



20 May 2019

Updated Business Paper to include late item 16 – General Manager’s Contract

Dear Councillor,

Your attendance is requested at an Ordinary Council Meeting of the Blayney Shire Council to be held in the Chambers, Blayney Shire Community Centre on Monday, 20 May 2019 at 6.00pm for consideration of the following business -

- (1) Acknowledgement of Country
- (2) Recording of Meeting Statement
- (3) Apologies for non-attendance
- (4) Disclosures of Interest
- (5) Public Forum
- (6) Mayoral Minute
- (7) Confirmation of Minutes - Ordinary Council Meeting held on 15.04.19
- (8) Matters arising from Minutes
- (9) Reports of Staff
 - (a) Executive Services
 - (b) Corporate Services
 - (c) Infrastructure Services
- (10) Closed Meeting

Yours faithfully

Rebecca Ryan
General Manager

Meeting Calendar 2019

May

Time	Date	Meeting	Location
6.00pm	16 May 2019	Sports Council Meeting	Community Centre
6.00pm	20 May 2019	Council Meeting	Community Centre
6.00pm	28 May 2019	Tourism, Towns and Villages Committee Meeting	Community Centre
12.00pm	29 May 2019	Central NSW JO Board Meeting	Sydney
9.00am	30 May 2019	Centroc Board Meeting	Sydney
9.00am	31 May 2019	Country Mayors Association	Sydney

June

Time	Date	Meeting	Location
10.30am	6 June 2019	Central West Libraries Annual Planning Meeting	Orange
10.00am	7 June 2019	Traffic Committee Meeting	Community Centre
10.30am	12 June 2019	Central Tablelands Water Meeting	Canowindra
5.00pm	13 June 2019	Cemetery Forum Meeting	Community Centre
6.00pm	13 June 2019	Access Advisory Committee Meeting	Community Centre
2.30pm	14 June 2019	Upper Macquarie County Council Meeting	Kelso
6.00pm	24 June 2019	Council Meeting	Community Centre

July

Time	Date	Meeting	Location
6.00pm	15 July 2019	Council Meeting	Community Centre

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HELD ON MONDAY 20 MAY 2019

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**01) MINUTES OF THE PREVIOUS COUNCIL MEETING HELD MONDAY
15 APRIL 2019**

Department: Executive Services

Author: General Manager

CSP Link: 2. Local Governance and Finance

File No: GO.ME.3

Recommendation:

That the Minutes of the Ordinary Council Meeting held on 15 April 2019, being minute numbers 1904/001 to 1904/019 be confirmed.

**MINUTES OF THE BLAYNEY SHIRE COUNCIL ORDINARY MEETING
HELD IN THE CHAMBERS, BLAYNEY SHIRE COUNCIL COMMUNITY
CENTRE, ON 15 APRIL 2019, COMMENCING AT 6.00PM**

Present: Crs S Ferguson (Mayor), S Denton, A Ewin, D Kingham (Deputy Mayor), J Newstead, B Reynolds and D Somervaille

Acting General Manager (Mr M Dicker), Acting Director Corporate Services (Mrs T Irlam), Director Infrastructure Services (Mr G Baker), Acting Director Planning & Environmental Services (Mr D Drum) and Executive Assistant to the General Manager (Mrs L Ferson)

ACKNOWLEDGEMENT OF COUNTRY**RECORDING OF MEETING STATEMENT****DISCLOSURES OF INTEREST**

Nil

NEWCREST PRESENTATION TO CAN ASSIST

Newcrest Mining presented Blayney Can Assist with a cheque for \$12,500 being the funds raised from the Cadia Valley Open Day event held 6 April 2019.

CONFIRMATION OF MINUTES**MINUTES OF THE PREVIOUS COUNCIL MEETING HELD
MONDAY 18 MARCH 2019**

1904/001 RESOLVED:

That the Minutes of the Ordinary Council Meeting held on 18 March 2019, being minute numbers 1903/001 to 1903/021 be confirmed.

(Reynolds/Kingham)

CARRIED**MATTERS ARISING FROM THE MINUTES**

Nil

EXECUTIVE SERVICES REPORTS**COUNCIL RESOLUTION REPORT**

1904/002

RESOLVED:

That Council notes the Resolution Report to March 2019.

(Ewin/Newstead)

CARRIED**RISK, WORK HEALTH AND SAFETY QUARTERLY REPORT**

1904/003

RESOLVED:

That Council receive and note the Risk, Work Health and Safety Report for the quarter January to March 2019.

(Ewin/Newstead)

CARRIED**CORPORATE SERVICES REPORTS****REPORT OF COUNCIL INVESTMENTS AS AT 31 MARCH 2019**

1904/004

RESOLVED:

1. That the report indicating Council's investment position as at 31 March 2019 be received.
2. That the certification of the Responsible Accounting Officer be received and the report be adopted.

(Kingham/Reynolds)

CARRIED**CODE OF CONDUCT AND PROCEDURES**

1904/005

RESOLVED:

1. That Council endorse the Model Code of Conduct for Councillors, Model Code of Conduct for Council staff and Model Code of Conduct for Council Committee Members, Delegates of Council and Council Advisers and they be placed on public exhibition for a period of at least 28 days.
2. That Council endorse the Procedures for the Administration of the Model Code of Conduct and they be placed on public exhibition for a period of at least 28 days.
3. That Council adopt the Centroc panel of conduct reviewers determined in 2016 as Council's panel of conduct reviewers.
4. That Council's Delegations Register be updated to reflect the General Manager appointment of the Director Corporate Services as Complaints Coordinator and Manager Human Resources as Alternate Complaints Coordinator.

(Denton/Somerville)

CARRIED

**AUDIT, RISK AND IMPROVEMENT COMMITTEE
CHAIRPERSON REMUNERATION**

1904/006

RESOLVED:

1. That remuneration for Chairperson of the Audit, Risk and Improvement Committee be increased by \$250 to \$750 per meeting; and
2. That Council amend the Blayney Shire Audit, Risk and Improvement Committee Charter to include an outline of additional responsibilities of the Chairperson.

(Somerville/Reynolds)

CARRIED

VOLUNTARY PLANNING AGREEMENT POLICY

1904/007

RESOLVED:

That the Voluntary Planning Agreement Policy be placed on public exhibition for a period of at least 28 days.

(Newstead/Reynolds)

CARRIED

INFORMATION TECHNOLOGY POLICIES

1904/008

RESOLVED:

That the Information Technology Security and Usage policy and Email and Internet policy be placed on public exhibition for a period of at least 28 days.

(Reynolds/Ewin)

CARRIED

RECISSION OF USE OF FOOTPATHS POLICY

1904/009

RESOLVED:

That the Use of Footpaths Policy be rescinded and removed from Council's policy register.

(Denton/Newstead)

CARRIED

RECORDS MANAGEMENT POLICY

1904/010

RESOLVED:

That the Records Management policy be placed on public exhibition for a period of at least 28 days.

(Ewin/Somerville)

CARRIED

**COMMUNITY FINANCIAL ASSISTANCE POLICY
AMENDMENT**

1904/011

RESOLVED:

That the Community Financial Assistance Policy, as amended, be placed on public exhibition for a period of at least 28 days.

(Somerville/Ewin)

CARRIED

INFRASTRUCTURE SERVICES REPORTS**DIRECTOR INFRASTRUCTURE SERVICE MONTHLY REPORT**

1904/012

RESOLVED:

That the Director Infrastructure Services Monthly Report for April 2019 be received and noted.

(Denton/Ewin)
CARRIED

ROAD NAMING - SUBDIVISION OF 32 PLUMB STREET

1904/013

RESOLVED:

That Council:

1. Adopt the recommended name Streatfeild Close for the subdivision of 32 Plumb Street, Blayney.
2. Endorse the inclusion of Billy Lambert into the list of approved names.

(Reynolds/Somervaille)
CARRIED

MINUTES OF THE TRAFFIC COMMITTEE MEETING HELD 5 APRIL 2019

1904/014

RESOLVED:

1. That the minutes of the Blayney Traffic Committee Meeting, held on Friday 5 April 2019, be received and noted.
2. That Council endorse the Traffic Management Plan for the Cadia Valley Operations Open Day event, to be staged on 6 April 2019 at Blayney Shire Community Centre, as a Class 2 event, subject to the conditions detailed in the Director Infrastructure Services' Report.
3. That Council endorse the Traffic Management Plans for the Blayney, Neville and Millthorpe Anzac Services as Class 3 events, subject to the conditions detailed in the Director Infrastructure Services' Report and subject to the following amendments:
 - Congregation point for Blayney event to be relocated to Burns Street, Blayney.
 - Vehicle protection to be provided at each end of Adelaide Street, Blayney.
 - Road closure barriers to be included at each end of Burns Street, Blayney.
 - Vehicle protection to be provided at each end of Park Street, Millthorpe.
 - Council to notify Cadia Valley Operations of Anzac Day procession timings.
 - Neville TCP date to be amended to 14 April 2019.
4. That Council endorse the Traffic Management Plan for the Newbridge Winter Solstice, to be staged on 22 June 2019 on Trunkey Street Newbridge as a Class 2 event, subject to the

conditions detailed in the Director Infrastructure Services' Report.

(Reynolds/Newstead)
CARRIED

PLANNING AND ENVIRONMENTAL SERVICES REPORTS

1904/015 DA40/2018/1 - MODIFICATION (ERECTION OF SHED)

RESOLVED:

1. That Council consent to Development Application (Modification) DA40/2018/1 for the demolition of an existing shed and construction of a new replacement shed at 6 Blake Street, Millthorpe being Lot 8 Section E DP1713
2. That additional conditions of consent be applied to DA40/2018/1, requiring that:
 - a. Prior to 31 May 2019, a landscape plan must be submitted to the Blayney Shire Council. The landscape plan must incorporate a series of trees and shrubs along the western side of the house, and within the south western area of the rear yard. The trees and shrubs must reduce the view of the garage from Blake Street. The landscape plan must be prepared to the satisfaction of Council's Manager Planning.
 - b. Prior to the issue of any Occupation Certificate, landscaping shown on the approved landscape plan must be established with semi-mature tree and shrub species.

(Somerville/Reynolds)

The **DIVISION** was taken and the names of the Councillors voting FOR and AGAINST were as follows:

FOR	AGAINST
Councillor Ewin	Councillor Kingham
Councillor Ferguson	
Councillor Somerville	
Councillor Reynolds	
Councillor Newstead	
Councillor Denton	
Total (6)	Total (1)

CARRIED

DELEGATES REPORTS

REPORT OF THE CENTROC BOARD MEETING AND CENTRAL NSW JOINT ORGANISATION MEETING HELD 28 FEBRUARY 2019

1904/016

RESOLVED:

That the Mayoral Report from the Centroc Board and Central NSW Joint Organisation Meeting held 28 February 2019 in

Orange by received and noted.

(Somevaille/Ewin)
CARRIED

CLOSED MEETING

1904/017 RESOLVED:

That the meeting now be closed to the public in accordance with Section 10A of the Local Government Act, 1993 for consideration of the following matter:

LEGAL MATTER

This matter is considered to be confidential under Section 10A(2) (g) of the Local Government Act, as it deals with advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.

(Reynolds/Ewin)
CARRIED

CONFIDENTIAL MEETING REPORTS

**1904/018 LEGAL MATTER
RESOLVED:**

That Council receive and note the report.

(Kingham/Reynolds)
CARRIED

1904/019 RESOLVED:

That as consideration of the matters referred to in the closed meeting has been concluded, the meeting now be opened to the public.

(Newstead/Reynolds)
CARRIED

AT THE RE-OPENING OF THE MEETING TO THE PUBLIC, THE MAYOR ANNOUNCED THE OUTCOMES OF RESOLUTION NUMBER 1904/018.

There being no further business, the meeting concluded at 7.18pm.

The Minute Numbers 1904/001 to 1904/019 were confirmed on 20 May 2019 and are a full and accurate record of proceedings of the Ordinary Meeting held on 15 April 2019.

Cr S Ferguson
MAYOR

Mrs R Ryan
GENERAL MANAGER

02) MINUTES OF THE BLAYNEY SHIRE CULTURAL CENTRE WORKING GROUP MEETING HELD MONDAY 6 MAY 2019

Department: Executive Services

Author: General Manager

CSP Link: 5. The Natural Environment

File No: ED.LI.2

Recommendation:

That the minutes of the Blayney Shire Cultural Centre Working Group, held on Monday 6 May 2019, be received and noted.

Minutes:

**MINUTES OF THE CULTURAL CENTRE WORKING GROUP MEETING
HELD ON MONDAY 6 MAY 2019
AT THE BLAYNEY SHIRE COMMUNITY CENTRE**

Meeting commenced at 6.00pm.

PRESENT

Mayor Scott Ferguson (Chair), Rebecca Ryan (General Manager), Elizabeth Russ, Gwenda Stanbridge, Graeme Summerson, Tom Williams, Margaret Paton and Jan Richards.

APOLOGIES

Cr Allan Ewin, Ian Tooke and Loretta Kervin

Recommended: That the apologies submitted on behalf of Cr Allan Ewin, Ian Tooke and Loretta Kervin be accepted.
(Gwenda Stanbridge / Graeme Summerson)

DISCLOSURES OF INTEREST

Mayor Scott Ferguson declared a pecuniary interest in Item 6 – Blayney Railway Station Update as he is subcontracting plumbing services to the Contractor engaged undertaking these works.

MINUTES FROM PREVIOUS MEETING – 4 FEBRUARY 2019

Recommended: That the minutes from the previous Cultural Centre Working Group Meeting held on 4 February 2019 be adopted.
(Gwenda Stanbridge / Graeme Summerson)

BUSINESS ARISING

- Area at the rear of the Court House is part of a Crown Land Negotiation currently in progress

- Regional Cultural Fund Round 2 feedback was received

AGENDA ITEMS

RAILWAY STATION BLAYNEY UPDATE

The General Manager provided an update on Sydney Trains refurbishment of Blayney Train Station, which are underway and includes repairs to the roof, downpipes and floor drainage to stop the rising and falling damp.

Potential community use still being discussed with Textures of One and Family History Group and Council has previously endorsed in principle support for a lease or licence agreement. A report is being prepared to update Council in this regard to the May Council meeting.

BLAYNEY LIBRARY UPDATE

Jan Richards provided an update on the Library Refurbishment having closed on Wednesday. The library has been emptied, all stock and furniture out and in storage. Workers are onsite and painting commencing next week. Anticipated re-opening is early June.

BLAYNEY BOWLING CLUB SITE

The Mayor provided an update on the Bowling Club Members meeting held last week, formally appointing a liquidator, resolved to distribute any leftover funds on an equal basis to Millthorpe Bowling club and Blayney Golf Club. Any asset distribution or amount may take 6 months to 2 years and has to deal with mortgage and creditors first.

GENERAL BUSINESS

The General Manager will advise Working Group if other opportunities arise, other locations discussed to be investigated however are considered long term and not available at this stage.

NEXT MEETING

Next meeting will be held Monday 5 August 2019 at 6.00pm in the Blayney Shire Community Centre.

MEETING CLOSE

There being no further business the meeting closed at 6.45pm.

