney Shire Community Centre on Monday 9th December 2013 at **5.00pm** for consideration of the following business-

1. Acknowledgement of Country
2. Recording of meeting statement
3. Apologies for non-attendance
4. Confirmation of Minutes – Ordinary Council Meeting Held on 11.11.2013
5. Matters Arising from Minutes
6. Disclosures of Interest
7. Public Forum
 - Essential Energy - Phillip Green and Cathy Weekes
8. Mayoral minute
9. Notices of Motion
10. Reports of Staff
 - a) Corporate Services
 - b) Engineering Services
 - c) Environmental Services
11. Delegates reports
12. Committee Reports
13. Questions from Councillors
14. Closed Committee

Yours faithfully

G.A.Wilcox

General Manager

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- 16) WBC Alliance Future Direction Document

Corporate Services Report

Presented to Blayney Shire Council

Meeting held on Monday 9th December 2013



01) ENDORSEMENT OF DRAFT INTEGRATED PLANNING AND REPORTING PLANS

(Director Corporate Services)

RECOMMENDED:

1. That Council endorses the draft:
 - a. Community Strategic Plan 2025
 - b. Delivery Plan 2015 – 2018
 - c. Workforce Management Plan 2015 – 2018
 - d. Asset Management Strategy and Plans
 - e. Long Term Financial Plan
2. That these plans be placed on public exhibition for a minimum period of 28 days.

REPORT

All councils in NSW are required to develop long term, medium term and short term plans under new legislative requirements, the *Local Government Amendment Planning and Reporting) Act 2009*, which transitions councils to a new Integrated Planning and Reporting (IP&R) Framework.

Council's IP&R documents must be adopted by the council prior to applying to the Independent Pricing and Regulatory Tribunal (IPART) and consequently Council has brought forward this process to comply with this requirement.

Council is required to prepare their application for a special variation to general income and lodge it with IPART by 24 February 2014.

As part of Council's requirements to comply with the IP&R Guidelines the attached plans need to be considered and endorsed by Council prior to being placed on public exhibition for 28 days. The plans include:

- Community Strategic Plan (min. 10 years)
- Delivery Plan (4 years)
- Long Term Financial Planning (min.10 years)
- Workforce Management Planning (min. 4 years)
- Asset Management Planning (min. 10 years)

Council is also required to adopt an Operational Plan (1 year) however it is not required to provide an approved Operational Plan to IPART for assessing its special variation to general income. The Operational Plan will be submitted to Council for consideration as a separate report at a later date.

The following outlines in simple terms what IP&R is about, how the plans are linked and how to read the plans.

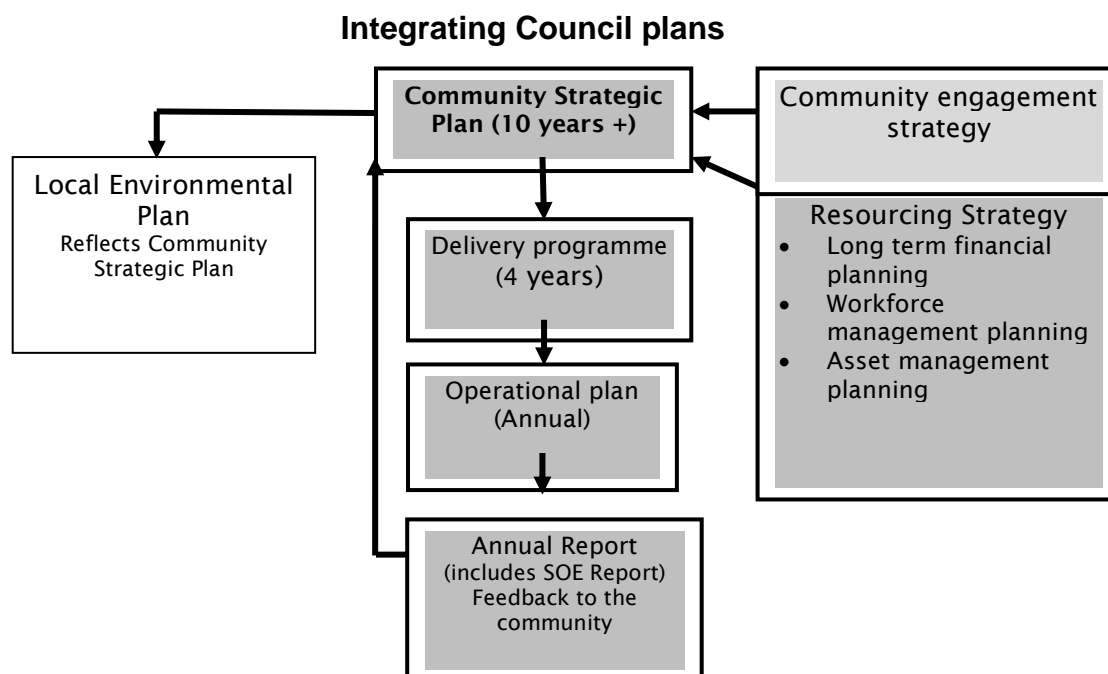
IP&R - Understanding the plans, terminology and process

Legislation requires Council to have:

- Community strategic plan for the local government area (CSP)
- A 4 year delivery program that aligns with Council elections (DP)
- An annual operational plan and budget (OP).

This page forms part of the Business Paper of the Ordinary Meeting of Blayney Shire Council Held on 9th December 2013.

- Long term resourcing strategies and plans – 10 year asset plan, 10 year long term financial plan, 4 year workforce plan.
- An annual report that describes progress in achieving the community strategic plan. This also includes the state of the environment report.



Planning linkages and language

This table shows the relationship and the common elements between the Community Strategic Plan, Delivery Plan and the Operational Plan.

Community Strategic Plan 10 years		
Vision Values Future directions	Delivery Plan 4 years	
Strategic outcomes	Strategic outcomes	Operational plan Annual
	Actions	Actions
		Tasks & Budget
WHAT	WHAT & HOW	HOW

Council Role(s)

The overarching document is the **Community Strategic Plan** – determined by the community. Council is only one organisation that can help realize the community plan. It cannot and should not do everything. There are many groups and organisations that need to play a role.

There are three roles councils can play:

Provider - Council does the work or provides the service (including regulatory functions)

Facilitator- Council helps or works with others to get things done

Advocate - Council speaks out and supports a community direction or issue

Community Strategic Plan

The Blayney Shire Community Strategic Plan 2025 was developed and adopted in 2012. The plan was endorsed by the current Council following their election to office. The plan is considered to be a current reflection of the community aspirations in Blayney Shire. It has been used to provide support for the next four year delivery plan development.

The Community Strategic Plan remains largely unchanged to that adopted by the previous Council following the extensive community consultation program undertaken. Amendments include the following:

- correction of numerical sequencing of performance measures (under Future Directions 1 to 5) and Engagement Process Overview (outputs / outcomes); and
- insertion of new section titled Community Engagement for future financial funding (Special Rate Variations) and service delivery (p.34)

Delivery Program

Blayney Shire Council's Delivery Plan covering 2014/15 - 2017/18 informs and provides a longer term vision for its Operational Program 2014-2015. The Delivery Plan 2015 - 2018 provides an overview of the details contained in the one year Operational Program. It allocates high level responsibility for achieving outcomes identified in the Blayney Shire 2025 Community Strategic Plan and aligns actions to the strategies in the Community Strategic Plan.

