

COMMUNITY BANNERS APPLICATION FORM

The information you provide is personal information for the purposes of the Privacy and Personal Information Protection Act 1998. The supply of the information by you is voluntary. If you cannot provide or do not wish to provide the information sought, your application may be unable to be processed.

APPLICANT DETAILS		
APPLICANT NAME:		
ORGANISATION NAME:		
ADDRESS		
PHONE:	WORK:	MOBILE:
EMAIL:		
APPLICANT SIGNATURE:		DATE:

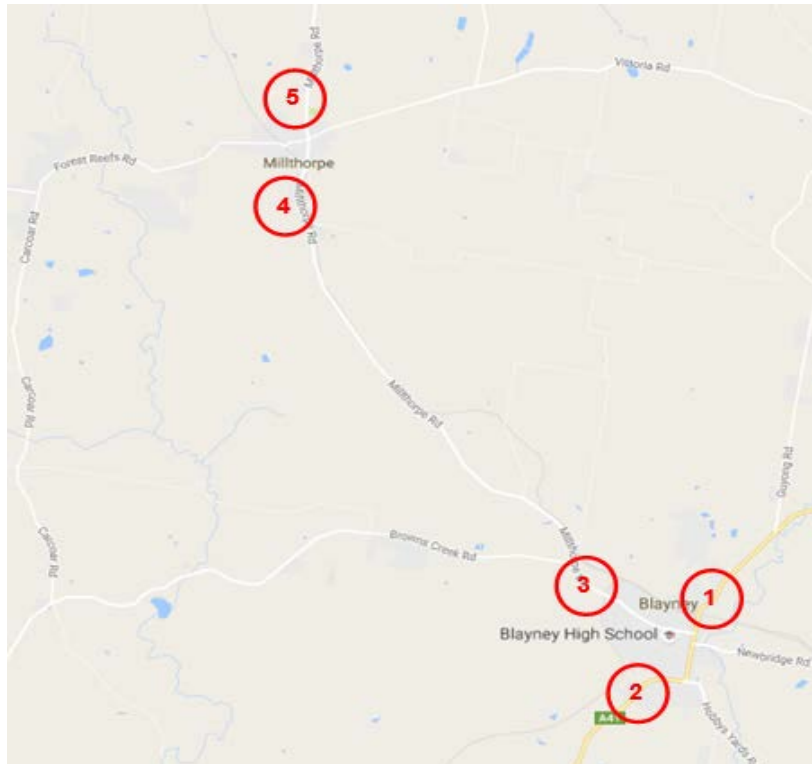
EVENT DETAILS		
EVENT NAME:		
DATE OF EVENT:		
DISPLAY DURATION:	DATE FROM:	DATE TO:

BANNER DISPLAY LOCATIONS (Please tick)		
BLAYNEY	<input type="checkbox"/> 1. Bathurst Side	<input type="checkbox"/> 2. Cowra Side
		<input type="checkbox"/> 3. Millthorpe Side
MILLTHORPE	<input type="checkbox"/> 4. Blayney Side	<input type="checkbox"/> 5. Orange Side

INSURANCE		
Council requires evidence of your current Public Liability Policy, identifying and naming Blayney Shire Council or "any local government where the activity is taking place", with a cover of \$20 million		
EMAIL:		
APPLICANT SIGNATURE:		DATE:

OFFICE USE	
APPROVED BY:	
DATE APPROVED:	

Map of Banner Locations



BANNER COLLECTION (Please tick)	
TO REMAIN AT COUNCIL FOR STORAGE	<input type="checkbox"/> YES
COLLECTION BY ORGANISATION	<input type="checkbox"/> YES

CONDITIONS OF HIRE OF COUNCIL COMMUNITY BANNER POLES

Acceptance – Council may accept or reject any application for use and need not give reasons for its rejection. A person must not use the Community Banner Poles unless Council has approved the use of the Community Banner Poles to that person/organisation. No approval arises unless Council agrees to the approval in writing.

The placement of a banner is subject to the following conditions:

- *Permission to erect banners to be obtained by written application.*
- *Applicants must provide evidence of Public Liability Insurance for a minimum of \$20 million (twenty million dollars)*

Bookings are subject to availability and banners can be displayed for no more than 2 weeks prior to the advertised event.

Responsibility for erection and removal of the banner is to remain with Council

I as
(Name) (Secretary, etc)

of acknowledge that
(Organisation)

I have read the above conditions and policy and will ensure the compliance of my organisation with the conditions outlined.

(To be filled out and returned with a copy of the applicant's certificate of currency and banner proof.)

Council Details

Address: Blayney Shire Council
91 Adelaide Street, BLAYNEY NSW 2799
PO Box 62 BLAYNEY NSW 2799

Website: www.blayney.nsw.gov.au



Banner Pole Community Group Checklist

- ☐ Collect Banner Pole Application Kit from Blayney Shire Council or download off Council website - <http://www.blayney.nsw.gov.au/your-council-publications/council-forms/council-forms>.
- ☐ Complete application form.
- ☐ Obtain copy of current public liability insurance policy.
- ☐ Source Company to make banner, and get copy of design concept.
- ☐ Return application form, public liability insurance form and design concept to Blayney Shire Council at least one month prior to sign being displayed.
- ☐ Council to review and communicate availability of dates and to approve design concept.
- ☐ Get banner printed and return to Council at least two weeks prior to display.