Enclosures (following report)

Nil

Attachments (separate document)

Nil

03) BLAYNEY TRAIN STATION COMMUNITY ART SPACE

Department: Executive Services

Author: General Manager

CSP Link: 4. Community, Sport, Heritage and Culture

File No: TT.SP.1

Recommendation:

That Council seek a Community Use Licence for the currently disused booking office, waiting rooms, storage sheds and former refreshment buildings at the Blayney Train Station, with the view that a sub licence agreement will facilitate a Art Gallery and Community Space.

Reason for Report:

This report seeks Council endorsement to make a formal approach to Sydney Trains for a Community Use Licence for the currently disused booking office, waiting rooms, storage sheds and former refreshment buildings at the Blayney Train Station.

Report:

At the February meeting, Council agreed to continue investigations to develop the Art Gallery and Community Space Concept at the Blayney Railway Station, to facilitate a Licence Agreement with Sydney Trains (**Resolution No 1902/007**).

As Council are aware, the refurbishment project underway at the Blayney Train Station is Stage 1 of a commitment from Sydney Trains to facilitate community benefit and involvement in the restoration and reuse of a public space.

Subject to funding being available, and progress with Stage 1, there is a potential for Stage 2; which includes an Adaptive Reuse Study. Council has been coordinating meetings and discussion involving Textures of One, Blayney Family History Group, Blayney Town Association and Arts Out West with Sydney Trains in regards to this part of the investigations.

A workshop held in late April with the Heritage Architect engaged by Sydney Trains to prepare this study, has assisted the planning and view that we may be in a position to have a viable, fresh and sustainable use of the Train Station building for an Art Gallery and Community Space.

This would require Council to formalise a Community Use Licence Agreement with Sydney Trains, similar to that in place for the public toilets and overflow car park at the Millthorpe Train Station.

Risk/Policy/Legislation Considerations:

Sydney Trains maintains assets for operation by NSW TrainLink and asset owner, RailCorp. They are undertaking a significant exterior repairs including painting and landscaping at the Blayney Train Station, to address rising and falling damp, prevent further deterioration of the former storage sheds, refreshment and waiting rooms and toilets.

Whilst they manage a large portfolio across NSW, the budget allocation for Stage 1 (and potentially for the further repairs in Stage 2) is part of their sustainability objectives to repair and maintain a Heritage Listed building and meet legislative and safety requirements. Sydney Trains is also considering funding for necessary adaptation and restoration 'base build' works elements in Stage 2 related to the provision of public access, as part of a program to encourage community use of disused assets.

Any proposed community use is permissible (subject to development consent and Landowner's concurrence) and given that the railway station is identified as a State Heritage Item, works would require either a formal approval or Exemption from the Office of Environment and Heritage (OEH) under the Heritage Act (1977). This is being dealt with by Sydney Trains their Stage 1 works have been approved under this Exemption.

It is likely that the scale and scope of the Stage 2 works will require approval by OEH and a Development Application (DA) and any upgrades necessary to address access/mobility and fire safety issues will be included in the Adaptive Reuse Study with a report from an Access Consultant. Following a Development Application process, a Sub Licence to Textures of One or similar organisation would be entered into, providing legal access and assigning of public liability.

Budget Implications:

Any proposed Licence Agreement budget would be either, an additional expense to the Tourism Budget or allocated from the annual Blayney Village Enhancement Plan funding. The current Licence Agreement for Millthorpe is \$500 per annum as an indication, however a Community Use Licence for the Blayney station would be negotiated with Sydney Trains Property and Revenue.

Additional costs (beyond the basic task being undertaken by Sydney Trains) including fitout, ongoing maintenance and operations of the community facility, services and utilities are expected to be funded by the Sub-Licencee.

Textures of One would be looking to source external grants for the fitout and establishment costs, with a Business Case in progress for the operational budget. Prior to executing a Community Use Licence, Council will be provided a report seeking formal approval to execute which will include any further budget implications.

Enclosures (following report)

Nil

Attachments (separate document)

Nil

04) SOUTHERN LIGHTS**Department:** Executive Services**Author:** General Manager**CSP Link:** 2. Local Governance and Finance**File No:** ET.LI.2

Recommendation:

That Council note the report on Southern Lights Project and:

1. Provide in principle support for Central NSW Joint Organisation in seeking funding to progress the replacement of Council's existing street lights with smart-enabled LED lighting; and
2. Monitor the timeframe from Essential Energy for the Bulk Lamp Replacement for street lights.

Reason for Report:

This report provides formal advice to Council on the status of the Southern Lights project and seeks in principle support for funding negotiations through the Joint Organisation.

Report:

As a member of the Central NSW Joint Organisation (CNSWJO), Council has been party to a collaboration across Southern NSW called Southern Lights.

Southern Lights is an ambitious project that aims to replace over 75,000 street lights across southern NSW with smart enabled LED lighting. Stretching from Bega to Broken Hill the project encompasses 41 Local Government Areas.

Following is an information flyer on the project or more information can be found at www.southernlightsnsw.org.au

The Southern Lights Group of Councils (the Group) represented by Riverina Eastern Regional Organisation of Councils (REROC), the Riverina and Murray Joint Organisation (RAMJO), Central NSW Joint Organisation (CNSWJO), Canberra Region Joint Organisation (CRJO), Broken Hill City Council (who are part of the Far West JO) and a highly experienced and qualified consultant, Next Energy, has worked closely with Essential Energy to prepare a robust Southern Lights Business Case.

This Business Case was provided to the NSW Government in October 2018, with the aim of securing \$61.4 million in funding towards the total \$71.2 million cost of deployment. The Southern Lights Group are hopeful that the project would meet the criteria for funding through Snowy Hydro 2.0 Legacy Funding.

The Councils of Southern Lights have co-contributed to the development of a business case for every street light across their combined footprint. For CNSWJO member councils, a total of \$59,000 has been expended from Centroc reserves for the development of the business case. The funding has been used primarily for specialist consulting services to develop the business case.

Councils have strongly indicated their support for smart-enabled LED lighting to be deployed, not just for the savings that it will generate through reduced energy and maintenance costs but also because it will provide enabling infrastructure capable of supporting smart community technologies.

It is anticipated that once commenced, the project will take 2-3 years to roll out. The Southern Lights Group is currently working with Essential Energy on a possible schedule for the rollout, taking into account issues such as the Bulk Lamp Replacement (BLR) timetabling and Council budgeting regimes.

The benefits of the Southern Lights Project include:

- Improved Service Levels and Lower Maintenance Costs - An LED roll out when accompanied by smart controls technology can dramatically improve service levels by notifying the operator of outages and other faults.
- Connectivity - A Backbone for Smart Community Deployments - Networking of smart connected street lights are being increasingly recognised as a key enabler of smart community deployments as, once installed, they are able to support a range of other devices in the public domain at low marginal cost.
- Reduced Electricity Use and Improved Lighting Outcomes - LEDs will reduce the energy used by the lights, substantially reduce the operational cost of the lights and, by delivering high quality white light, increase the efficiency and effectiveness of public safety lighting.

The Business Case shows a payback period of 8.8 years and a BCR of 1.01, however, this only factors-in the returns delivered through lower energy and maintenance costs from LEDs. The efficiencies that will result from the deployment of smart lighting controls and other smart community technologies will further improve the payback period as the impact that new higher quality lighting is expected to have on crime and anti-social behaviour which have also not been factored in.

The Southern Lights Project will enable councils to significantly reduce their electricity consumption on street lights where replacing existing lighting with smart-enabled, energy efficient LEDs will reduce electricity consumption by over 57% while supporting smart community deployments. While enthusiastic about the project, the NSW Government has not yet provided advice on the outcome of the funding request for \$71.2m. If funding is not received, Council will need to give consideration to alternate options for the project.

Central NSW Joint Organisation, along with other JOs and ROCs will continue to advocate for the Southern Lights Project.

Risk/Policy/Legislation Considerations:

At this stage there are two noteworthy risks. Firstly, that the funding will not be made available. The Southern Lights group are managing this by advocating for the project at this stage to the NSW Government. The Business Case provided to the State Government includes the smart controls capability of the lights and other optimisation such as in fill of lighting of up to 10% to help with historically poorly lit areas. This optimisation may not occur if funding is not available.

The second risk is that Essential Energy may not have the same interest in the smart community applications as Councils and community. To manage this the Southern Lights Group have sought advice on interest and capability from industry through a public Expression of Interest process. This process was well received by industry and undertaken inclusively with Essential Energy with a view to a shared understanding of the opportunity.

Budget Implications:

While full funding is being sought from the NSW Government for the project, advice has not yet been received by Southern Lights on whether this application has been approved. If the application is not approved, Councils will need to give consideration on how to fund the project including the debt service ratio implications should Council need to borrow funds. Timing may be a consideration for Council and it is recommended that Council monitor the timeframe for its Bulk Lamp Replacement.

Enclosures (following report)

1 Southern Lights Flyer

2 Pages

Attachments (separate document)

Nil



CHEAPER, SAFER LIGHTING

Over **75,500 street lights** across **41 local government areas** will be replaced with the latest technology in smart LED lighting. As part of the project provision has also been made for an additional **10,000 lights** to be installed to address in-fill issues across the regions.

CONNECTIVITY OUTCOMES FOR RURAL & REGIONAL COMMUNITIES

Low to medium bandwidth communication technology to over **1,000,000 people** and **thousands of businesses**.

SMART COMMUNITY DEPLOYMENT

Using **low to medium bandwidth communication technology** together with **smart LED lighting**, communities will have the foundation to implement **smart community deployments**.

COLLABORATION ACROSS 41 LOCAL GOVERNMENT AREAS

The Southern Lights' Project Partners **Riverina Eastern Regional Organisation of Councils (REROC)**, **Riverina and Murray Joint Organisation (RAMJO)**, **Central NSW Joint Organisation (Central NSW JO)**, **Canberra Region Joint Organisation (CBRJO)** and **Broken Hill City Council** represent a total of 41 local councils.

STRATEGIC CO-OPERATION BETWEEN THE PROJECT PARTNERS AND ESSENTIAL ENERGY

The Project Partners are working closely with Essential Energy and have developed a **sound business case** for the successful delivery of the project.

HIGH LEVEL BUSINESS CASE DEVELOPMENT FOR THE PROJECT

Working with leading street lighting consultants Next Energy, a **high level business case** has been prepared for the overall project and for each of the participating LGAs. The total cost of deployment is \$61.4 million with a payback period of 8.8 years.

BENEFITS OF THE PROJECT

Improved Service Levels and Lower Maintenance Costs

An LED roll out when accompanied by smart controls technology can dramatically improve service levels by notifying the operator of outages and other faults.

Connectivity - A Backbone for Smart Community Deployments

Networking of smart connected street lights are being increasingly recognised as a key enabler of smart community deployments as, once installed, they are able to support a range of other devices in the public domain at low marginal cost.

Reduced Electricity Use and Improved Lighting Outcomes

LEDs will reduce the energy used by the lights, substantially reduce the operational cost of the lights and, by delivering high quality white light, increase the efficiency and effectiveness of public lighting which improves safety and reduces fear of crime.

57%+
energy savings

48%+
maintenance savings

Safer roads and safer communities
as a result of widespread deployment of white light

Substantially improved service levels as a result of more reliable lighting and smart controls reporting faults

ABOUT THE PROJECT

Southern Lights NSW is an enabling infrastructure project designed to deliver better, safer, cheaper lighting and smarter, connected communities. The project will provide significant connectivity benefits to regional and rural communities across southern NSW from Bega to Broken Hill, with the plan to expand to other areas.

The project will result in one of the largest deployments of smart-enabled LED lighting in Australia, with over 75,500 LED street lights deployed across a geographic area that is approximately the same size as the United Kingdom.

Covering 41 Local Government Areas, the Southern Lights project is evidence of the capacity for local government to collaborate for innovation. Southern Lights' Project Partners are the Riverina Eastern Regional Organisation of Councils (REROC), the Riverina and Murray Joint Organisation (RAMJO), Central NSW Joint Organisation (Central NSW JO), Canberra Region Joint Organisation (CBRJO) and Broken Hill City Council.

The Project Partners are working very closely with Essential Energy, the Distribution Network Service Provider (DNSP) for the Southern Lights' Region. This close working relationship is pivotal to the successful delivery of the project.

The project supports the 20 Year Economic Vision for Regional NSW by improving digital connectivity across regional NSW.

PROJECT DELIVERY

The Project's comprehensive Business Case was completed in October 2018. The Southern Lights' Group has provided the case to the State Government to seek funding to support the deployment of the project.

It is anticipated that once commenced the project will take 2-3 years to roll out. The Southern Lights' Group is currently working on a possible schedule for the roll-out taking into account issues such as Bulk Lamp Replacement timetabling and council budgeting regimes.

THE BUSINESS CASE

Next Energy, consultants for the Southern Lights' Project Partners have worked with Essential Energy and the Project Partners on the preparation of the Business Case which has determined the return on investment for the project and the savings that the 41 participating councils will achieve. Business cases have already been prepared for all the participating councils as well as one for the overall project.

The Business Case shows that the investment of \$61.4 million will be recovered in 8.8 years

The Business Case only considers the direct benefits that will arise as a result of the project and not those that will be generated through smart community deployments.



For more information contact:
 Julie Briggs, CEO, Riverina Eastern Regional Organisation of Councils
 Email: jbriggs@reroc.com.au
 Phone: 02 69319050

www.southernlightsnsw.org.au

05) ELECTRICITY PROCUREMENT**Department:** Executive Services**Author:** General Manager**CSP Link:** 2. Local Governance and Finance**File No:** ET.LI.2

Recommendation:

That Council :

1. Acknowledge that there are extenuating circumstances surrounding the procurement of electricity due to the 2-day validity of offers from electricity retailers where anything longer than this is likely to include a price risk component and as such Council should be excused from the tendering requirements under S55(3)(i) of the LG Act for the procurement of electricity for small tariff sites, large contract sites and streetlighting which are due to commence on 1 January 2020;
2. Delegate the authority to execute the contracts for the supply of electricity for small tariff sites, large contract sites and streetlighting to the General Manager;
3. Contribute a minimum 20% of Council's electricity load to a renewable energy Power Purchase Agreement where the pricing is financially advantageous.

Reason for Report:

This report seeks Council's approval to contribute a minimum of 20% of the load to the renewable energy PPA, where financially advantageous to Council and delegation of authority to execute the contracts for the supply of electricity to the General Manager to facilitate efficient turnaround of tender responses.

Report:

Member councils of the Central NSW Joint Organisation (CNSWJO) (formerly Centroc) have been procuring electricity collaboratively for over 10 years. In the past this has provided substantial cost savings to members.

The procurement of electricity is complex and challenging for Councils, for example the short timeframes to accept prices offered by retailers is typically 2 business days which is outside the Council meeting timeframes for even an extraordinary meeting. Reasons around the short timeframe are that retail offers are based on a fast-moving futures market.

If Councils were to seek a longer timeframe for the acceptance of offers, a large risk component is likely to be added to the price by the retailer.

The contracts for small tariff sites - Origin Energy (< 100MWh p.a.), large contract sites – Energy Australia (> 100MWh p.a.) and streetlighting – Energy

Australia expire on 31 December 2019. Councils are now participating in a new procurement process for the supply of electricity for new contracts to commence on 1 January 2020. Sourced Energy has been engaged to conduct this process on behalf of CNSWJO members.