The Delivery Plan details the annual financial program by service across the four year period. The Delivery Plan format is based on the Community Strategic Plan and is divided up into Future Directions and Strategic Outcomes. These outcomes are expanded to strategies for achieving the outcome as discussed with the community and the actions that Council will undertake to achieve the strategy and contribute to the outcome within the Council defined role and responsibility. Responsibilities are allocated by department in the Delivery Program.

The Delivery Program must inform, and be informed by, the Resourcing Strategy (Long Term Financial Plan, Asset Management Strategy / Plans and Workforce Management Plan).

The Delivery Program remains largely unchanged to that previously adopted. Amendments made include the insertion of new sections titled "*Community Engagement for future financial funding (Special Rate Variations) and service delivery*" and "*The Path to Financial Sustainability*"

Resourcing Strategy: Long Term Financial Plan

The Draft Long Term Financial Plan has been prepared to identify and communicate Council's financial objectives and forecasts for the planning period to the community, and all of Council's stakeholders through the Special Rate Variation application. It also forms the basis of Council's annual Operational and Delivery Program within the context of long term financial sustainability.

The Long Term Financial Plan spans the next ten years addressing Council's revenue streams, pricing policy, assumptions, risks and forecasts. Two planning assumptions are shown in the plan as follows:

- Community Informed Services Model
- Reduced Services Model

Community Informed Services Model

The Community Informed Services Model proposes a 2 year permanent 6% per annum increase to rate revenues, excluding existing rate variations), commencing 2014/15. It also forecasts ongoing permanent increases to rate revenues from 2016/17 of 6% p.a. (farmland) and 10% p.a. (other categories), excluding the mining special rate variation, for the remaining life of the plan. Borrowings proposed to bring Council to a sustainable cash flow position over the life of the plan have also been incorporated. Assumptions made in this model are part of a long term strategy to bring Council to a financially sustainable position while balancing community affordability. This model will result in Council service and infrastructure delivery being constrained by available funding and the asset funding gap growing by a lesser extent than that in the Reduced Services Model.

Reduced Services Model

The Reduced Services Model proposes a 3% increase to rate revenues in 2013/14 and 3% per annum increase to rate revenues thereafter (impacting on all rating categories). This model will result in a decline to Council services and infrastructure and is not sustainable in the long term.

Following the exhibition of Council's plans and subject to their adoption, an application will be made to IPART for a 2 year permanent 6% per annum increase to rate revenues, excluding existing rate variations), commencing 2014/15. For the information of Councillors an assessment of the IPART Special Rate Variation criteria is provided as an attachment.

To complement proposed increases to general income a program is currently being drafted internally to provide an approach and options to address Council's financial sustainability. The program will include actions which see a continuation of efficiency gains, improving revenue streams where feasible, and consideration of services and service levels. If rates increases are part of the picture it can be one measure amongst a range of other actions to improve the long term viability of the Council. Current and proposed additional actions include:

- review of Council controlled crown reserves
- service and operational reviews and adjustments – such reviews would consider service levels, pricing and productivity measures,

- internal budget harvesting, centrally controlling some expenditure and setting revised revenue and expenditure parameters,
- staff structures, establishment levels and delivery methods,
- continued redistribution of capital funds into renewal rather than creation of new assets,
- reviews of fees for services,
- asset rationalisation,
- review of subsidisation, grants and donations,
- entrepreneurial and shared service options,
- preparation for potential rate increase application in the future.

Resourcing Strategy: Workforce Management Plan

The aim of the Workforce Plan is to provide suitably qualified and highly engaged employees to deliver quality services to our community and customers over the next four years.

The Workforce Plan allows for no new positions and proposes to retain current levels in general staffing and Centre point for the next two years. The plan will be subject to review prior to 2016/17 be in line with Council's direction on future funding of services.

Resourcing Strategy: Asset Management Planning

Blayney Shire Council is responsible for assets with a total replacement value of \$252 million. These assets assist Council to deliver services to the community and provide personal and economic benefits for the area. Council is required to make decisions on where to allocate resources to provide and maintain assets delivering the services required by the community. The demand for services will clearly outstrip the funds required to provide services and as such a constant process of evaluation is required. This is not just in the creation of new assets, but how we manage assets already providing a service to ensure that this continues.

Amendments to Council's Asset Management Strategy and associated Plans can be summarised as follows:

- The Asset Management Strategy and individual Asset Management Plans remain unchanged however require adoption by Council.
- The renewal and upgrade expenditure projections for Transportation infrastructure (roads, bridges, drainage, footpaths and kerbing) reflect expenditure required under a sustainable funding model. This will require a substantial review to reflect current and future ongoing funding as resolved by Council.
- The renewal and upgrade expenditure projections for Buildings and Other Structures Asset Management Plan) reflect expenditure required under a sustainable funding model. This will require a substantial review to reflect current and future ongoing funding as resolved by Council.
- The Sewer Asset Management Plan has previously been adopted and remains unchanged. However this will be reviewed following finalisation of the Sewer Strategic Plan review by NSW Public Works.

- The renewal and upgrade expenditure projections for Parks and Gardens Asset Management Plan reflect expenditure required under a sustainable funding model. This will require a substantial review to reflect current and future ongoing funding as resolved by Council.

Under the Community Informed Services funding model there will be no new assets in any of the above asset classes (excluding sewer). Expenditure will be directed to asset maintenance programs and minimal priority renewals as funding constraints allow.

All plans must be publicly exhibited for at least 28 days and public submissions can be made to Council during the period. Council must accept and consider any submissions made before their adoption.

BUDGET IMPLICATIONS

The financial implications of this report are detailed in the Delivery Program 2014/15 - 2017/18 and Resourcing Strategy. It should be noted that works in the Delivery Program to be funded by additional revenue from a special variation to rate income will not proceed if Council does not proceed to make application to IPART for a Special Variation to General Income in 2016/17 or applications for 2014/15 or 2016/17 are not approved by IPART .

POLICY CONSIDERATIONS

Adoption of the Community Strategic Plan, Delivery Program 2014/15 - 2017/18 and Resourcing Strategy establishes a comprehensive and clear statement of the direction and activities of the Council over the lives of the plans.

IP&R LINK

DP6.3.1 Provide a framework for the efficient and effective administration of Council.
DP6.3.2 Maintain a secure and financial structure for Council.