Councils now have the opportunity to include a renewable energy Power Purchase Agreement (PPA) in the procurement process for the supply of electricity. The current status of electricity contracts is as follows:

Centroc member Councils have been procuring electricity through an aggregated approach for over a decade, with some significant savings being achieved. Previously Local Government Procurement (LGP) and more recently Energy and Management Services (EMS), have been engaged to conduct the procurement process on behalf of Centroc.

As a result of a recent Request for Tender process, Sourced Energy have been engaged to undertake the management of aggregated electricity procurement, commencing 1 April 2019.

During the last rounds of electricity procurement in 2016 and 2017, Councils experienced significant price increases, particularly for the large contract sites and streetlighting where the price close to doubled. This occurred where the prices for the previous 2014 contract were obtained when the market was at a low point, and the prices obtained in 2017 were when the market was at one of its highest points ever.

Councils have since expressed interest in other procurement models to achieve cost savings, including but not limited to renewable energy Power Purchase Agreements (PPAs).

In late 2018, Centroc conducted a procurement process on behalf of member Councils for the management of aggregated electricity procurement.

Throughout this process, some Councils expressed interest in including a renewable energy PPA in the process so that councils who wished to source a portion of their electricity from renewable sources could do so, and others that were not interested could opt out.

Prior to accepting the preferred respondent's offer, all participating Councils were asked to advise their interest in participating in a renewable energy Power Purchase Agreement (PPA) where the cost to do so would come at a slightly higher price from the aggregator but may be able to achieve cost savings. Blayney Shire was one of 11 participating Councils which expressed interest in participating in a procurement process for the supply of electricity that also includes the option for a PPA, noting that Council has the opportunity to decline the PPA component of the offer if it does not achieve cost savings when compared to 'regular grid energy'.

The cost for councils to participate in the PPA component of the electricity procurement process is around \$3,000 per Council (in addition to what is

charged for the procurement of regular grid electricity without the PPA). Councils who participate in the PPA component will have the opportunity to decline the offer if it is not financially advantageous.

Sourced Energy conducted two capacity building workshops for CNSWJO members as the first step in the procurement process for the supply of electricity. Blayney Shire Council Director Infrastructure Services and Manager Waste Water and Projects attended these workshops.

A detailed report was provided to both GMAC and the Centroc Executive on 2 May and Sourced Energy presented at the Executive meeting. Following this briefing, both GMAC and the Centroc Executive have recommended that Councils contribute a minimum of 20% of their electricity consumption (load) towards the renewable energy PPA, noting that if the pricing for the PPA component is not financially advantageous for councils, that portion of the offer can be declined.

Sourced Energy, on behalf of CNSWJO member councils, will conduct a two-stage procurement process for the supply of electricity that allows for clarification of pricing and terms.

Details of this process is provided to Councillors under separate cover, as is considered commercial in confidence under Section 10A of the Local Government Act.

The evaluation panel for this procurement process includes Council's Manager Waste Water and Projects who is chair of the Centroc Energy Group.

Councils from outside of the CNSWJO have recently expressed interest in joining the procurement process. This will enable the group to go to market with a larger load which will have a favourable effect on price. These Councils will be engaging Sourced Energy directly.

It should be noted that while there is a recommendation for 20% of load to be contributed to the PPA, Council is able to increase to a higher percentage. Once the percentage has been determined, Sourced Energy will calculate the actual load in kilowatt hours (kWh), the reason being that a 'firm load' needs to be identified rather than a percentage. Some CNSWJO member councils have expressed interest in contributing a higher percentage.

Entering into a renewable energy PPA is a decision based on price. The risk to be managed is ensuring value over a longer time period than Councils usually enter into with electricity contracts.

Typically, renewable energy PPAs are long-term agreements of around 7 - 10+ years, however the 'regular grid electricity' contracts are much shorter agreements ranging from 12 months to 36 months.

Risk/Policy/Legislation Considerations:

Limiting the proposed purchase of renewable energy to only 20% of overall electricity load is a risk management-based decision. It recognises that the renewable energy price may decline (it is currently in a long and consistent downtrend as a result of technology advancement) and although it may be in parity or slightly cheaper than regular grid power now, it may be possible to purchase a larger portion of renewable energy in later years at an even cheaper price.

The energy market future price is an unknown though there are a variety of factors influencing price that enable electricity futures contracts to be traded. Generators and Retailers use the wholesale 'Futures Market' to agree a fixed price to trade electricity with each other now even though supply will be in the future. The prices of those trades appear on the futures market and provide an indication of the possible electricity price for up to 3 years in advance, based on current, known market conditions and price drivers.

There is a risk with entering into a long-term agreement where the future of electricity price is unknown, however there are risk management options in some new contractual arrangements that help to reduce exposure to this risk. Purchasing 20% of renewable energy at a fixed price for a long or medium term, for example, will hedge against future prices rising above that fixed price level.

An equal or greater risk, given the expected price drivers in the market and pricing observed in the futures market, is that the regular grid price declines and that a council could have purchased the majority of its electricity load at a price that appears good value now but in later years may be way above the market.

In a declining price market, it is better to enter into shorter term contracts and this is applicable to both renewable and regular grid power.

A list of Frequently Asked Questions (FAQs) for PPAs forms an attachment to this report.

Centroc obtained legal advice in early 2016 around tendering for the supply of electricity. The advice said that Councils may individually deem the procurement of electricity as an 'extenuating circumstance' (due to the extremely short timeframe for acceptance of offers which is generally 2 days) and delegate the acceptance of offers to the General Manager.

All participating Councils made this resolution in March/April 2016 and as such were able to engage an aggregator who was not prescribed under the Local Government Act to conduct the procurement process where Councils previously used Local Government Procurement as they are a prescribed entity. Given amendments to the Local Government Act in 2018 and that Sourced Energy is not a prescribed entity, CNSWJO has refreshed this legal advice.

A Risk Management Plan based on a risk matrix that identifies different risk areas, their likelihood and strategy for mitigation has been developed which addresses the following key areas:

- Process
- Project Delivery
- Market
- Duration
- Counterparty
- Grid Contract
- Performance

The Risk Management Plan can be found as an attachment to this report.

Budget Implications:

On behalf of member councils, CNSWJO has engaged Sourced Energy to conduct the procurement process for the supply of electricity.

Pricing is provided to Councillors under separate cover as considered commercial in confidence under Section 10A of the Local Government Act.

Centroc or the Central NSWJO is not receiving a contract management fee for this contract.

Enclosures (following report)

Nil

Attachments (separate document)

- 1 Legal Advice from Marsdens Law Group re Advice on Electricity Procurement Aggregator 5 Pages

This matter is considered to be confidential under Section 10A(2) (c) of the Local Government Act, as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

- 2 PPA FAQs 3 Pages

This matter is considered to be confidential under Section 10A(2) (c) of the Local Government Act, as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

- 3 Risk Management Plan 3 Pages

This matter is considered to be confidential under Section 10A(2) (c) of the Local Government Act, as it deals with information that would, if disclosed, confer

a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

4 Process and Pricing Information 2 Pages

This matter is considered to be confidential under Section 10A(2) (c) of the Local Government Act, as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

06) REPORT OF COUNCIL INVESTMENTS AS AT 30 APRIL 2019

Department: Corporate Services

Author: Chief Financial Officer

CSP Link: 2. Local Governance and Finance

File No: FM.IN.1

Recommendation:

1. That the report indicating Council's investment position as at 30 April 2019 be received.
2. That the certification of the Responsible Accounting Officer be received and the report be adopted.

Reason for Report:

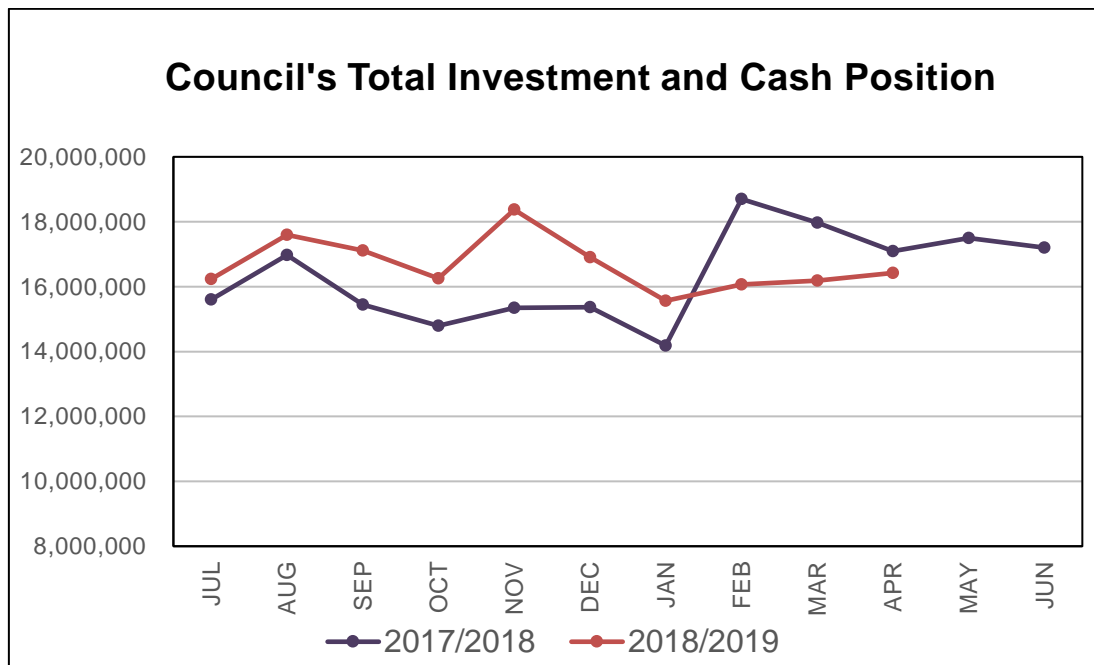
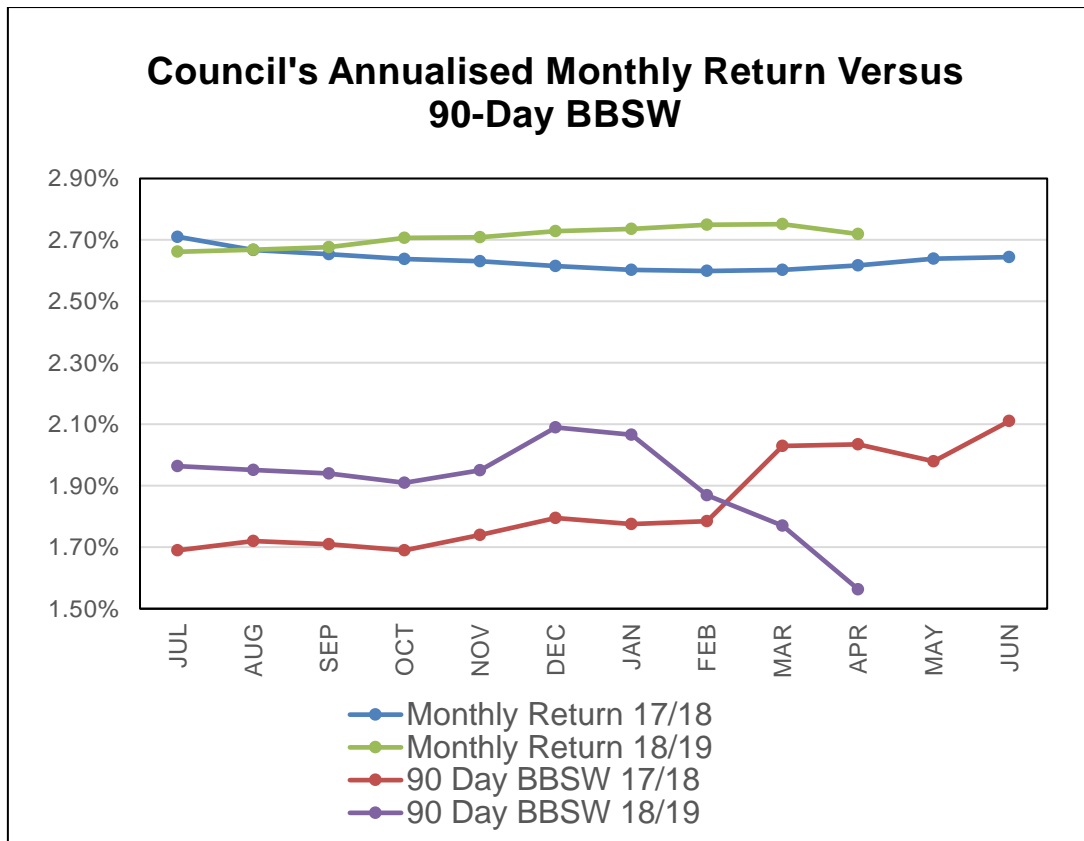
For Council to endorse the Report of Council Investments as at 30 April 2019.

Report:

This report provides details of Council's Investment Portfolio as at 30 April 2019.

Council's total investment and cash position as at 30 April 2019 is \$16,417,713. Investments earned interest of \$34,579 for the month of April 2019.

Council's monthly net return on Term Deposits annualised for April of 2.72% outperformed the 90 day Bank Bill Swap Rate of 1.56%.



REGISTER OF INVESTMENTS AND CASH AS AT 30 APRIL 2019				
Institution	Rating	Maturity	Amount \$	Interest Rate
AMP Bank	A2/A-	14/05/2019	500,000	2.750%
ME Bank	A2/BBB	21/05/2019	500,000	2.750%
Auswide Bank Ltd	A2/BBB	04/06/2019	500,000	2.830%
AMP Bank	A2/A-	25/06/2019	500,000	2.800%
Bankwest	A1+/AA-	02/07/2019	500,000	2.800%
Bankwest	A1+/AA-	16/07/2019	500,000	2.700%
ME Bank	A2/BBB	30/07/2019	500,000	2.830%
Bankwest	A1+/AA-	06/08/2019	500,000	2.700%
Bendigo & Adelaide Bank	A2/BBB+	13/08/2019	500,000	2.650%
AMP Bank	A2/A-	27/08/2019	500,000	2.850%
Bendigo & Adelaide Bank	A2/BBB+	03/09/2019	500,000	2.650%
ME Bank	A2/BBB	17/09/2019	500,000	2.700%
NAB	A1+/AA-	01/10/2019	500,000	2.720%
NAB	A1+/AA-	15/10/2019	500,000	2.750%
NAB	A1+/AA-	29/10/2019	500,000	2.720%
NAB	A1+/AA-	12/11/2019	500,000	2.730%
AMP Bank	A2/A-	19/11/2019	500,000	2.650%
NAB	A1+/AA-	26/11/2019	500,000	2.750%
MyState Bank Ltd	A2/BBB	03/12/2019	500,000	2.800%
Auswide Bank Ltd	A2/BBB	10/12/2019	500,000	2.850%
AMP Bank	A2/A-	07/01/2020	500,000	2.800%
MyState Bank Ltd	A2/BBB	04/02/2020	500,000	2.850%
MyState Bank Ltd	A2/BBB	18/02/2020	500,000	2.700%
MyState Bank Ltd	A2/BBB	03/03/2020	500,000	2.650%
AMP Bank	A2/A-	17/03/2020	500,000	2.400%
NAB	A1+/AA-	31/03/2020	500,000	2.500%
ANZ	A1+/AA-	14/04/2020	500,000	2.350%
Total Investments			13,500,000	2.712%
Commonwealth Bank - At Call Account *			-	1.400%
Commonwealth Bank Balance - General *			1,397,946	1.350%
Tcorp IM Cash Fund *			1,519,767	2.330%
TOTAL INVESTMENTS & CASH			16,417,713	
Benchmarks:	BBSW 90 Day Index *			1.563%
	RBA Cash Rate *			1.500%

* % Interest rates as at 30/04/2019

Summary of Investment Movements – April 2019		
Financial Institution	Invest/(Recall) Amount \$	Commentary
ANZ	(513,774)	Term Deposit Redeemed 02/04/2019
NAB	500,000	New Term Deposit 03/04/2019
ANZ	(513,874)	Term Deposit Matured 16/04/2019
ANZ	500,000	Term Deposit Reinvested 16/04/2019
AMP	(512,082)	Term Deposit Matured 30/04/2019
AMP	500,000	Term Deposit Reinvested 30/04/2019

Long Term Credit Rating (or Moody's, Fitch, S&P or Equivalent)	Policy Maximum	Current Holding %	Current Holding \$
TCorp IM Funds	100%	10%	1,519,767
AAA – AA Category	100%	33%	5,000,000
A Category	80%	20%	3,000,000
BBB+ to BBB Category	40%	37%	5,500,000
			15,019,767

Individual Institution Limit	Rating	Policy Maximum	Actual Maximum
AMP Bank	A2/A-	3,000,000	3,000,000
ANZ	A1+/AA-	3,000,000	500,000
Auswide Bank Ltd	A2/BBB	3,000,000	1,000,000
Bankwest	A1+/AA-	3,000,000	1,500,000
Bendigo & Adelaide Bank	A2/BBB+	3,000,000	1,000,000
ME Bank	A2/BBB	3,000,000	1,500,000
MyState Bank Ltd	A2/BBB	3,000,000	2,000,000
NAB	A1+/AA-	3,000,000	3,000,000

Restricted Cash, Cash Equivalents & Investments		
	Actual 30/06/2018 \$ 000's	Forecast 30/06/2019 \$ 000's
External Restrictions	9,122	7,417
Internal Cash Restrictions	8,093	4,001
TOTAL RESTRICTED ASSETS	17,215	11,418

CERTIFICATION – RESPONSIBLE ACCOUNTING OFFICER

I, Tiffaney Irlam, certify that the investments listed in this report have been made in accordance with s625 of the Local Government Act (1993), the Local Government (General) Regulation (2005) and Council Policy.

Risk/Policy/Legislation Considerations:

The Responsible Accounting Officer must table a written report to Council on money invested pursuant to s625 of the Local Government Act (1993). Investments made are in accord with the framework established within Council's Investment Policy.

Budget Implications:

A good investment strategy optimises Council's return on investments.

Enclosures (following report)

Nil

Attachments (separate document)

Nil

07) QUARTERLY BUDGET REVIEW STATEMENT – MARCH 2019

Department: Corporate Services

Author: Chief Financial Officer

CSP Link: 2. Local Governance and Finance

File No: FM.BU.1

Recommendation:

1. That the Quarterly Budget Review Statement for the quarter ending 31 March 2019 be received.
2. That the supplementary votes of \$5.67m proposed in the Quarterly Budget Review Statement be adopted resulting in a decrease to operating expenditure of \$24k, a decrease in operating income of \$39k and a decrease to capital expenditure of \$4.22m offset by capital income variations of \$1.45m

Reason for Report:

For Council to endorse the Quarterly Budget Review Statement for the quarter ending 31 March 2019.

Report:

The budget review statement must show, by reference to the estimate of income and expenditure set out in the Operational Plan adopted by Council, a revised estimate of the income and expenditure for the year. The budget review statement must also be accompanied by a report as to whether or not the Responsible Accounting Officer believes that the financial position of the council is satisfactory, having regard to the original estimates of income and expenditure.

The NSW Office of Local Government (OLG) developed a set of minimum requirements for reporting the financial position of Council, to facilitate explanations and major variations and recommend changes to the budget for Council approval. The report as tabled satisfies this minimum disclosure.

The QBRS reports the Council Consolidated position combining General and Sewer Funds and is composed of, but not limited to, the following budget review components:

- A statement by the responsible accounting officer on council's financial position at the end of the year based on the information in the QBRS;
- Summary of Operational, Capital, Net and Restricted cash positions
(QBRS: Part 1)
- Income and Expenses (Operational) Budget Review Statement in one of the following formats:

- by income and expense type including capital grants and contributions **(QBRs: Part 2)**
- by function / activity to align with the operational plan including capital grants and contributions **(QBRs: Part 4)** and further detailed, excluding capital grants and contributions **(QBRs: Part 4A)**
- Capital Expenditure and Funding Budget Review **(QBRs: Part 3)** and further detailed **(QBRs: Part 5)**
- Recommended changes to revised budget with commentary for Operational Income and Expenditure **(QBRs: Part 6)** and Capital **(QBRs: Part 7)**
- Budget Review Cash and Investments position **(QBRs: Part 8)** and narrative **(QBRs: Part 9)**
- Budget Review Key Performance Indicators **(QBRs: Part 10)**
- Contracts Budget Review Statement **(QBRs: Part 11)** and narrative **(QBRs: Part 12)**
- Consultancy & Legal Expenses Overview **(QBRs: Part 13)**
- Loans summary **(QBRs: Part 14)**.

The purpose of the quarterly budget review is to act as a barometer of Council's financial health during the year and disclose Council's overall financial health position. It is also a means to ensure Council meets its objectives, targets and outcomes as set out in its Operational Plan.

The attached report provides a detailed review of Council's 2018/19 Budget Review covering the March 2019 quarter.

Risk/Policy/Legislation Considerations:

Clause 203 of the Local Government (General) Regulation 2005 requires that the Responsible Accounting Officer of a council prepare and submit to Council a budget review statement. The format as presented reports on an income and expense type as well as by Council activity and helps to inform Council on the anticipated Income Statement operating result for the financial year. Other information is also disclosed including budgeted capital income and expenditure; restricted cash movements and key performance indicators.

Budget Implications:

Overall, the net variations in Continuing Operations for the quarter of \$15k will decrease the projected Net Operating Result before Capital Items to \$612k.

The Southern Cadia Access Route was finalised with an additional \$500k of works completed. This has been offset by reductions of \$151k to the Reseal Program, \$50k for Hobbys Yards Road, \$106k Culvert Renewal – Garland Road, with the remaining 193k from the Asset Replacement - Transport Reserve.

The major works for the CentrePoint Building & Pool Upgrade have been deferred until 2019/20, resulting in a reduction of \$912k in Capital Grants & Contributions offset by a reduction of \$1.69m in capital works and the deferral

of \$1.5m borrowings. The Mechanical Heating Unit & Ducting Project came in under forecast by \$247k with a further \$60k budgeted savings to the Entrance & Internal Improvement.

The Plumb Street Development, now Streatfeild Close, will see the majority of works undertaken in 2019/20. Borrowings for this project will be drawn down this financial year with \$385k to be returned to the Property Reserve to fund the initial land acquisition and the balance of works totalling \$835k deferred to next financial year.

There is \$650k of Capital works for the Livestock and Equestrian Centre to be deferred until 2019/20.

The Small Format Bridges program replacing of five bridges will see the majority of works completed in 2019/20, with \$644k carried over to next financial year.

Enclosures (following report)

1 Quarterly Budget Review Statement - March 2019 24 Pages

Attachments (separate document)

Nil



Quarterly Budget Review 2018-2019

**Period ending
31 March 2019**

Council's Quarterly Budget Review Statement (QBRS) for the quarter ended 31/03/19 and should be read in conjunction with the total QBRS report

Blayney Shire Council

Quarterly Budget Review Statement
for the period 01/01/19 to 31/03/19

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Blayney Shire Council

Quarterly Budget Review Statement
for the period 01/01/19 to 31/03/19

Report by Responsible Accounting Officer

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulations 2005:

31 March 2019

It is my opinion that the Quarterly Budget Review Statement for Blayney Shire Council for the quarter ended 31/03/19 indicates that Council's projected financial position at 30/6/19 will be satisfactory at year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

Signed:  _____

date: 6/05/2019

Tiffany Irlam
Responsible Accounting Officer

Blayney Shire Council

PART 1:

Income & Expenses Budget Summary

Budget review for the quarter ended 31 March 2019

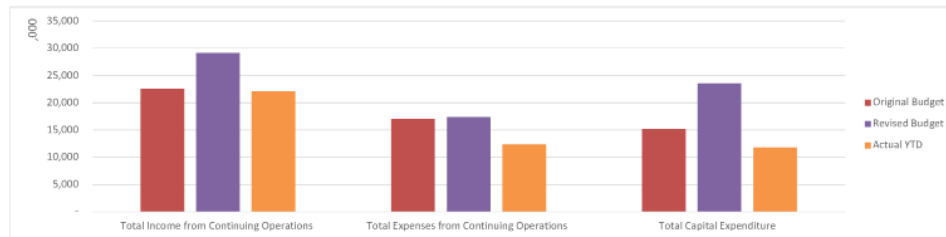
Income & Expenses - Council Consolidated

(\$000's)

	Original Budget \$ 000	Other than by QBRs Mar \$ 000	Revised Budget Last Qtr	Variations for this Mar Qtr	Revised Budget Current	Actual YTD figures
Total Income from Continuing Operations	22,603	-	29,155	(1,476)	27,679	22,104
Total Expenses from Continuing Operations	17,084	-	17,408	(24)	17,384	12,442
Net Operating Result from Continuing Operations	5,519	-	11,747	(1,452)	10,295	9,662
Total Capital Expenditure	15,193	41	23,573	(4,222)	19,351	11,808

Quarterly Budget Review Statement

for the period 01/01/19 to 31/03/19



Council's Quarterly Budget Review Statement (QBRs) for the quarter ended 31/03/19 and should be read in conjunction with the total QBRs report

Blayney Shire Council

Quarterly Budget Review Statement
for the period 01/01/19 to 31/03/19

Income & Expenses Budget Review Statement

Budget review for the quarter ended 31 March 2019

Income & Expenses - Council Consolidated

(\$000's)	Original Budget 2018/19	Other than by QBRs	Revised Budget 2018/19	Variations for this Mar Qtr	Notes	Projected Year End Result	Actual YTD figures *
Income							
Rates and Annual Charges	10,929		10,974			10,974	10,829
User Charges and Fees	1,949		1,999	(44)	a,m	1,955	2,105
Interest and Investment Revenues	378		374			374	337
Other Revenues	218		763	8	m	771	430
Grants & Contributions - Operating	3,534		3,721	(3)	m	3,718	1,345
Grants & Contributions - Capital	5,391		11,120	(1,437)	g,h,i,j,k,l	9,683	7,001
Net gain from disposal of assets	174		174			174	57
Share of Interests in Joint Ventures	30		30			30	-
Total Income from Continuing Operations	22,603	-	29,155	(1,476)		27,679	22,104
Expenses							
Employee Costs	6,817		6,919	(44)	b	6,875	4,652
Borrowing Costs	288		288	(32)	f	256	175
Materials & Contracts	1,682		1,352	65	c	1,417	1,460
Depreciation	5,410		5,415			5,415	4,038
Legal Costs	46		61	3	m	64	57
Consultants	399		394	(49)	c,d	345	221
Other Expenses	2,442		2,979	33	c	3,012	1,839
Net Loss from disposal of assets	-		-			-	-
Share of interests in Joint Ventures	-		-			-	-
Total Expenses from Continuing Operations	17,084	-	17,408	(24)		17,384	12,442
Net Operating Result from Continuing Operation	5,519	-	11,747	(1,452)		10,295	9,662
Discontinued Operations - Surplus/(Deficit)							
Net Operating Result from All Operations	5,519	-	11,747	(1,452)		10,295	9,662
Net Operating Result before Capital Items	128	-	627	(15)		612	2,661

* Rates and annual charges are levied in full in July with minor variations made throughout the year. There are other income and expenditure items that vary in timing when paid or received (e.g. weekly, monthly or annually).

Blayney Shire Council

Quarterly Budget Review Statement

for the period 01/01/19 to 31/03/19

Income & Expenses Budget Review Statement

Budget review for the quarter ended 31 March 2019

Income & Expenses - Council Consolidated

(\$000's)	Original Budget 2018/19	Other than by QBRS	Revised Budget 2018/19	Variations for this Mar Qtr	Notes	Projected Year End Result	Actual YTD figures
Income							
Governance	3		3	3	n	6	2
Administration	403		931			931	619
Public Order & Safety	54		62			62	33
Health	12		12			12	8
Environment	1,459		1,586			1,586	1,540
Community Services & Education	1		1	1	n	2	-
Housing & Community Amenities	313		399	(19)	k	380	169
Sewer Supplies	1,621		1,621			1,621	1,327
Manufacturing & Construction	479		479			479	929
Recreation & Culture	2,529		3,618	(1,606)	a,g,h,j	2,012	1,532
Transport & Communication	5,066		9,744	144	i	9,888	6,324
Economic Affairs	208		216	1	n	217	60
General Purpose Revenue	10,455		10,483			10,483	9,561
Total Income from Continuing Operations	22,603	-	29,155	(1,476)		27,679	22,104
Expenses							
Governance	477		484	3	n	487	333
Administration	4,070		4,156	50	b,c	4,206	2,618
Public Order & Safety	491		505			505	368
Health	69		69			69	47
Environment	1,441		1,430	(7)	n	1,423	963
Community Services & Education	19		20	3	n	23	15
Housing & Community Amenities	722		807	(62)	d,e	745	449
Sewer Supplies	1,407		1,407			1,407	942
Recreation & Culture	2,892		2,956	(27)	efg	2,929	2,063
Manufacturing & Construction	498		498			498	872
Transport & Communication	4,664		4,667			4,667	3,501
Economic Affairs	334		409	16	n,i	425	271
Total Expenses from Continuing Operations	17,084	-	17,408	(24)		17,384	12,442
Net Operating Result from Continuing Operations	5,519	-	11,747	(1,452)		10,295	9,662
Discontinued Operations - Surplus/(Deficit)			-			-	
Net Operating Result from All Operations	5,519	-	11,747	(1,452)		10,295	9,662
Net Operating Result before Capital Items	128		627	(15)		612	2,661

Council's Quarterly Budget Review Statement (QBRS) for the quarter ended 31/03/19 and should be read in conjunction with the total QBRS report

Quarterly Budget Review Statement
for the period 01/01/19 to 31/03/19

Blayney Shire Council
PART 3A:

Operating Income & Expenses Budget Review Statement (By Function/Activity - Detailed)

Budget review for the quarter ended 31 March 2019

Operating Income & Expenses - Council Consolidated (Excludes Capital Grants and Contributions)

(\$000's)	Operating Income				Operating Expenditure				Actual YTD figures	%			
	Original Budget \$ 000	Other than by OBRS \$ 000	Revised Budget \$ 000	Variations for Mar-19	Notes	Projected Year End Result	Actual YTD figures	%					
Governance													
Council	3		3	3	m	6	2	33.3%	477	484	487	333	68.4%
Administration													
Corporate Services	220		220			220	290	131.8%	2,782	2,697	2,690	1,805	67.1%
Engineering & Works	179		707			707	325	46.0%	1,015	1,166	1,224	579	47.3%
Environmental	5		5			5	4	80.0%	273	293	293	234	79.9%
	404		932			932	619	66.4%	4,070	4,156	4,207	2,618	62.2%
Public Order & Safety													
Rural Fire Service	46		46			46		0.0%	357	365	365	264	72.3%
Animal Control	8		8			8	6	75.0%	99	105	105	81	77.1%
Emergency Services								0.0%	35	35	35	23	65.7%
Other Public Order & Safety								0.0%					
	54		54			54	6	75.0%	491	505	505	368	72.9%
Health													
Administration/Food Control	12		12			12	8	66.7%	69	69	69	47	68.1%
	12		12			12	8	66.7%	69	69	69	47	68.1%
Environment													
Noxious Plants								0.0%	71	71	71	72	101.4%
Domestic Waste Management	1,177		1,135			1,135	1,148	101.1%	898	754	747	492	65.9%
Other Waste Management	240		409			409	392	95.6%	213	346	346	215	62.1%
Street Cleaning								0.0%	99	99	99	82	82.8%
Urban Stormwater Drainage	42		42			42		0.0%	161	161	161	102	63.4%
	1,459		1,586			1,586	1,540	97.1%	1,442	1,431	1,424	963	67.6%
Community Services & Education													
Child Care								0.0%	10	10	10	10	100.0%
Age & Disabled								0.0%					0.0%
Youth Services	1		1		m	2		0.0%	2	3	6	1	16.7%
Community Services Administration								0.0%	7	7	7	4	57.1%
	1		1			2	2	0.0%	19	20	23	15	65.2%

Council's Quarterly Budget Review Statement (QBRS) for the quarter ended 31/03/19 and should be read in conjunction with the total OBRS report.