ATTACHMENTS:

	Pages:
Community Strategic Plan	36
Workforce Management Strategy	14
Asset Management Strategy	41
Parks & Gardens Asset Management Plan	50
Buildings & Other Structures Asset Management Plan	53
Long Term Financial Plan	32
Delivery Program	57
IPART Special Rate Variation Criteria assessment	2

02) DRAFT PROCUREMENT OF GOODS & SERVICES POLICY
(Director Corporate Services)

RECOMMENDED:

1. That Procurement of Goods and Services Policy be Adopted and placed in Councils Policy register

REPORT

Council at its meeting held 14 October 2013 resolved to place the Procurement of Goods & Services Policy on public exhibition for 28 days.

At the close of period for public comment no submissions on the draft policy were received.

The amendments to this policy were as a result of an internal review of Procurement, Contracts and Project Management in 2012 through Council's Audit Committee function and recent external audit recommendations.

A copy of the Procurement of Goods & Services Policy has been provided as an attachment to this business paper.

BUDGET IMPLICATIONS

Nil effect.

POLICY CONSIDERATIONS

As outlined above.

IP&R LINK

DP 6.3.1 Provide a framework for the efficient and effective administration of Council.

ATTACHMENTS:

Procurement of Goods & Services Policy

7 pages

03) ADOPTION OF KING GEORGE OVAL HIRE FEES
(Director Corporate Services)

RECOMMENDED:

1. The Council adopt the King George Oval Hire Fees – Blayney Little Athletics of \$421.00 for inclusion into Council's Fees & Charges as part of the 2013/14 Operational Plan.

REPORT

Council at its October 2013 meeting received a report on King George Oval Hire Fees following the formation of the Blayney Little Athletics (Little A's) Club. Council at this meeting resolved as follows:

1. *That Council adopt the proposed fees for inclusion into the 2013-2014 Operational Plan Fees and Charges;*
2. *That the fees be exhibited for public comment for 28 days in accord with section 610F of the Local Government Act 1993;*

At the close of the exhibition period no comments were received.

The fee proposed was \$421.00 and was based on the user pay pricing principle on a partial cost recovery basis.

The adoption of this fee will formalise their inclusion into Council's Fees & Charges for 2013/14.

BUDGET IMPLICATIONS

The adoption of this user charge will increase income to Council and assist to defray costs associated with this facility.

POLICY IMPLICATIONS

Nil.

IP&R REFERENCES

- DP 2.1.4 Work proactively with the community groups to assist with event management.
- DP 2.2.1 Encourage active participation in sport.

04) CENTRAL WEST WRITERS CENTRE
(Director Corporate Services)

RECOMMENDED:

1. That the Council send a letter to the State Member for Bathurst, Mr Paul Toole MP, seeking support for a review of Arts NSW 2014 funding decision for the Central West Writers Centre.

REPORT

Council is in receipt of correspondence from Central West Libraries seeking Council support to lobby Arts NSW to review its funding decision for the Central West Writers Centre following advice that the 2014 funding had been abolished. This also follows 2013 funding being cutback from \$30,000 to \$10,000.

At the recent Central West Libraries Committee meeting it was agreed that member Councils be strongly urged to write to their local member, as without funding the Writers Centre will not operate.

The Writers Centre has provided a rich and effective service across the region with Blayney being the beneficiary of a number of programs since 2011 including writing workshops, a visit by children's book characters and regular book discussion groups and mentoring of library staff.

BUDGET IMPLICATIONS

Nil effect.

POLICY CONSIDERATIONS

Nil effect.

IP&R LINK

DP2.3.2 Develop partnerships with other arts organisations to help deliver arts and cultural activities

DP2.3.4 Provide library services in the Blayney Shire

ATTACHMENTS:

Central West Libraries correspondence

3 pages

05) ANNUAL REPORT 2012/13
(Director Corporate Services)

RECOMMENDED:

1. That Council note the 2012/13 Annual Report lodgement.

REPORT

Council is required to prepare an Annual Report on its activities annually and lodge it to the Division of Local Government (DLG) and placed it on Council's website by prescribed deadline of 30 November.

The 2012/13 Annual Report was lodged with the DLG and placed on Council's website by the prescribed due date.

A copy is attached for information of Councilors.

BUDGET IMPLICATIONS

Nil effect.

POLICY CONSIDERATIONS

Nil effect.

IP&R LINK

DP6.3.1 Provide a framework for the efficient and effective administration of Council

ATTACHMENTS:

Blayney Shire Council Annual Report 2012/13 175 pages

06) LOCAL INFRASTRUCTURE RENEWAL SCHEMES BRIDGE REPLACEMENT PROGRAM – LOAN

(Manager Financial Services)

RECOMMENDED:

1. That Council approve funding from the institution with the lowest fixed interest rate being the National Australia Bank.

REPORT

Council recently requested tenders from four institutions to provide quotations on the following terms to subsidise the Local Infrastructure Renewal Scheme (LIRS) Bridge Replacement Program:

Loan Amount: \$1,000,000
Loan Term: 10 Years
Repayment Frequency: Quarterly
Interest Type: Fixed

Council received quotations from all 4 institutions and the rates are summarised below:

Company	Loan Amount	Fixed Rate	Interest	Loan Term (yrs)	Repayments
Commonwealth Bank	\$1,000,000	6.10%*		10	Quarterly
National Australia Bank	\$1,000,000	5.63%*		10	Quarterly
Westpac	\$1,000,000	6.21%*		10	Quarterly
ANZ	\$1,000,000	6.65%*		10	Quarterly

*Rates are indicative as at October 2013 and are subject to market movements.

LIRS will provide a 4% interest subsidy to assist council with infrastructure backlogs in its bridge recovery program.

BUDGET IMPLICATIONS

Provision has been made for the funding in the 2013/2014 budget and in future years in the Long Term Financial Plan.

POLICY CONSIDERATIONS

Nil.

IP & R LINK

DP6.3.2 Maintain a stable and secure financial structure for Council.

ATTACHMENTS

Nil

07) REPORT OF COUNCIL INVESTMENTS AS AT 27 NOVEMBER 2013
 (Manager Financial Services)

RECOMMENDED:

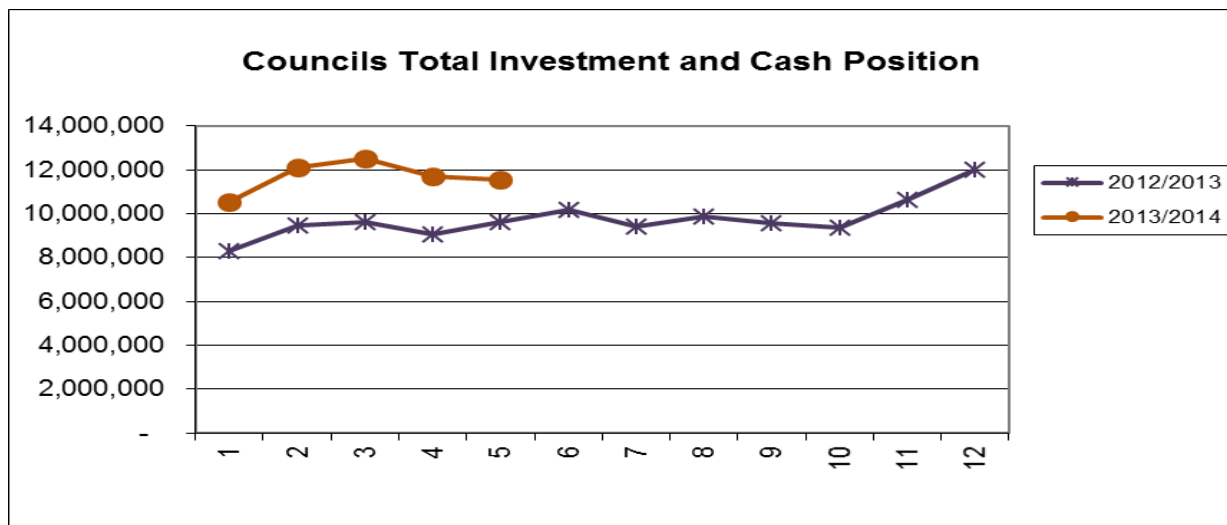
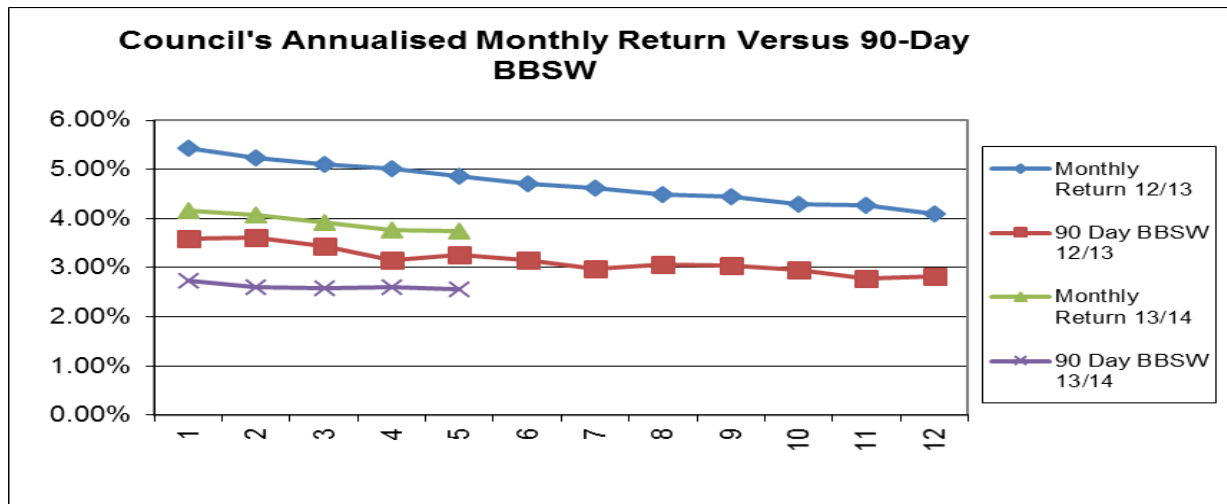
1. That the report indicating Council’s investment position as at 27 November 2013 be received and noted.
2. That the certification of the Responsible Accounting Officer be noted and the report be adopted.

REPORT

This report provides details of Council’s Investment Portfolio as at 27 November 2013.

Council’s total investment and cash position as at 27 November 2013 is \$12,035,013.17. Investments earned interest of \$35,278.74 for the month of November 2013.

Council’s monthly net return annualised for October of 3.74% outperformed the 90 day Bank Bill Swap Rate of 2.57%.



REGISTER OF INVESTMENTS AND CASH AS AT 27 NOVEMBER 2013

Institution	Maturity	Amount \$	Monthly Net Return Annualised
<u>Term Deposits</u>			
NAB	9/01/2014	500,000.00	4.24%
Bankstown City Credit Union	3/12/2013	500,000.00	3.85%
Rural Bank	7/01/2014	500,000.00	3.80%
Bank of Sydney	21/01/2014	500,000.00	4.10%
ME Bank	25/02/2014	500,000.00	3.80%
Bank of Queensland	11/02/2014	500,000.00	3.80%
Railways Credit Union	17/06/2014	500,000.00	3.61%
Westpac Bank	22/07/2014	500,000.00	3.63%
Gateway Credit Union	5/12/2013	500,000.00	3.48%
B & E Ltd	10/12/2013	500,000.00	3.45%
ING	4/02/2014	500,000.00	4.13%
Peoples Choice Credit Union	27/04/2014	500,000.00	3.56%
Bendigo & Adelaide Bank	11/03/2014	500,000.00	3.60%
Police Credit Union	25/03/2014	500,000.00	3.60%
Wide Bay Australia Ltd	11/12/2013	500,000.00	4.18%
Goldfields Money Ltd	11/06/2014	500,000.00	4.20%
AMP Bank Limited	3/07/2014	500,000.00	4.00%
Beyond Bank Australia	20/02/2014	500,000.00	3.85%
Investec Bank	25/02/2014	500,000.00	3.83%
Macquarie Bank	4/03/2014	500,000.00	3.70%
Southern Cross Credit Union	11/02/2014	500,000.00	3.45%
Total		10,500,000.00	3.80%
<u>Collateralised Debt Obligation (CDO's)</u>			
ANZ Custodian (Kakadu, BBSW + 140 points)	20/03/2014	500,000.00	2.92%
Total		500,000.00	2.92%
Total Investments		11,000,000.00	3.76%
Benchmark: BBSW 90 Day Index			2.57%
Commonwealth Bank - At Call Account		649,744.33	
Commonwealth Bank Balance - General		385,268.84	
TOTAL INVESTMENTS & CASH		12,035,013.17	

Summary of Investment Movements - November		
Financial Institution	Invst/(Recall) Amount \$	Commentary
<u>Term Deposits</u>		
St George Bank	(504,238.36)	Term Deposit Matured 26/11/2013
Peoples Choice Credit Union	500,000.00	Term Deposit Invested 27/11/2013

<u>RESTRICTED CASH, CASH EQUIVALENTS & INVESTMENTS</u>	
	\$ 000's
External Restrictions - Sewer	2,821
External Restrictions - Other	2,023
	4,844
Internal Cash Restrictions	5,338
Available Working Capital	1,853
	7,191
TOTAL CASH & INVESTMENTS	12,035
* Cash & cash equivalents represent balance as at 1 July 2013	

Collateralised Debt Obligations (CDO's)

As per Council's Auditor recommendations the disclosure of the impact of market conditions on the value of the Collateralised Debt Obligations held is provided. It is estimated by ANZ Custodian Services that the market value of Kakadu is \$126,088 as at 30 October 2013. Council is also involved in ongoing legal action to minimise any losses.

Council's monthly net return annualised for October on the CDO is 2.92% outperforming the 90 day Bank Bill Swap Rate of 2.57%.

CERTIFICATION – RESPONSIBLE ACCOUNTING OFFICER

I, Chris Hodge, certify that the investments listed in this report have been made in accordance with Section 625 of the Local Government Act 1993, the Local Government (General) Regulation 2005 and Council Policy.

BUDGET IMPLICATIONS

A good investment strategy optimises Council's return on investments.

POLICY CONSIDERATIONS

Nil effect.

IP&R LINK

DP6.3.2 Maintain a stable and secure financial structure for Council.

Infrastructure Services Report

Presented to Blayney Shire Council

Meeting held on Monday 9th December 2013



08) BLAYNEY SHOWGROUND IRRIGATION – SPORT AND RECREATION FUNDING

(Director Infrastructure Services)

RECOMMENDED:

That Council;

advise NSW Sport and Recreation that it no longer wishes to accept the 2011/12 NSW Sport and Recreation Facility Grant of \$23,750 for the provision of irrigation at the Blayney Showground.

REPORT

Executive Summary

In 2012, Council was awarded a NSW Sport and Recreation Facility Grant Program to the value of \$23,750, for the installation of an underground irrigation system at the Blayney Showground.

The total value of works was estimated to be in the order of \$90,000.

In consideration of the short fall in funding that was applied for, and Council's recent recommendations in relation to a proposed Special Rate Variation for the 2014/15 and 2015/16 financial years, it is recommended that Council advise NSW Sport and Recreation of its decision to return the funds awarded.

Background

Blayney Showground is used by a variety of sporting and community groups on a regular basis, including soccer, harness racing, Blayney Agricultural and Pastoral Association, Carcoar Pony Club and the Central West Dressage Group. There are also a variety of other events held at the facility on a less regular basis, including the Long track motorcycle event, circus etc.

In 2005, Council constructed soccer fields at the venue and constructed a storm water retention basin to accommodate the irrigation of the new playing surface.

ANL products were used to create a very good draining ground and a traveling irrigator was purchased to maintain the turf.

Council also conducted a tree planting exercise adjacent to the dam located in the north western corner of the facility, with local schools.

With the extensive drought setting in shortly after completion of these works, the travelling irrigator proved inadequate in supplying the main playing fields.

With good soil composition, a reliable water supply and appropriate turf products at the grounds the only missing link is an efficient irrigation system that has the ability to control the moisture conditions to keep the fields in a quality condition for the sports played, whilst requiring little staff input.

Council has been seeking to install an underground irrigation system to supply the showground in-field area with a supply from the previously constructed stormwater retention basin.

Therefore in 2011 Council applied for funding through the NSW Sport and Recreation Facility Grant Program, and funding was awarded in early 2012.

Over the past 9 months, efforts have been made to identify further funding opportunities to cover the shortfall. Possible sources have included potential grants from local businesses, unfortunately with no success.

The proposed irrigation system is designed to provide efficient water delivery to the multiple playing fields located in the in-field area of the Blayney Showground, and has been costed with quotes received. Due to the delay associated with identifying funding, these quotes would need to be reviewed.

Due to the shortfall in available funds, it is recommended that Council refer the funds back to NSW Sport and Recreation, and advise that it is unable to identify additional funds to comply with the requirements of the grant.

BUDGET IMPLICATIONS

Should Council determine to return the funding, there would be no budget implications. Should Council resolve otherwise, funding would have to be identified from other existing budget allocations.

POLICY IMPLICATIONS

Nil

IP&R POLICY IMPLICATIONS

DP 4.1.8 – Investigate opportunities for stormwater harvesting and reuse.

9) **PLAYING LONGER ON PLAYING FIELDS INITIATIVE**
(Director Infrastructure Services)

RECOMMENDED:

That the report on the Playing Longer on Playing Fields initiative be received and noted.

REPORT

Executive Summary

Council maintained playing fields, and most notably King George Oval are Council assets that either by way of un-programmed customer requests or programmed maintenance require significant levels of input by Council staff and resources to ensure optimum playing conditions.

Council has recently been approached by members of the Organics Section of NSW Environment Protection Authority (EPA) to be part of a trial project in the Bathurst, Blayney, Orange area to extend upon work previously undertaken in the Sydney and Hunter Regions earlier in 2013.

It is proposed that Council engage in the trial, and that Blayney Showground and King George Oval are used as trial sites within the Blayney Shire.

Background

The NSW Government has committed to increase recycling to meet the 2014 NSW waste recycling targets. Key priority areas of the Waste Less Recycle More (WLRM) initiative are organics and working with local government.

The implementation of a Sustainable Playing Fields program supports a number of NSW State Plan goals and targets some of which are included in the following.

Strengthen Our Local Environment and Communities

- Goal 23 - Increase recycling to meet the 2014 NSW waste recycling targets. Increased recycling limits the amount of space required for landfill and turns waste into a valuable resource. Actions to achieve this target include:
 - Review the Waste Levy and continue to support local council recycling through guidance and assistance programs
- Goal 24 - Build supportive connections between community members using sport, recreation and cultural activities, events, facilities and venues
- Goal 27 - Enhance cultural, creative, sporting and recreation opportunities
 - Increase opportunities for children and young people to connect with other groups in their communities through sport

The 2007 Standing Committee on Public works "Inquiry into Sportsgrounds in NSW" emphasised the importance of sporting fields to the community, the shortage of playing fields, the restrictions in field playing time and the need for a more sustainable approach to managing fields.

This page forms part of the Business Paper of the Ordinary Meeting of Blayney Shire Council Held on 9th December 2013.

As a grazier manages carrying capacity to ensure effective yield, it is recognised by sporting field managers that overuse problems affect the carrying capacity of sports and recreational facilities.

The NSW Government and NSW EPA have recognised that the issue of raising the awareness of playing fields as critically important social infrastructure is essential; both for those who manage the facilities and for the wellbeing of and benefit to society as a whole.

In order to address this matter the NSW EPA has developed a new tool to help playing field managers extend their playing field seasons.

Funded by NSW EPA , the tool has been trialled in the Sydney and Hunter Regions, with the evaluation resulting in refinements to the tool.

The aims of the tool are to assist playing field managers to:

- Select appropriate turf species
- Provide remedial measures for improving soil organic matter
- Understand soil nutrient holding capacity
- Predict field performance over summer and winter seasons
- Evaluate the impact of wear from different sporting codes and footwear
- Understand the impact of different irrigation regimes and improved drainage
- Program different on-field scenarios
- Confirm that extended playing time is a function of healthy turf

NSW EPA have approached Council to seek involvement and to identify two sites in the Blayney Shire for the project to be trialled on. As the trial progresses EPA Officers will develop a detailed background climate model, and output will include a turf health recommendation within the final report.

As Councillors are aware, the Blayney Showground and King George Oval have seen increased demands placed upon Council resources in recent years, and increased usage by sporting groups.

Some of these demands have resulted in extensive cost implications for Councils budget, in order to maintain the standard requested.

The toolkit is expected to provide Council with further information based upon independent advice that can be used to justify decisions on turf management, and it is anticipated this will result in reducing ongoing maintenance costs on Council sporting fields.

This report would have been provided to the Blayney Shire Sports Council; however timing did not allow this. It is therefore intended to forward this report to Sports Council members for their information.

BUDGET IMPLICATIONS

Nil immediate implications. The findings and recommendations may result in lower input costs to maintenance of sporting fields into the future.