Blayney Shire Council
PART 3A: Quarterly Budget Review Statement
for the period 01/01/19 to 31/03/19

Operating Income & Expenses Budget Review Statement (By Function/Activity - Detailed)

Budget review for the quarter ended 31 March 2019

Operating Income & Expenses - Council Consolidated (Excludes Capital Grants and Contributions)

(\$000's)	Operating Income				Operating Expenditure				Actual YTD figures	%	
	Original Budget \$ 000	Other than by OBRS \$ 000	Revised Budget \$ 000	Variations for Mar-19	Projected Year End Result	Notes	Actual YTD figures	%			
Housing & Community Amenities											
Housing	130	-	115	-	115	-	-	-	-	0.0%	
Town Planning	18	-	18	-	18	-	(80)	385	174	45.2%	
Street Lighting	90	-	90	-	90	-	18	134	100	74.6%	
Public Cemeteries	238	-	223	-	223	-	-	71	54	76.1%	
Public Conveniences								155	121	78.1%	
								745	449	60.3%	
Recreation & Culture											
Public Libraries	40	-	40	(4)	36		4	216	22	10.2%	
Public Halls	17	-	17	-	17		3	142	109	76.8%	
Centrepint Sport & Leisure	435	-	395	(40)	355		(32)	992	738	74.4%	
Sporting Grounds	17	-	17	-	17		(18)	263	181	68.8%	
Parks & Gardens	3	-	3	-	3		15	1,188	938	79.0%	
Blayney Showground	3	-	3	-	3		-	105	69	65.7%	
Other Cultural Services	515	-	475	(44)	431		(28)	2,928	2,063	70.5%	
Mining Manufacturing & Construction											
Building Control	131	-	131	-	131		-	164	111	67.7%	
Quarries & Pits	348	-	348	-	348		-	334	761	227.8%	
	479	-	479	-	479		-	498	872	175.1%	
Transport & Communication											
Local Roads	1,229	-	1,416	-	1,416		-	3,620	2,819	77.9%	
Regional Roads	325	-	325	-	325		-	117	81	69.2%	
State Roads	230	-	230	-	230		-	177	51	28.8%	
Bridges - Local	28	-	28	-	28		-	459	333	72.5%	
Bridges - Regional	-	-	-	-	-		-	-	-	0.0%	
Footpaths	-	-	-	-	-		-	107	107	67.3%	
Kerb and Gutter	-	-	-	-	-		-	86	71	82.6%	
Other Transport and Communication	1,812	-	1,999	-	1,999		-	100	74	74.6%	
								4,666	3,501	75.0%	

Council's Quarterly Budget Review Statement (QBRS) for the quarter ended 31/03/19 and should be read in conjunction with the total QBRS report.

Blayney Shire Council
PART 3A: Quarterly Budget Review Statement
for the period 01/01/19 to 31/03/19

Operating Income & Expenses Budget Review Statement (By Function/Activity - Detailed)

Budget review for the quarter ended 31 March 2019

Operating Income & Expenses - Council Consolidated (Excludes Capital Grants and Contributions)

(\$000's)	Operating Income					Operating Expenditure										
	Original Budget \$ 000	Other than by OBRS \$ 000	Revised Budget \$ 000	Variations for Mar-19	Notes	Projected Year End Result	Actual YTD figures	%	Original Budget \$ 000	Other than by OBRS \$ 000	Revised Budget \$ 000	Variations for Mar-19	Notes	Projected Year End Result	Actual YTD figures	%
Economic Affairs																
Tourism & Area Promotion	17		25	1	m	26	19	73.1%	243		269	1	m	270	176	65.2%
Industrial Development & Promotion	8		8	-		8	7	87.5%	12		18	-		18	9	50.0%
Real Estate	113		113	-		113	9	0.0%	26		61	15		76	39	0.0%
Other Business - Private Works	70		70	-		70	25	35.7%	53		61	-		61	47	77.0%
	208		216	1		217	60	27.6%	334		409	16		425	271	63.8%
General Purpose Revenue																
General Purpose Revenues	10,455		10,483	-		10,483	9,561	91.2%	-		-	-		-	-	0.0%
Sewerage Services	1,572		1,572	-		1,572	1,312	83.5%	1,407		1,407	-		1,407	942	67.0%
Surplus/(Deficit) From Ordinary Activities Before Capital Grants & Contributions	17,212		18,035	(39)		17,996	15,103	83.9%	17,084		17,408	(24)		17,384	12,442	71.6%

*Note expense figures include depreciation

Council's Quarterly Budget Review Statement (QBRS) for the quarter ended 31/03/19 and should be read in conjunction with the total QBRS report.

Blayney Shire Council

Quarterly Budget Review Statement
for the period 01/01/19 to 31/03/19

Income & Expenses Budget Review Statement
Recommended changes to revised budget

Budget Variations being recommended include the following material items:

Notes Details	Variations to:	
	Income \$000	Expenditure \$000
a CentrePoint - Lower forecast income due to shutdown to replace Mechanical Heating Unit	(40)	-
	(40)	-
b Engineering wage reductions offset by increased expenditure in other areas		(60)
		53
		(7)
c Plant Operations: - Increased Repairs & Maintenance expense - Partially offset by increased Internal Plant Hire Income		145
		(80)
		65
d Town Planning - Strategic Planning Studies, reduction in work required in 18/19		(80)
		(80)
e Street Lighting - expenditure higher than forecast Offset by savings in Sporting Grounds		18
		(18)
		-
f CentrePoint - Borrowing costs deferred until loan is drawn down		(32)
		(32)
g Hobbys Yards Road - Unsuccessful grant application	(50)	
	(50)	-
h CentrePoint - Building & Pool upgrade, major works deferred until 2019/20	(912)	
	(912)	-
i Adelaide St/Martha Street - Completion of Shared Footpath - RMS funded project, income offset by expenditure	194	
	194	-
j Geese Park Study - Sports Masterplan Reserve Frape/Beaufort St Study - Property Reserve		15
		15
		30
k Stronger Country Communities Funding - Round 1 - Barry Public Amenities upgrade, works deferred until 2019/20, as project has been extended to include works at RFS site	(19)	
	(19)	-
l Blayney - Showground Equestrian Livestock Centre, works to be completed in 19/20. Offset by reduction in associated capital expenditure.	(650)	
	(650)	-
m Minor budget adjustments	1	
	1	-
		-
		-
	(1,476)	(24)
Net adjustment to operating result		(1,452)

Blayney Shire Council

Quarterly Budget Review Statement
for the period 01/01/19 to 31/03/19

Capital Budget Review Statement

Budget review for the quarter ended 31 March 2019

Capital Budget - Council Consolidated

(\$000's)	Original Budget 2018/19	Other than by QBRS	Revised Budget 2018/19	Variations for this Mar Qtr	Notes	Projected Year End Result	Actual YTD figures
Capital Expenditure							
New Assets							
- Plant & Equipment	1,521	-	2,276	(68)		2,208	657
- Land & Buildings	37	-	157	6		163	102
- Sewer	10	-	10			10	-
- Roads, Bridges, Footpaths	356	-	356	194		550	-
- Other	1,513	-	2,029	(1,220)		809	872
Renewal Assets (Replacement)							
- Plant & Equipment	-	-	-			-	-
- Land & Buildings	2,757	-	4,076	(2,683)		1,393	529
- Roads, Bridges, Footpaths	8,138	-	12,900	(451)		12,449	9,157
- Sewer	243	-	323			323	153
- Other	247	41	1,075			1,075	102
Loan Repayments (Principal)	371	-	371			371	236
Total Capital Expenditure	15,193	41	23,573	(4,222)		19,351	11,808
Capital Funding							
Rates & Other Untied Funding	2,947	-	1,680	897		2,577	2,832
Capital Grants & Contributions	5,391	-	11,120	(1,437)		9,683	7,001
Reserves:							
- External Restrictions/Reserves	853	-	2,080	(1,027)		1,053	1,245
- Internal Restrictions/Reserves	1,999	41	4,690	(1,155)		3,535	682
New Loans							
	2,820	-	2,820	(1,500)		1,320	-
Receipts from Sale of Assets							
- Plant & Equipment	853	-	853	-		853	48
- Land & Buildings	330	-	330	-		330	-
Total Capital Funding	15,193	41	23,573	(4,222)		19,351	11,808
Net Capital Funding - Surplus/(Deficit)	-	-	-	-		-	-

Blayney Shire Council

Quarterly Budget Review Statement

PART 4A:

for the period 01/01/19 to 31/03/19

Capital Budget Review Statement

Budget review for the quarter ended 31 March 2019

Capital Budget - Council Consolidated

(\$000's)	Original Budget 2018/19	Other than by QBRs	Revised Budget 2018/19	Variations for this Mar Qtr	Notes	Projected Year End Result	Actual YTD figures	%
Capital Expenditure								
LAND & BUILDINGS								
Renewable Energy Project - Innovations Fund	N	-	102			102	102	100%
Rural Fire Service - Shed Replacement - Mandurama	R	-	8			8	8	100%
Public Conveniences Blayney - Heritage Park	R	10	-			-	-	100%
SCCF1 - Public Amenities Upgrade - Barry	R	19	28	(28)	1	-	-	0%
SCCF1 - Public Conveniences Upgrade - Neville	R	37	55			55	-	0%
SCCF1 - Public Conveniences Upgrade - Lyndhurst	N	37	55			55	-	0%
SCCF1 - Mandurama - Recreation Ground Shelter Upgrade	R	51	62			62	35	56%
SCCF2 - Carcoar Sportsground Amenities Block	R	-	106			106	2	2%
SCCF2 - CentrePoint Sport & Leisure Centre Amenities	R	-	32			32	11	34%
Blayney Library - Shelving Project	R	7	56	(27)	2	29	-	0%
Blayney Library - Digital Screen & Equipment	N	-	-	6	2	6	-	0%
Blayney Library - Painting	R	-	8			8	-	0%
Blayney Library - Carpet	R	-	-	9	2	9	-	0%
Blayney Library - Other Works	R	-	-	8	2	8	-	0%
Blayney Library Access Improvements	R	-	4			4	4	100%
Visitor Information Centre - Heating/Cooling Unit	R	-	17			17	-	0%
Blayney Community Centre	R	5	5			5	-	0%
CentrePoint - Building & Pool Upgrade	R	1,858	1,858	(1,688)	3	170	130	76%
CentrePoint - Mechanical Heating Unit and Ducting	R	-	497	(247)	3	250	234	94%
CentrePoint - Entrance Improvements & Internal Improvements	R	-	110	(60)	3	50	32	64%
Blayney - Showground Pavillion	R	20	50			50	11	22%
Blayney - Showground Equestrian Livestock Centre	R	750	750	(650)	9	100	82	62%
DCF - Blayney Showground Precinct Drought Resilience Enhancement Project	R	-	400			400	-	0%
Newbridge Hall - Repainting	R	-	30			30	-	0%
TOTAL LAND & BUILDINGS		2,794	4,233	(2,677)		1,556	631	41%
OTHER STRUCTURES								
Blayney Cemetery - Muslim Section	N	10	10			10	8	80%
Public Cemeteries - Infrastructure Renewals	R	-	48			48	12	25%
SCCF1 - Redmond Oval - Fence Renewal	R	39	71			71	13	18%
SCCF1 - Newbridge Recreation Ground - Fence Renewal	R	38	56			56	13	23%
SCCF1 - Blayney Skate Park	N	183	336			336	317	94%
DCF - Blayney Community Stock Water Bore	R	-	80			80	-	0%
DCF - Napier Oval Sportsground Irrigation Bore Project	N	-	21			21	-	0%
DCF - Lyndhurst Rec Ground Fencing Upgrade & Seat Installation	N	-	21			21	1	5%
SCCF2 - Blayney Sports Facility Masterplan Refurbishment Projects	R	-	175			175	-	0%
SCCF2 - Blayney & Villages Children's Playground Equipment Upgrade Project	R	-	331			331	-	0%
Dakers Oval Cricket Nets	N	-	68			68	-	0%
Carcoar Sportsground - Resurface Multipurpose Court 1	R	70	86			86	2	2%
Lyndhurst Showground - BBQ & Seating	N	-	1			1	1	100%
Town Challenge - Exercise Equipment	N	-	10			10	10	100%
Revive Pound Flat 2	R	-	31			31	-	0%
Neville - Recycling Centre Shelter	N	-	11			11	11	100%
King George Oval - Bore	N	-	68			68	-	0%
VEP Blayney	R	20	(22)			14	14	100%
VEP Carcoar	R	15	19			19	-	0%
VEP Lyndhurst	R	12	20			20	1	5%
VEP Millthorpe	R	22	35			35	11	31%
VEP Mandurama	R	10	10	(2)	11	8	1	13%
VEP Neville	R	5	13	2	11	15	7	47%
VEP Barry & Hobbys Yards	R	5	5			5	-	0%
VEP Newbridge	R	11	18			18	-	0%
TOTAL OTHER STRUCTURES		440	1,558	0		1,558	422	27%

Council's Quarterly Budget Review Statement (QBRs) for the quarter ended 31/03/19 and should be read in conjunction with the total QBRs report

Blayney Shire Council

Quarterly Budget Review Statement

PART 4A:

for the period 01/01/19 to 31/03/19

Capital Budget Review Statement

Budget review for the quarter ended 31 March 2019
Capital Budget - Council Consolidated

(\$000's)