POLICY IMPLICATIONS

Nil

IP&R REFERENCES

DP 3.4.1 – Pursue sustainable land use practices based on the protection and restoration of natural resources, innovative land use policies and government and community partnerships.

10) B-DOUBLE ROUTE (19M exceed 50t) – MOUNT MACQUARIE
(Director Infrastructure Services)

RECOMMENDED:

That Council approve the recommendations of the Blayney Traffic Committee in relation to the application for a 19m B-Double (exceeding 50 tonnes) route along Neville Road, and Mount Macquarie Road, to approx. 3.17km from Neville Road, including the following conditions.

1. The applicant provides and installs UHF radios (if not already installed) on school buses utilising the route, and drivers are to remain in contact with school bus drivers when operating on the route.
2. A maximum speed limit of 60km/h apply.
3. Access to individual properties is restricted and shall be formally assessed by Blayney Shire Council prior to approval being granted.

REPORT

In 2009 Council received an application by Forests NSW, for a 19m B-Double (exceeding 50 tonne) route along Neville Road from the intersection with Hobbys Yards Road to a point located approximately 9.64km from the intersection. The application indicated the primary purpose was for the haulage of log products from Mount Macquarie via B-Double.

At the time Council staff undertook the preparation of an impact statement and a route assessment, in accordance with the RTA Route Assessment Guidelines for Restricted Access Vehicles Edition 2.

Council subsequently approved the route, however Forestry then advised that the logging program was to be changed and Mount Macquarie ended up not being logged. Council therefore advised Forestry that the route would not be gazetted until such time as it was required.

Background

Forestry NSW, now known as Forestry Corporation of NSW (FCNSW), have recently approached Council with a proposed program for logging of Mount Macquarie over the forthcoming 5 years.

FCNSW have now indicated a desire to operate 19m B-Double (exceeding 50 tonne) vehicles along Neville Road from the existing Hobbys Yards route to Mount Macquarie Road, and along Mount Macquarie Road to a location approximately 3.17km from the intersection with Neville Road.

In 2012 the guidelines underwent significant revision, and were issued as Edition 3. The revised guidelines state that:-

“B–doubles not exceeding 19 metres in length have better swept path performance than that of six axle semi–trailers of the same length. They are

able to operate as general access vehicles but are limited to 50 tonnes TM by the 19 Metre B–double Mass Limit Notice 2010.

A 19 metre B–double with mass over 50 up to 57 tonnes at CML is a restricted access vehicle because of the additional mass. Therefore, bridge structures on the route need to be assessed and pavement checked according to the assessment document in Table 5-2.”.

The proposed route does not pass through any built up areas, therefore community consultation would appear unwarranted. However it is noted that a fatal MVA did occur on Neville Rd in 2009 and may raise local concerns.

The proposed access point (terminal) is to be a private access road approx. 3.17 from Neville Road. FCNSW has previously constructed suitable turning areas and loading areas within the forest land.

Neville Road has an Annual Average Daily Traffic count of 198, and whilst the existing formation width does not comply with the RTA specified desirable width of 7m as outlined below, the formation width is not an assessment criteria for 19m B-Doubles.

Ch From	Ch To	Width
2.18	7.97	6
8.51	9.64	6

Mount Macquarie Road is an unsealed rural road of 3.5 – 4m width, and provides a link between the Village of Carcoar and Neville Road, however due to its horizontal and vertical alignment, it carries very low levels of traffic.

It was also noted that the route is currently utilised as a school bus route along Neville Road for its full length.

The route travels across one long span bridge, Brewery Bridge, on the existing approved route along Hobbys Yards Road, therefore not requiring further investigation.

The subject section of Mount Macquarie Road includes a triple cell reinforced concrete box culvert. A previous inspection by Council identified a failure in the culvert requiring structural rehabilitation or replacement. Consulting engineers have prepared design documentation to rehabilitate the culvert in accordance with Australian Standards that will enable access by restricted access vehicles.

Following a meeting with FCNSW, they have agreed to fund the required works for the failed culvert, and Council staff have commenced works. It is anticipated the work will be completed in approximately four (4) weeks.

Council staff previously consulted with RMS and have not assessed individual properties along the route for access and should access be required, it is recommended that they:

- be recessed such that the vehicle stands clear of the roadway or has a suitable ramp, and ensuring that the geometry is sufficient to allow entry and exit in a forward direction,
- provide safe intersection sight distances in all directions, in accordance with the RTA Road Design Guidelines, and,
- be free of vertical obstructions.

Previous consultation with Forests NSW to suitably manage the application and determine any further enhancements that could be made to provide for improved safety for motorists resulted in Forests NSW offering to:-

- provide and install UHF radios (if not already installed) on school buses utilising the route to improve communication and awareness on shared roads.
- that current contractors with Central Tyre Inflation (CTI) Technology will be required to continue operating with such systems. CTI alters the pressure of the tyres to reduce the running surface of the tyres on the road surface thus reducing the impact that the vehicle has on the road.
- impose a 40km/h speed limit on Forests NSW and haulage contractors trucks to address the concerns local motorists might have regarding a higher frequency of heavy haulage than they are used to along Neville Road.

Council staff consulted RMS in relation to the proposed internally imposed speed limit, and were advised that the imposition of a speed limit should be carefully assessed to determine the risks associated with a large speed variance between B-Doubles and other vehicles.

As the Blayney Traffic Committee meeting schedule did not provide for it to consider this application at an ordinary meeting, the matter was considered via email/telephone correspondence in November, enabling the matter to be formally adopted by Council at its December 2013 meeting. Traffic Committee Chair, Cllr Kevin Radburn moved the recommendation, and it was seconded by Reg Rendall.

It is therefore recommended that Council approve the recommendation of the Blayney Traffic Committee in relation to the application for a 19m B-Double (exceeding 50 tonnes) route along Neville Road, and Mount Macquarie Road, to approx. 3.17km from Neville Road, subject to the following conditions.

1. The applicant provides and installs UHF radios (if not already installed) on school buses utilising the route, and drivers are to remain in contact with school bus drivers when operating on the route.
2. A maximum speed limit of 60km/h apply.
3. Access to individual properties is restricted and shall be formally assessed by Blayney Shire Council prior to approval being granted.

11) BRIDGE LOAD LIMITS – ENABLING ACCESS
(Director Infrastructure Services)

RECOMMENDED:

That Council

1. Continue undertaking bridge structural loading inspections with funding to be made from existing budget allocations.
2. Subject to the findings of individual reports, approve the issuing of access permits, subject to conditions, under approved delegation by the General Manager and Director Infrastructure Services.

REPORT

Executive Summary

Over the past couple of years, Council has been both, closing or load limiting bridge structures due to identified structural inadequacies or failure.

As a result of the load limiting of some bridges, most notably those that are the single source of access, Council has started to receive enquiry about how landholders may access and service their land.

With an increase on load limits being imposed upon bridges in the forthcoming year, this report provides information on how accessibility issues may be managed.

Background

In the interests of public safety and to prevent further damage, various bridge closures and load limits have been imposed in the past couple of years across the LGA. The temporary regulation of traffic has been made in accordance with Section 122 of the Roads Act 1993.

Following each bridge assessment a load rating report (examples provided previously to Councillors) is provided by a suitably qualified Consulting Engineer, for each bridge.

Most notably for example in recent times, the Consulting Engineers have provided a statement was follows:-

This bridge has a load capacity significantly reduced by the weight of the concrete overlay. One girder cannot be rated, but support from adjacent girders allows a temporary (12 month) load rating of 10 tonnes for rigid vehicles and 20 tonnes for articulated vehicles provided packing is placed beneath the adjacent girder. Abutment piles are also in an advanced state of decay. If the girder and the rotted abutment piles are not replaced in the next twelve months this limit should be reduced to 5 tonnes for all vehicles. Unless all the girders are upgraded, replacement of the defective girder and piles will increase the load limit to no more than 13 tonnes for rigid vehicles and 24 tonnes for articulated vehicles.

One method of providing increased access may be by way of a permit system that formalises an access approval subject to certain conditions. The issuing of a permit

enables Council to minimise the impact loading from the truck by limiting the speed and traffic numbers.

Some bridge structures are short enough that a semi-trailer could not physically fit on them, in which case it may be reasonable to allow an articulated vehicle with a higher mass loading to access the bridge. It is highlighted however that this must be closely monitored to maximise the life of the existing structure.

It must be highlighted that permits can only be issued for specific articulated combinations that comply with those defined in the Heavy Vehicle Mass, Loading and Access document available from NSW Roads and Maritime Services.

An alternate form of access may be provided by way of suitable by pass track. Such a solution was employed on Garland Road to enable heavy vehicle access beyond the old timber bridge that has since been replaced with the recently constructed modular concrete bridge solution. Such a solution however requires further imposition on Council's already limited resources and budget allocations.

Council will continue to undertake structural loading inspections of its bridge structures, and subject to the findings of each report the General Manager and Director Infrastructure Services be delegated to issue access permits where capacity allows, subject to conditions.

BUDGET IMPLICATIONS

Dependent upon each individual solution, where possible, budget implications may be limited to administration costs for a permit system, or extend to bridge replacement/rehabilitation costs.

It should be noted that as replacement/rehabilitation is deferred the whole of life costs for these structures will continue to increase due to increased maintenance demands, imposing greater strain on existing budget allocations, and imposing a greater burden on future generations.

Previous by-pass tracks have had an indicative cost to Council budgets of approximately \$40,000 - \$50,000 per site.

POLICY IMPLICATIONS

Nil

IP&R POLICY IMPLICATIONS

DP 4.1.1 – Manage Local road Network to agreed service levels.

Planning and Environmental Services Report

Presented to Blayney Shire Council

Meeting held on Monday 9th December 2013



12) FLYERS CREEK WIND FARM – DRAFT VOLUNTARY PLANNING AGREEMENT (VPA)

(Director Planning and Environmental Services)

RECOMMENDATION:

The report is noted for information.

REPORT

A Voluntary Planning Agreement (VPA) is currently under preparation by Infigen Energy, and is nearing completion.

Staff have reviewed the most recent draft and requested some amendments be made to meet the requirements of the Environmental Planning and Assessment Act 1979 and the Environmental Planning and Assessment Regulation 2000.

When the VPA is completed & agreed upon it will be submitted to Council for consideration & public exhibition

BUDGET IMPLICATIONS

Upon acceptance of the VPA and approval being issued it is expected to result in a total financial contribution, over 25 years, to Council of a possible \$2.675 million and is to be directed to a Community Benefit Fund, Road Maintenance and Project Related Council Administration & Observation.

POLICY IMPLICATIONS

Nil.

IP&R LINKS:

DP 1.5.2 Promote Sustainable Energy Developments/Use within the Shire

Committee Reports

Presented to Blayney Shire Council

Meeting held on Monday 9th December 2013



13) **MINUTES OF THE BLAYNEY SHIRE CEMETERY FORUM MEETING
HELD ON WEDNESDAY 20 NOVEMBER 2013 AT THE BLAYNEY SHIRE
COMMUNITY CENTRE**

RECOMMENDED:

That the minutes of the Blayney Shire Cemetery Committee held on 20th November 2013 be adopted

REPORT

The minutes of the Blayney Shire Cemetery Committee meeting held on Wednesday 20th November 2013 are attached and Councillors attention is draw to the following items:

- General business items 1-3

ATTACHMENTS

Blayney Shire Cemetery Committee Minutes 20.11.2013, 1Page

14) FINANCIAL ASSISTANCE COMMITTEE MEETING

(Director Corporate Services)

RECOMMENDED:

1. That the minutes of the meeting held 12 November 2013 be noted; and
2. That the recommendations in the amount of \$25,984 for 2013/14 round 1 of the Financial Assistance Program by the Financial Assistance Committee be endorsed.

REPORT

The first round of Financial Assistance Program applications for 2013/14 was considered by the Financial Assistance Committee at its meeting held 12 November, 2013.

An amount of \$40,907 in financial assistance was available for Round 1 following Council approval of the schedule of rates and insurance contributions in the amount of \$18,186 in November 2013. There were 23 applications with a total value of \$112,323 seeking \$39,909 in financial assistance.

Recommendations are pursuant to the above criteria and the Financial Assistance Program guidelines.

The minutes of the meeting and recommendations for financial assistance total \$25,984 and are summarised in the attachment to this report. Two applications were not approved and more information has been sought on two other applications.

BUDGET IMPLICATIONS

Council has an amount of \$100,000 allocated in 2013/14 for this purpose.

POLICY CONSIDERATIONS

Nil effect.

IP&R LINK

DP5.1.1 Assist incorporated village committees, progress associations and hall committees.

DP6.2.1 Identify and engage with Shire Community Groups.

ATTACHMENTS:

Committee minutes including Round 1 Applications 2 pages

15) **MINUTES OF THE BLAYNEY SHIRE SPORTS COUNCIL ORDINARY MEETING HELD ON THURSDAY 21 NOVEMBER 2013**

RECOMMENDED:

That the minutes of the Blayney Shire Sports Council held on 21st November 2013 be adopted

REPORT

The minutes of the Blayney Shire Sports Council meeting held on Wednesday 21st November 2013 are attached.

ATTACHMENTS

Blayney Shire Sports Council Minutes 21.11.2013,

3 Pages

**MINUTES OF THE BLAYNEY SHIRE CEMETERY FORUM MEETING
HELD ON WEDNESDAY 20 NOVEMBER 2013 AT THE BLAYNEY SHIRE
COMMUNITY CENTRE**

Meeting commenced at 4.20pm.

PRESENT

Acting Chair Kevin Radburn (Senior) , Garry Nolan, Geoff Avard, Sylvia Lovenfosse and Leon Rodwell.

APOLOGY

Councillor Geoff Braddon, Councillor Kevin Radburn & Candice Braddon

DECLARATIONS OF INTEREST

Nil.