INFRASTRUCTURE

Local Roads - Construction

	Original Budget 2018/19	Other than by QBRs	Revised Budget 2018/19	Variations for this Mar Qtr	Notes	Projected Year End Result	Actual YTD figures	%
Forest Reefs Road	R 999	-	999			999	87	9%
Southern Cadia Access Route	R 1,176	-	3,431	500	4	3,931	3,930	100%
Browns Creek Road (RTR)	R -	-	1,497	120	8	1,617	1,574	97%
Mandurama Road	R 802	-	782			782	241	31%
Newbridge Road	R 687	-	687			687	-	0%
Collins & Belubula St Intersection, Carcoar	N -	-	6			6	8	133%
Initial Sealing - Selby Street	N 48	-	-			-	-	0%
Initial Sealing - Copper & Cherry St	N 39	-	46			46	46	100%
Initial Sealing - Peach Street	N 31	-	20			20	20	100%
Initial Sealing - Village Rd	N 29	-	29			29	-	0%
Initial Sealing - Ramsay Street	N -	-	68			68	68	100%
Heavy Patching	R 480	-	464			464	272	59%
Heavy Patching - Burnt Yards Rd (Drought Funding)	R -	-	300			300	300	100%
Gravel Resheeting	R 350	-	350			350	132	36%
TOTAL LOCAL ROADS CONSTRUCTION	4,641	-	8,679	620		9,299	6,678	72%

Local Roads - Reseal Program

Reseal Program	R 370	-	370	(151)	4	219	219	100%
TOTAL RESEAL PROGRAM	370	-	370	(151)		219	219	100%

Regional Roads

Hobbys Yards Road	R 485	-	236	(50)	4	186	-	0%
TOTAL REGIONAL ROADS	485	-	236	(50)		186	-	0%

Bridges

Browns Creek Road Cowriga Creek	R 2,323	-	2,368	(120)	8	2,248	2,208	96%
Wombiana Lane	R 54	-	54	(54)	10	-	-	0%
Hines Lane, Grubbenbun Creek	R -	-	110	(110)	10	-	-	0%
Kinds Lane, Grubbenbun Creek	R -	-	160	(120)	10	40	-	0%
Lucan Road, Limestone Creek	R -	-	140	(140)	10	-	-	0%
Winterbottoms Lane, Unknown	R -	-	140	(140)	10	-	-	0%
Leabeater St Grubbenbun Creek	R -	-	120	(80)	10	40	-	0%
Carcoar Road - Cowriga Creek	R 40	-	78			78	18	23%
Culvert Renewal - Garland Road - Yangoora Rd +1.46km	R 106	-	106	(106)	4	-	-	0%
TOTAL BRIDGES	2,523	-	3,276	(870)		2,406	2,226	93%

Footpaths

Renewals	R 44	-	44			44	9	20%
George St Victoria St Millthorpe (Child Care Centre)	N 18	-	18			18	14	76%
SCCF1 - Blayney Belubula River Walk - Stage 1	N 208	-	311			311	53	17%
SCCF1 - Lyndhurst Village Link Project - Stage 1	N 130	-	194			194	160	82%
Lyndhurst Village Link Project - Stage 2	N -	-	220			220	185	84%
Adelaide St / Martha St - Completion of Shared Path	N -	-	-	194	5	194	115	59%
Belubula St Carcoar - VEP Carcoar	N -	-	6			6	6	100%
TOTAL FOOTPATHS	400	-	793	194		987	542	55%

Stormwater

Stormwater Drainage Renewals	R 60	-	60			60	25	42%
Naylor Street Stability Works	R -	-	53			53	-	0%
TOTAL STORMWATER	60	-	113	0		113	25	22%

Kerb & Gutter

Renewals	R 15	-	15			15	-	0%
TOTAL - RENEWALS	15	-	15	0		15	-	0%

TOTAL INFRASTRUCTURE	8,494	-	13,482	(257)		13,225	9,690	73%
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Council's Quarterly Budget Review Statement (QBR) for the quarter ended 31/03/19 and should be read in conjunction with the total QBR report

Blayney Shire Council

Quarterly Budget Review Statement

PART 4A:

for the period 01/01/19 to 31/03/19

Capital Budget Review Statement

Budget review for the quarter ended 31 March 2019

Capital Budget - Council Consolidated

(\$000's)

PLANT & EQUIPMENT

Light Vehicle

	Original Budget 2018/19	Other than by QBRS	Revised Budget 2018/19	Variations for this Mar Qtr	Notes	Projected Year End Result	Actual YTD figures	%
Light Vehicle Replacement	296	-	339			339	301	89%
TOTAL LIGHT VEHICLE	296	-	339	0		339	301	89%

Minor Plant

Slasher	15	-	15	(15)	6	-	-	0%
Fuel Trailer	25	-	25	(25)	6	-	-	0%
Small Plant & Tools	32	-	32			32	25	78%
Drone Mapping Project	-	-	-	7	11	7	7	100%
TOTAL MINOR PLANT	72	-	72	(33)		39	32	82%

Major Plant

P15 - Hilux 4wd workshop	43	-	108			108	35	32%
P17 - Isuzu NPR 200 2 t. tipper - P & G	66	-	86			86	-	0%
P32 - Scania 12t Tipper	-	-	256			256	2	1%
P42 - Isuzu NPR65 Truck	-	-	92			92	84	91%
P46 - Hino Flocon	282	-	322			322	-	0%
P56 - Hyundai Wheel Loader - Bucket Replacement	-	-	70			70	66	94%
P58 - Loader Cat 950	308	-	308	25	6	333	-	0%
P240 - Hino Street sweeper	282	-	313			313	-	0%
New - Dog Trailer	-	-	77	13	6	90	-	0%
New - Skid-Steer	-	-	75	(75)	6	-	-	0%
TOTAL MAJOR PLANT	981	-	1,707	(37)		1,670	187	11%

Information Technology

iFerret	41	-	41			41	20	49%
PC Replacement/Additions	42	-	43			43	43	100%
Microwave Link Hardware Upgrade	65	-	39			39	39	100%
IPad/Tablet	5	-	5			5	5	100%
Mobile Phones	5	-	5			5	4	80%
Adobe Licences	-	-	1			1	1	100%
Synergy Soft Enhancement	-	-	4			4	4	100%
Firewall Upgrade	-	-	5			5	5	100%
Installation audio system Cadia Room	-	-	1			1	1	100%
TOTAL INFORMATION TECHNOLOGY	158	-	144	0		144	122	85%

Other Plant & Equipment Purchases

Minor Asset Purchases - Corporate Services	3	-	2			2	1	50%
Minor Asset Purchases - Engineering Services	-	-	1			1	1	100%
Minor Assets Purchases - CentrePoint	11	-	11	2	11	13	13	100%
TOTAL OTHER PLANT & EQUIPMENT PURCHASES	14	-	14	2		16	15	94%

TOTAL PLANT & EQUIPMENT

	1,521	-	2,276	(68)		2,208	657	30%
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Sewerage Services

Compliance for CVO Pump Station	10	-	10			10	-	0%
P&E Replacement (CCTV Camera, Jetter, Loader, Ute etc)	78	-	78			78	78	100%
Manhole Rehabilitation Program	15	-	15			15	-	0%
Lining/Replacement of Sewer Mains	50	-	50			50	-	0%
Magnesium Hydroxide Dosing	100	-	100	(5)	11	95	2	2%
Pump Station Improvements	-	-	31	4	11	35	35	100%
Electrical Replacements	-	-	30			30	18	60%
Extension - Lane Street	-	-	19			19	19	100%
Asset Purchases	-	-	-	1	11	1	1	100%
TOTAL SEWERAGE SERVICES	253	-	333	0		333	153	46%

Principal Loan Repayments

Bridge Replacement Program	199	-	199			199	148	74%
Works Depot	75	-	75			75	56	75%
Millthorpe Sewer	43	-	43			43	32	74%
Residential Land Development	54	-	54			54	-	0%
	371	-	371	0		371	236	64%

Other Business Undertakings

32 Plumb Street Land Development	1,320	-	1,320	(1,220)	7	100	19	19%
	1,320	-	1,320	(1,220)		100	19	19%

Total Capital Expenditure

	15,193	41	23,573	(4,222)		19,351	11,808	
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Council's Quarterly Budget Review Statement (QBRS) for the quarter ended 31/03/19 and should be read in conjunction with the total QBRS report

Blayney Shire Council

Quarterly Budget Review Statement
for the period 01/01/19 to 31/03/19

Capital Budget Review Statement
Recommended changes to revised budget

Budget Variations being recommended include the following material items:

Notes	Details	Variations to:
		Expenditure \$000
1	Stronger Country Communities Funding - Round 1 - Barry Public Amenities upgrade, works deferred until 2019/20, as project has been extended to include works at RFS site	(28)
		(28)
2	Library Capital Works - \$4k moved to Operational Expenses related to Capital Works	- (4)
		(4)
3	CentrePoint Upgrades - Building & Pool Upgrade: Major works to be completed in 2019/20 - Mechanical Heating Unit & Ducting. Project completed under Budget - Entrance Improvements & Internal Improvements - Budget savings	(1,688) (247) (60)
		(1,995)
4	Southern Cadia Access Route finalisation - Additional expenditure on project Funded from: \$193k from Reserve, and Reductions in the Projects below: - Reseal Program - Works not required this year - Hobbys Yards Road - Reduced works due to unsuccessful grant application - Culvert Renewal - Garland Road. Works not required following inspection of dry culvert	500 (151) (50) (106)
		193
5	Adelaide St/Martha Street - Completion of Shared Footpath - RMS funded project, expenditure offset by RMS funding	194
		194
6	Budget adjustments for Plant replacements: - Loader Cat 950, additional budget required. Funded from Plant Reserve - Dog Trailer, additional budget required. Funded from Plant Reserve - Skid Steer, purchase deferred until 2019/20 - Slasher, purchase deferred until 2019/20 - Fuel Trailer, purchase deferred until 2019/20	25 13 (75) (15) (25)
		(77)
7	32 Plumb St Development - Major works to be completed in 2019/20. \$385k returned to Property Reserve for Purchase of Property, borrowings to be drawn in 2018/19	(1,220)
		(1,220)
8	Browns Creek Road, Cowriga Creek Bridge - budget savings moved to: Browns Creek Road, to cover overspend	(120) 120
		-
9	Blayney - Showground Equestrian Livestock Centre, works to be completed in 2019/20. Offset by reduction in associated grant funding.	(650)
		(650)
10	Bridges Program: - Wombiana Lane: works deferred until 2019/20 - Hines Lane, Grubbenbun Creek: works deferred until 2019/20 - Kinds Lane, Grubbenbun Creek: works commenced, to be completed in 2019/20 - Lucan Road, Limestone Creek: works deferred until 2019/20 - Winterbottoms Lane: works deferred until 2019/20 - Leabeater St Grubbenbun Creek: works commenced, to be completed in 2019/20	(54) (110) (120) (140) (140) (80)
		(644)
11	Minor budget adjustments	9
		9
TOTAL		(4,222)

Blayney Shire Council

Quarterly Budget Review Statement

for the period 01/01/19 to 31/03/19

Cash & Investments Budget Review Statement

Budget review for the quarter ended 31 March 2019

Cash & Investments - Council Consolidated

(\$000's)	Opening Balance 1/07/2018	Approved changes other than by QBRS	Revised Budget	Variations for this Mar Qtr	Notes	Projected Year End Result	Actual YTD figures
Externally Restricted ⁽¹⁾							
Developer Contributions - General	812	-	563	123	ii	686	686
Developer Contributions - Sewer	888	-	888			888	888
Unexpended Grants	460	-	-	9		9	-
Unexpended Borrowings	-	-	-	835	i	835	835
Sewerage Services	4,808	-	4,660			4,660	4,660
Domestic Waste Management	987	-	987			987	987
Voluntary Planning Agreement - Mining	217	-	107	60	iv	167	167
Rates Special Variation - Mining	918	-	212			212	212
Total Externally Restricted	9,090	-	7,417	1,027		8,444	8,435
<small>(1) Funds that must be spent for a specific purpose</small>							
Internally Restricted ⁽²⁾							
Plant and Vehicle Replacement	766	-	40	37	vi	77	77
Employees Leave Entitlement	764	-	764			764	764
Asset Reserve - Transport	1,907	-	563	451	v,viii	1,014	1,014
Asset Reserve - Buildings	149	-	132			132	132
Asset Reserve - Parks & Recreation	322	(19)	202			202	202
Asset Reserve - Stormwater	105	-	52			52	52
Blayney Sports Facility Master Plans	126	-	126	(15)	vii	111	111
Blayney Town Works	5	-	5			5	5
Cemeteries	49	-	1			1	1
CentrePoint	866	-	600	312	ii,iii	912	912
Election Reserve	40	-	40			40	40
Environmental Projects – Belubula River	53	-	53			53	53
I.T Reserve	96	-	96			96	96
King George Oval	161	-	93			93	93
Property Account	1,145	-	1,060	370	i,vii	1,430	1,430
Quarry	174	-	174			174	174
Village Enhancement Program	75	-	-			-	-
Financial Assistance Grant	1,290	-	-			-	-
Total Internally Restricted	8,093	(19)	4,001	1,155		5,156	5,156
<small>(2) Funds that Council has earmarked for a specific purpose</small>							

Council's Quarterly Budget Review Statement (QBRS) for the quarter ended 31/03/19 and should be read in conjunction with the total QBRS report

Blayney Shire Council

Quarterly Budget Review Statement
for the period 01/01/19 to 31/03/19

Cash & Investments Budget Review Statement

Investments

Investments have been invested in accordance with Council's Investment Policy.

Cash

The Cash at Bank figure included in the Cash & Investment Statement totals \$16,183

This Cash at Bank amount has been reconciled to Council's physical Bank Statements. The date of completion of this bank reconciliation is 04/04/19

Reconciliation Status

The YTD Cash & Investment figure reconciles to the actual balances held as follows:

		\$ 000's
Cash at Bank (as per bank statements) - General Fund		1,166
Cash at Bank (as per bank statements) - Online Saver		-
Investments on Hand		15,017
less: Unpresented Cheques	(Timing Difference)	(95)
add: Undeposited Funds	(Timing Difference)	8
less: Identified Deposits (not yet accounted in Ledger)	(Require Actioning)	(7)
add: Identified Outflows (not yet accounted in Ledger)	(Require Actioning)	-
less: Unidentified Deposits (not yet actioned)	(Require Investigation)	
add: Unidentified Outflows (not yet actioned)	(Require Investigation)	
Reconciled Cash at Bank & Investments		16,089
Balance as per Review Statement:		16,089
Difference:		-

Recommended changes to revised budget

Budget Variations being recommended include the following material items:

Notes	Details	Variations \$000
i	Plumb St Development - Major works to be completed in 2019/20	835
	- Property Account reimbursed for purchase of Property	385
		1,220
ii	CentrePoint - Mechanical Heating Unit & Ducting. Project completed under budget	
	- 50% CentrePoint	124
	- 50% Sec 94 Developer Contributions	123
		247
iii	CentrePoint - Building & Pool Upgrade. Major works deferred until 2019/20	188
		188
iv	CentrePoint - Entrance Improvements & Internal Improvements- Budget savings	60
		60
v	Sothern Cadia Access Road - additional expenditure required on project	(193)
		(193)
vi	Budget adjustments for Plant replacements	37
		37

Council's Quarterly Budget Review Statement (QBRS) for the quarter ended 31/03/19 and should be read in conjunction with the total QBRS report

vii	Geese Park Study - Sports Masterplan Reserve Frape/Beaufort St Study - Property Reserve	(15)
		(15)
		(30)
viii	Bridges Program: - Wombiana Lane: works deferred until 2019/20 - Hines Lane, Grubbenbun Creek: works deferred until 2019/20 - Kinds Lane, Grubbenbun Creek: works commenced, to be completed in 2019/20 - Lucan Road, Limestone Creek: works deferred until 2019/20 - Winterbottoms Lane: works deferred until 2019/20 - Leabeater St Grubbenbun Creek: works commenced, to be completed in 2019/20	54
		110
		120
		140
		140
		80
		644
ix	Stronger Country Communities Funding - Round 1 - Barry Public Amenities upgrade, works deferred until 2019/20. Milestone payment 1 received in 2017/18 returned to Unexpended Grants	9
		9
TOTAL		2,182

Quarterly Budget Review Statement
for the period 01/01/19 to 31/03/19

Blayney Shire Council

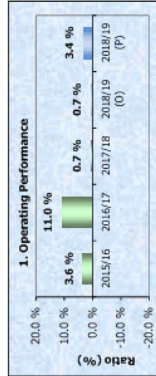
Key Performance Indicators Budget Review Statement - Industry KPI's (OLG)

Budget review for the quarter ended 31 March 2019

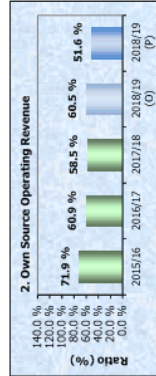
(\$000's)	Current Projection		Original Budget	Actuals
	Amounts	Indicator		
	18/19	18/19	18/19	Prior Periods 17/18 16/17

NSW Local Government Industry Key Performance Indicators (OLG):

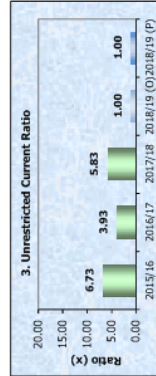
1. Operating Performance				
Operating Revenue (excl. Capital) - Operating Expenses	612	3.4 %	#	0.7 %
Operating Revenue (excl. Capital Grants & Contributions)	17996		#	11.0 %
This ratio measures Council's achievement of containing operating expenditure within operating revenue.				