MATTERS ARISING FROM MINUTES

Rep from Millthorpe Museum Hayley Lavers (not able to attend this meeting) – Sylvia to provide email/home address

GENERAL BUSINESS

- 1) Draft Cemeteries Management Plan
Review double depth burials in lawn cemetery & advise forum members & change Management Plan if necessary.
- 2) Neville Cemetery entry gates are hidden by a large bush – can the bush be removed to reduce the accident hazard.
- 3) Rabbits at the Blayney Cemetery

FUTURE AGENDA ITEMS

Funding for survey & restoration of headstones & location of plots.

NEXT MEETING

The next meeting of the Cemetery Forum will be held on Thursday 13 February 2014 commencing at 4.00pm.

MEETING CLOSE

The meeting closed at 4.45pm.

MINUTES OF THE MEETING OF BLAYNEY SHIRE FINANCIAL ASSISTANCE COMMITTEE HELD ON TUESDAY 12 NOVEMBER 2013

The meeting commenced at 5:30pm.

1. Present

N. Burns (Cadia) D.Kennedy Clr. Somerville
A.Franze (Secretariat)

2. Apologies

G.Summerson

Recommended: That the apology be received and noted.

Kennedy / Burns

3. Declarations of Interest

David Kennedy declared a non-pecuniary interest being a member of Rotary Club of Blayney.

Cr. Somerville declared a non-pecuniary interest as spouse was a founding member of Brand Orange.

Anton Franze declared non-pecuniary interests being a member of Rotary Club of Blayney and son a member of Blayney Little Athletics.

4. Acknowledgement of Cadia Representative

As Tony McPaul was unable to attend Nedra Burns has attended on behalf of Cadia Valley Operations.

5. Round 1 Financial Assistance Program Recommendations

Applications for Round 1 and a summary were circulated to committee members by email prior to the meeting to assist with preparation. 23 applications received requesting \$39,909 with \$40,907 in funding available.

The committee discussed applications and deliberated on each against the criteria set in the guidelines. The committee was unanimous on decisions as outlined in the attached grant assessment summary. The total funding recommended for distribution, noting applications subject to conditions, is \$25,984.

Recommended: That the recommendations of grants with comments be noted.

Burns / Kennedy

6. Review of Financial Assistance Program Application and Guidelines

The application form and guidelines will be circulated to members for comment and suggested amendments.

7. Future Agenda Items

Nil.

A vote of thanks by the Chair, Cr. Somerville, was given for the use of Kennedy Real Estate premises for today's meeting.

8. Next Meeting

The next meeting of the Blayney Financial Assistance Committee is to be advised.

There being no further business the meeting closed at 7.17pm.

**MINUTES OF THE BLAYNEY SHIRE SPORTS COUNCIL
ORDINARY MEETING HELD ON THURSDAY 21 NOVEMBER 2013
AT THE BLAYNEY SHIRE COMMUNITY CENTRE**

Meeting commenced at 5.33pm.

PRESENT

Chair: David Kingham (Blayney Shire Council)
Grant Baker (Blayney Shire Council), Tom Williams (Blayney Fishing Club), Rod Corbett (Blayney Junior Soccer), Adam Hornby (Blayney Cricket), Lisa Oborn (Blayney Junior League), Chris Smith (Heritage Country Schools), Cheryl Rutherford (Blayney Junior Tennis), Phil Nankivell (Blayney Showground), Trevor Jones (Blayney Harness Club), Michael Tyrrell (Blayney Golf Club), Rosemary Reid (Blayney District Tennis), Bryce Toohey (Blayney Rugby Union Club), Matt Lewis (Blayney Little Athletics), Jeanne Truloff (Millthorpe Tennis Club).

APOLOGIES

RESOLVED: That the apologies received from Councillor Shane Oates (Blayney Shire Council), Michael Truloff (Millthorpe Junior Cricket), Peter Wakeham (Blayney Swimming Club) & Rachel Ellem (Millthorpe Junior Soccer) be accepted (Phil Nankivell/Rosemary Reid).

CONFIRMATION OF MINUTES

The minutes of the previous meeting held on 25 July 2013 were confirmed to be a true and accurate record of that meeting (Chris Smith/Bryce Toohey)

DISCLOSURES OF INTEREST

Nil.

BUSINESS ARISING

Nil

CORRESPONDENCE

Little Athletics – King George Oval
Report included in General Business

TERMS OF REFERENCE

Subject to the following modifications:

2.6 – Delete the words, “has written authority to vote on behalf of the regular representative.” And replace with, “notifies the chairperson upon their arrival at the meeting.”

4.6 – Delete the words, “50% + 1, of the membership.” And replace with “eight (8) people.”

The terms of referee for the Blayney Shire Sports Council be adopted.
(Trevor Jones/Phil Nankivell).

EVENT CALENDAR

Blayney Junior Tennis Championships 15/12/2013.

DELEGATE REPORTS

Junior Soccer:

- AGM, new office bearers.

APH:

- Discussion on showground & possible subcommittee for showground. Council provide a quotation for construction of road below the track.__(Phil Nankivell/Trevor Jones).

Blayney Harness Club:

- Track satisfactory after long track event.
- Will provide information on potential extension to track.
- What is insured at the showground?
- Removal of boards from long track to storage.
- Was bond for long track refunded.

Blayney Golf Club:

- Junior competition underway on Sunday mornings.

Blayney Senior Tennis:

- No response on insurance.

Blayney Rugby Union:

- Annual General Meeting next week.

Little Athletics:

- Toilet cleaning at King George Oval an issue.

Millthorpe Junior Cricket:

- Working toward canteen upgrade.

GENERAL BUSINESS

Sporting Facility – Facility Servicing

- That Sports Council note the report on the cost of servicing sporting & recreation facilities and that council provide a general breakdown on expenditure. (Chris Smith/Matt Lewis).

Running Track at King George Oval

- That Sports Council support the installation of an additional eight (8) lane 100m running tract at King George Oval, to be located to the East of No2 Oval, approximately 10-15m North of the identified location, at no cost to Blayney Shire Council. (Adam Hornby/Rod Corbett).

Secretary work load

- That Christine Smith be elected as secretary of the Blayney Shire Sports Council (Adam Hornby/Rosemary Reid).

RECOMMENDED: Sports Council recommend that Council provide no financial assistance to the Blayney 2 Bathurst cyclo sportif.

(Adam Hornby/Tom Williams). For: 4

Against: 9

The motion was lost.

Sportsman's Dinner:

- Sports Council provide in principle support for the undertaking of a Sportsman's Dinner to be held at the Blayney Golf Club. (Bryce Toohey/Lisa Oborn). With committee to seek attendance of Kurt Fernley as guest speaker.
- That the Sports Council recognise the achievement of Lisa Oborn being a finalist for the volunteer of the year award from the National Rugby League. Supported by acclamation.

FUTURE MEETING DATES FOR 2013

The Sports Council meeting dates for 2014 are as follows

- Thursday 20 February 2014

MEETING CLOSE

The meeting closed at 7.16pm.