2. Own Source Operating Revenue			
Operating Revenue (excl. ALL Grants & Contributions)	14278	51.6 %	#
Total Operating Revenue (incl. Capital Grants & Cont)	27679		#
This ratio measures fiscal flexibility. It is the degree of reliance on external funding sources such as operating grants & contributions.			



3. Unrestricted Current Ratio			
Current Assets less all External Restrictions	1	1.00	
Current Liabilities less Specific Purpose Liabilities	1		
To assess the adequacy of working capital and its ability to satisfy obligations in the short term for the unrestricted activities of Council.			



Council's Quarterly Budget Review Statement (QBR) for the quarter ended 31/03/19 and should be read in conjunction with the total QBR report

Quarterly Budget Review Statement
for the period 01/01/19 to 31/03/19

Blayney Shire Council

Key Performance Indicators Budget Review Statement - Industry KPI's (OLG)

Budget review for the quarter ended 31 March 2019

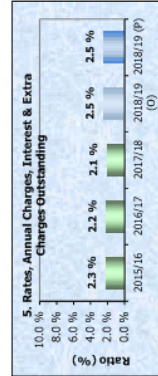
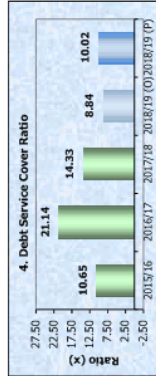
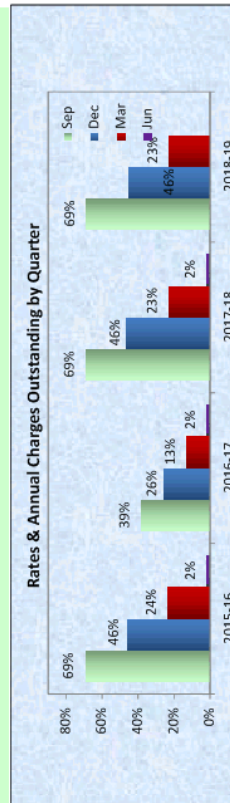
(\$'000's)	Current Projection Amounts Indicator 18/19	Budget 18/19	Original Budget 18/19	Actuals Prior Periods 17/18 16/17
------------	--	-----------------	-----------------------------	---

NSW Local Government Industry Key Performance Indicators (OLG):

4. Debt Service Cover Ratio				
Operating Result before Interest & Dep. exp (EBITDA)	6283	10.02	# 8.84	14.33 21.14
Principal Repayments + Borrowing Interest Costs	627	#	#	
This ratio measures the availability of operating cash to service debt including interest, principal and lease payments.				

5. Rates, Annual Charges, Interest & Extra Charges Outstanding				
Rates, Annual & Extra Charges Outstanding	2.5	2.5 %	2.5 %	2.1 % 2.2 %
Rates, Annual & Extra Charges Collectible	100			

To assess the impact of uncollected rates and annual charges on Council's liquidity and the adequacy of recovery efforts.



Council's Quarterly Budget Review Statement (QBR) for the quarter ended 31/03/19 and should be read in conjunction with the total QBR report

Quarterly Budget Review Statement
for the period 01/01/19 to 31/03/19

Blayney Shire Council

Contracts Budget Review Statement

Budget review for the quarter ended 31 March 2019

Part A - Contracts Listing - contracts entered into during the quarter

Contractor	Contract detail & purpose	Contract Value	Start Date	Duration of Contract	Budgeted (Y/N)	Notes
Contracts Entered > 50,000						
Contracts Paid > \$50,000						
Central Tablelands Water	Water costs & Blayney Alliance Regional Energy Strategy Project Funding	164,212		Ongoing	Y	
Downer EDI Works P/L	Road Sealing	688,124		Ongoing	Y	
Fencing1	Redmond Oval Fence	51,120		Completed	Y	
Hadlow Earthmoving	Waste Facility Management and Plant Hire	148,052		Ongoing	Y	
Hanson Construction Materials	Supply & delivery of road construction material	354,866		Ongoing	Y	
Independent Cement & Lime	Supply of Slag/Lime	68,169		Ongoing	Y	
Josh Nixon Excavations	Equipment Hire & Earthworks	135,598		Ongoing	Y	
JR Richards & Sons	Waste Contract	81,931		Ongoing	Y	
Maas Plant Hire	Dozer Hire	156,149		Ongoing	Y	
Midwest Traffic Management	Traffic Control	175,516		Ongoing	Y	
Oilsplus	Supply of Fuel	179,489		Ongoing	Y	
Orange City Council	RFS Contribution	64,464		Ongoing	Y	
Skillsset Ltd	Trainees & Temporary Staff	58,234		Ongoing	Y	
Studio GA	CentrePoint Architectural Services	96,119		Ongoing	Y	
TCN Contracting	Equipment Hire	57,992		Ongoing	Y	
Tony Leahey Motor Group	Vehicle Purchases	67,242		Completed	Y	
Tracserv Trucks	Equipment Purchase	86,564		Completed	Y	
VEC Civil Engineering	Bridge Replacement Program	254,191		Completed	Y	
Western Safety Barriers	Guardrail Installation	57,064		Completed	Y	

Notes:

1. Minimum reporting level is 1% of estimated income from continuing operations of Council or \$50,000 - whatever is the lesser.
2. Contracts for employment are not required to be included.

Blayney Shire Council

Quarterly Budget Review Statement
for the period 01/01/19 to 31/03/19

Consultancy & Legal Expenses Budget Review Statement

Consultancy & Legal Expenses Overview

Expense	YTD Expenditure (Actual Dollars)	Budgeted (Y/N)
Consultancies	220,907	Y
Legal Fees	56,867	Y

Definition of a consultant:

A consultant is a person or organisation engaged under contract on a temporary basis to provide recommendations or high level specialist or professional advice to assist decision making by management. Generally it is the advisory nature of the work that differentiates a consultant from other contractors.

Comments

Expenditure included in the above YTD figure but not budgeted includes:

Details

Quarterly Budget Review Statement
for the period 01/01/19 to 31/03/19

Blayney Shire Council
PART 8:

Loans Summary

Budget review for the quarter ended 31 March 2019

(A) External Loans

	LOAN DETAILS	Original Principal	Opening Balance 1/07/18	Drawdown	Interest Year to date	Repayments Year to date	Closing Balance 31/03/19	Scheduled completion date
2	Milthorpe Sewer	900,000	610,295		36,240	68,210	578,324	26-Feb-28
4	Blayney Works Depot	600,000	250,257		12,121	41,123	221,254	04-Dec-23
5	Blayney Works Depot	600,000	276,681		12,024	38,798	249,908	21-Dec-24
7	Blayney Bridges Program (LIRS)	1,000,000	643,199		26,594	99,065	570,728	22-Jan-24
8	Bridge Replacement Program	3,000,000	2,975,261		87,842	163,541	2,899,563	15-Feb-38
		6,100,000	4,755,694		174,821	410,738	4,519,777	

08) 2019/2020 COUNCILLOR AND MAYORAL REMUNERATION**Department:** Corporate Services**Author:** Director Corporate Services**CSP Link:** 2. Local Governance and Finance**File No:** CM.CI.1**Recommendation:**

That in accordance with the 2019 determination from the Local Government Remuneration Tribunal, the Councillor annual fee be increased by 2.5% to \$11,835 and the additional Mayoral annual fee be increased by 2.5% to \$24,853 for the 2019/20 financial year effective from 1 July 2019.

Reason for Report:

For Council to consider the Annual Report and Determination from the Local Government Remuneration Tribunal.

Report:

Council has received advice of the outcomes of the Local Government Remuneration Tribunal's 2019 Annual Report and Determination.

The Tribunal's report and determination provides details of the matters and submissions that it had taken into account in its determination. The Tribunal has determined that an increase of 2.5 per cent in fees for councillors and mayors was appropriate. The increases are effective on and from 1 July 2019.

Blayney Shire Council is one of the 57 councils within the Rural Council category determined under s.239 of the Local Government Act for the purposes of the annual fees, and the relevant scale of fees is therefore:

	Minimum \$	Maximum \$
Councillor	9,190	12,160
Mayor (payable in addition to Councillor fee)	9,780	26,530

The current Mayoral and Councillor annual fees are \$24,247 and \$11,567 respectively. In accordance with s.249(2) of the Local Government Act, 1993, the annual fee payable to a Mayor must be paid in addition to the fee paid to the Mayor as a Councillor. The recommendation to Council is based on the indexation of 2018/19 Councillor and Mayoral fees by the amount approved of 2.5%.

The determination also references submissions from LGNSW and a number of other Councils on non-payment of superannuation. The Tribunal did not consider this matter as it was not considered a matter for their determination

and was addressed in its 2018 determination. An outline of their response can be found in clause 40 of the report.

Council also has included in the Payment of Expenses and Provision of Facilities to Mayor and Councillors policy a data allowance of up to 50% reimbursement of data charges associated with home internet and telephone up to a maximum value determined by Council annually. This allowance currently stands at a maximum of \$50. It is not proposed for this amount to be varied.

A copy of the Report and Determination of The Local Government Remuneration Tribunal for 2019 is provided as an attachment.

Risk/Policy/Legislation Considerations:

There are no issues foreseen by the consideration of this report.

Budget Implications:

Provision for an indexation of Mayoral and Councillor fees has been provided for in the draft 2019/20 Operational Plan.

Enclosures (following report)

Nil

Attachments (separate document)

- | | | |
|---|--|----------|
| 1 | Local Government Remuneration Tribunal Annual Report and Determination | 20 Pages |
|---|--|----------|

09) 2019/20 OPERATIONAL PLAN AND 2019/20 - 2022/23 DELIVERY PLAN

Department: Corporate Services

Author: Director Corporate Services

CSP Link: 2. Local Governance and Finance

File No: GS.LI.1

Recommendation:

1. That Council endorses the draft 2019/20 - 2022/23 Delivery Program and 2019/20 Operational Plan; and
2. That the draft 2019/20 - 2022/23 Delivery Program and 2019/20 Operational Plan be placed on public exhibition for a period of 28 days.

Reason for Report:

For Council to consider and endorse the 2019/20 - 2022/23 Delivery Program and 2019/20 Operational Plan for public exhibition, pursuant to section 405 of the Local Government Act.

Report:

All councils in NSW are required to develop long term, medium term and short term plans as part of the Integrated Planning and Reporting (IP&R) Framework under the *Local Government Amendment (Governance and Planning) Act 2016*.

The Delivery Program details the principal activities it will undertake to achieve the objectives established in the Community Strategic Plan, within the resources available under the Resourcing Strategy. Council must prepare a new Delivery Program after each ordinary election of councillors to cover the principal activities of the council for a 4 year period and roll it over on an annual basis to maintain this timeframe.

The Operational Plan spells out the individual projects and activities that will be undertaken in the forthcoming year to achieve the commitments made in the Delivery Program. Council must adopt its annual Operational Plan before the beginning of each financial year, outlining the activities to be undertaken that year, as part of the Delivery Program. The Operational Plan must also include a detailed annual budget and include the Statement of Council's Revenue Policy which includes the proposed rates, fees and charges.

The Operational Plan has been reviewed and updated to reflect service delivery for the 2019/20 year. The Operational Plan and the four year Delivery Program are presented to Council in one document.

Following any amendments by Council and endorsement via resolution, the draft 2019/20 - 2022/23 Delivery Program and 2019/20 Operational Plan will

be available on Council's website at the following link on Tuesday 21 May 2019: <http://www.blayney.nsw.gov.au/your-council/on-exhibition> In addition, a [hard copy for viewing will be made available at the Council Office.](#)

[Public submissions will be invited and](#) advertised [for a period of 28 days as per the Local Government Act \(1993\).](#) Council must consider any comments and public submissions prior to adoption at the 24 June 2019 meeting.

Council has proposed the following rating structures for 2019/20:

Rating Structure for the 2019/20 Rating Year							
Name of Category/Sub Category	No. of Assessments (A)	Base Rate (B)	Ad Valorem (C)	Land Value (D)	Total Yield (E)	Average Rate (F)	% Yield from Base Amount
Residential							
Ordinary Rate	1150	\$325	0.00265842	\$145,759,820	\$761,241	\$661.94	49.10%
Sub Category – Blayney & Carcoar	1347	\$325	0.00530615	\$90,298,348	\$916,912	\$680.70	47.74%
Sub Category - Millthorpe	327	\$325	0.00260570	\$44,537,606	\$222,327	\$679.89	47.80%
Business							
Ordinary Rate	91	\$325	0.00587026	\$10,249,330	\$89,741	\$986.16	32.96%
Sub Category - Business Blayney, Millthorpe & Carcoar	221	\$325	0.00939695	\$21,655,739	\$275,323	\$1,245.80	26.09%
Farmland							
Ordinary Rate	744	\$480	0.00331497	\$550,777,533	\$2,182,931	\$2,934.04	16.36%
Mining							
Ordinary Rate	1	\$1,050	0.04482365	\$ 324,000	\$15,573		6.74%
Sub Category – Mining Gold	0	\$1,050	0.04400000	\$ -	\$ -		
Sub Category - Mining Gold / Copper Combined	1	\$1,050	0.04314530	\$101,700,000	\$4,388,927		0.02%
Total Yield	3,882			\$965,302,376	\$8,852,974		

Council has indexed its overall total rate yield by the rate peg of 2.7% or \$233k. As part of Council's ongoing strategy to deliver equity the following actions to rate categories are proposed:

Mining

- Increase of the base rate amount by \$50 to \$1,050

Business

- Increase of the base rate amount by \$25 to \$325

Farmland

- Increase of the base rate amount by \$80 to \$480 to enable the increase to borne equally across all assessments
- A reduction of \$19,167 of the rate yield has also been made and moved to the Residential – Ordinary. This reduction will be made through the ad valorem amount.

Residential

- An increase of all base rate amounts to \$325. This equates to an increase of \$25 per assessment for the Blayney and Carcoar sub-category, Millthorpe sub-category, and \$75 per assessment for the Residential – Ordinary category.
- A reduction of \$38,333 of the rate yield has also been made from the Millthorpe sub-category and moved to the Residential – Ordinary.
- An increase of \$57,500 to the Residential – Ordinary sub-category.
- By increasing the base rate the increase is shared equally across each assessment. A reduction to the ad valorem amount in Residential - Millthorpe has resulted. The average for the Residential sub-categories range from \$661.95 to 680.71 as shown in the above table. For reference the averages for the 2018/19 year ranged from \$596.78 to \$780.86.

Sewerage Charges have been indexed by 5% to reduce the deficit of operations. The following wastewater (sewerage) service charges for 2019/20 are proposed:

Non Residential				
	Annual Charge (Prior to SDF Factor)	No of Properties	Quarter Charge before SDF applied	Min. quarterly amount charged
20mm Water Service	\$528	161	\$132	\$159
25mm Water Service	\$812	21	\$203	\$159
32mm Water Service	\$1,328	18	\$322	\$159
40mm Water Service	\$2,076	11	\$519	\$159
50mm Water Service	\$3,240	24	\$810	\$159
80mm Water Service	\$8,268	1	\$2,067	
100mm Water Service	\$12,960	6	\$3,240	
150mm Water Service	\$29,164	2	\$7,291	
Vacant/Unmetered	\$328	53		
Estimated Total Yield				\$360,000

Residential			
	Access Charge	No of Properties	Total Yield
Connected	\$636	1,502	\$955,272
Vacant/Unmetered	\$328	103	\$33,784
Estimated Total Yield			\$989,056

Risk/Policy/Legislation Considerations:

Legislative requirements are disclosed in the report.

Budget Implications:

The financial implications of this report are detailed in the 2019/20 Operational Plan and an overview is provided as follows:

Council's 2019/20 Draft Operational Plan budget proposes an operational surplus forecast of \$145k before capital grants and contributions. This consists of a forecast surplus from the General Fund of \$170k and a deficit from the Sewer Fund of (\$25K).

The major contributors to Councils income in the draft budget for the 2019/20 financial year include the following:

For 2019/20 IPART has released the rate peg index at 2.7% up from 2.3% in the previous financial year.

The mining rate continues to contribute a substantial amount to Council's rate base (49.6%). Council should be wary of associated risks of such a position to be heavily reliant on this income to help fund the general operations of Council. To mitigate this risk a large proportion of this revenue has been directed towards funding capital projects.

Domestic Waste annual charges are proposed to decrease by 9.5% from \$420 to \$380 aligning the Domestic Waste Management Charge with the reasonable cost as required by Local Government legislation, following finalisation of waste disposal costs associated with waste contract in 2018/19.

No increase has been proposed to the Commercial (Non-Domestic) Waste Annual Charge. A \$4 increase to the Waste Management Levy increasing it to \$24 is proposed to help subsidise increased operational costs at the Waste Facility and ensure equity amongst all ratepayers who have access to the facility not just those with a domestic or non domestic waste service.

Council has forecast that it will receive \$2.59m of untied grant monies from the Financial Assistance Grant in the 2019/20 financial year based on a 2.5% increase from the prior year.

Upgrades to Forest Reefs Road are continuing for the second year with works totalling \$576k forecast to be funded by the 2012/13 Mining special rate variation. \$525k has been programmed for upgrades to Burnt Yards Road, \$231k for Icely Street Carcoar and a further \$1.2m to fund heavy patching, gravel resheeting and reseal works throughout the shire.

Finalisation of projects funding under the Stronger Country Communities Round 2 are programmed for 2019/20. \$693k was awarded to complete the Carcoar Sportsground Amenities Block, CentrePoint Amenities Access project and Council Sporting Ground refurbishment projects, including cricket nets at Dakers Oval and redevelopment of Napier Oval.

Council's 2019/20 footpath program will see \$278k spent on network renewals and new footpaths across the shire, including Olive Street Mandurama, Coombing St Carcoar and survey and design works for an improved rail crossing in Blayney, Millthorpe railway underpass and Victoria Street Millthorpe.

Council was successful in receiving \$1.9m grant funding from Building Better Regions for the completion of major upgrades to CentrePoint Sport & Leisure Centre. Key features of the \$3.89m project include; upgrade of the toddlers pool, a new interactive children's water playground, transformation of the 25metre pool to a wet level pool deck, installation of a new pool lift, transformation of the Learn-to-Swim pool to a wet level pool deck, and creation of a compliant access ramp. The plant room will also undergo a complete upgrade including installation of modern water disinfection/filtration and heating infrastructure which will enable more efficient water treatment and separate temperature control to each individual pool.

The Major and Minor Plant replacement program continues with replacements of \$1.21m scheduled to take place in the 2019/20 year.

Council's operational expenditure for the 2019/20 Financial Year includes provision of a 3.0% increase to wages inclusive of the 2.5% State Award increase and a further 0.5% progression based increase on Award entitlement where applicable. An additional \$48k is forecast to fund a \$17% increase to Fire and Emergency Services contributions.

A provision for borrowings of approximately \$1.5m has been deferred from 2018/19 to facilitate upgrades at CentrePoint. A further \$750k is proposed to fund the replacement of the Cowriga Creek bridge on Carcoar Road.

Enclosures (following report)

Nil

Attachments (separate document)

Nil

10) ADOPTION OF CODE OF MEETING PRACTICE

Department: Corporate Services

Author: Director Corporate Services

CSP Link: 2. Local Governance and Finance

File No: GM.PO.1

Recommendation:

That the Code of Meeting Practice be adopted and included in Council's policy register.

Reason for Report:

For Council to adopt the Code of Meeting Practice following a review of the model Code of Meeting Practice by the Office of Local Government and Councillor workshop and a period of exhibition.

Report:

Council at its meeting held 18 March 2019 resolved to place the Code of Meeting Practice on public exhibition.

Council must have a Code of Meeting Practice as per the sections 360 – 364 of the Local Government Act (1993) and is required to adopt a code of meeting practice that incorporates the mandatory provisions of the Model Meeting Code prescribed by the Regulation. The adopted meeting code must not contain provisions that are inconsistent with the mandatory provisions.

The objective of the Code of Meeting Practice is to provide a model for the convening and conduct of Council and Committee meetings. It establishes policy and guidelines for Council and promotes accountability to the community.

The Office of Local Government undertook a review of the Model Code of Meeting Practice after an extensive consultation process. Council is obligated to adopt a Code of Meeting Practice that aligns with the model code by 14 June 2019.

Council was required to publicly exhibit and invite submissions on the code for a period of not less than 42 days. The closing date for public exhibition was 3 May 2019 and no submissions were received.

A copy of the Code of Meeting Practice for adoption is provided as an attachment to this report.

Risk/Policy/Legislation Considerations:

Adoption of the Code of Meeting Practice will satisfy Council's obligations under the Local Government Act and the prescribed timeframe requirement from the Office of Local Government.

Budget Implications:

Costs associated with webcasting will be provided for in the 2019/20 Operational Plan.

Enclosures (following report)

Nil

Attachments (separate document)

1 Code of Meeting Practice

36 Pages

11) ADOPTION OF CODE OF CONDUCT AND PROCEDURES**Department:** Corporate Services**Author:** Director Corporate Services**CSP Link:** 2. Local Governance and Finance**File No:** GO.PO.1

Recommendation:

1. That Council adopt the Model Code of Conduct for Councillors, Model Code of Conduct for Council staff and Model Code of Conduct for Council Committee Members, Delegates of Council and Council Advisers and they be included in Council's policy register.
2. That Council Adopt the Procedures for the Administration of the Model Code of Conduct and they be included in Council's policy register.
3. That the submission(s) on the Model Code of Conduct for Councillors; Model Code of Conduct for Council staff; Model Code of Conduct for Council Committee Members, Delegates of Council and Council Advisers; and Procedures for the Administration of the Model Code of Conduct be noted.
4. That Council's Gifts & Benefit policy be amended to align with the Model Codes of Conduct and define gifts and benefits of token value as one or more gifts or benefits received from a person or organisation over a 12-month period that, when aggregated, do not exceed a value of \$50.

Reason for Report:

For Council to adopt the Model Code of Conduct for Councillors; Model Code of Conduct for Council staff; Model Code of Conduct for Council Committee Members, Delegates of Council and Council Advisers; and Procedures for the Administration of the Model Code of Conduct and consider submissions to documents on exhibition.

Report:

Council at its meeting held 15 April 2019 resolved to place the Model Code of Conduct for Councillors; Model Code of Conduct for Council staff; Model Code of Conduct for Council Committee Members, Delegates of Council and Council Advisers; and Procedures for the Administration of the Model Code of Conduct on public exhibition.

The Minister for Local Government has released the prescribed 2018 Model Code of Conduct for Local Councils in NSW. Council has until 14 June 2019 to adopt the Code of Conduct and Procedures based on the model documents issued and may add supplementary provisions however must not dilute the standards prescribed.

Council has adopted the Model Code of Conduct and Model Procedures as its own in the past and is tabled for adoption.

The closing date for public exhibition is 17 May 2019 and Council has received 1 public submission to date. This submission however offers no additional content for inclusion into the documents proposed for adoption.

Should any further public submissions be received after preparation of this report they will be tabled at the Council meeting.

Staff have also found an anomaly between the Model Code of Conduct and Council's Gifts & Benefits Policy.

The Code of Conduct defines gifts and benefits of token value as one or more gifts or benefits received from a person or organisation over a 12-month period that, when aggregated, do not exceed a value of \$50.

Council's Gifts & Benefits policy defines token value as \$20 and does not permit gifts and benefits to be received from a person or organisation where the value exceeds \$50 over a 12-month period.

It is proposed that Council's Gifts & Benefits Policy be amended to align with the Model Code of Conduct.

A copy of the proposed documents for adoption are provided as an attachment to this report.

Risk/Policy/Legislation Considerations:

Local Government Act s.440 and s.440A requires Council to adopt a Model Code of Conduct and the Procedures for the Administration of the Model Code of Conduct.

Budget Implications:

Administration and associated compliance associated with the Code of Conduct is borne within Council's Operational Plan.

Enclosures (following report)

5	Summary of submission received	1 Page
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Attachments (separate document)

1	1B Code of Conduct for Councillors	44 Pages
2	1D Code of Conduct for Council Staff	40 Pages
3	1E Code of Conduct for Committee Members, Delegates of Council and Council Advisers	35 Pages
4	1F Procedures for the Administration of the Model Code of Conduct	36 Pages

Submissions on Model Codes of Conduct and Procedures for the Administration of the Model Code of Conduct

The following is a summary of submission received:

1. Submission outlines that Council has not adopted the Procedures since 2013 and alleges Council has been in breach of legislation. The submission claims staff have knowingly made the Code of Conduct inoperative.

It alleges Council has never appointed a panel of Conduct Reviewers until 15 April 2019 and this resolution appointed the Centroc Panel determined in 2016, and that the panel was updated November 2017.

It is claimed complaints submitted since February 2013 could not, and have not, been dealt with and that Code of Conduct complaints may not have been submitted because Council failed to adopt the Procedures for the Administration of the Model Code of Conduct.

12) ADOPTION OF COUNCIL POLICIES**Department:** Corporate Services**Author:** Director Corporate Services**CSP Link:** 2. Local Governance and Finance**File No:** GM.PO.1**Recommendation:**

That the following policies be adopted and included in Council's policy register:

- Records Management Policy
- Email and Internet Policy
- Information Technology Security and Usage Policy
- Community Financial Assistance Policy
- Voluntary Planning Agreement Policy

Reason for Report:

For Council to adopt the policies on exhibition over the past month.

Report:

Council at its meeting held 15 April 2019 resolved to place the following policies on public exhibition:

No.	Policy Name	Purpose
11B	Records Management Policy	To define a framework for Council to: <ul style="list-style-type: none"> • manage records efficiently and effectively; • meet accountability requirements and community expectations; and • comply with legislative and policy requirements relating to record keeping practices
8A	Email and Internet Policy	To provide parameters for the acceptable use of Blayney Shire Council's corporate systems for email/calendars and internet browsing.
8C	Information Technology Security and Usage Policy	To outline the acceptable use of computer equipment at Blayney Shire Council and rules around security access to network resources. These rules are in place to protect the employees and Blayney Shire Council.
3I	Community Financial Assistance Policy	Through the provision of financial assistance to community organisations, to: <ul style="list-style-type: none"> encourage local participation in the development and maintenance of community projects, infrastructure and facilities for current and future generations; foster the social, economic and/or environmental wellbeing of the community; support local schools and individuals to recognise

		academic and sporting achievements of local young citizens and develop and promote the sporting, cultural and tourism potential of the shire through events and activities that support social inclusion and attracts regional attention.
18D	Voluntary Planning Agreement Policy	<p>The objectives of the policy are:</p> <ul style="list-style-type: none"> • To establish a clear, open, transparent and accountable framework to govern the negotiation, use, management and implementation of planning agreements by Council; • To ensure that the framework is soundly based upon probity and enables efficient, fair, transparent and accountable negotiations and implementation; • To promote public trust and confidence in the processes of negotiation, execution and implementation of planning agreements; • To ensure that Council, Council officers and proponents understand their roles and responsibilities when negotiating, assessing and implementing planning agreements; • To provide planning flexibility for Council to negotiate fair, reasonable and equitable development contributions by proponents of planning proposals and development applications • To enhance the range and extent of development contributions towards the optimal delivery of public infrastructure services and facilities in the Council area; and • To enable innovative approaches to the delivery of public infrastructure, services and facilities.

The closing date for public exhibition is 17 May 2019 and at the time of report preparation no submissions were received. Should any further public submissions be received after preparation of this report they will be tabled at the Council meeting.

A copy of the policies for adoption are provided as an attachment to this report.

Risk/Policy/Legislation Considerations:

Adoption of these policies will assist to establish frameworks for dealing with subject matters.

Budget Implications:

Nil

Enclosures (following report)

Nil

Attachments (separate document)

1	Records Management Policy	6 Pages
2	Email and Internet Policy	5 Pages
3	Information Technology Security and Usage Policy	5 Pages
4	Community Financial Assistance Policy	9 Pages
5	Voluntary Planning Agreement Policy	15 Pages

13) DIRECTOR INFRASTRUCTURE SERVICES MONTHLY REPORT**Department:** Infrastructure Services**Author:** Director Infrastructure Services**CSP Link:** 1. Public Infrastructure and Services**File No:** GO.ME.1**Recommendation:**

That the Director Infrastructure Services Monthly Report for May 2019 be received and noted.

Reason for Report:

To update Councillors on matters associated with shire infrastructure, its maintenance, operation, upgrade and construction.

Report:**Major Works**Mandurama Road

Works have been completed on Mandurama Road, and the crew has relocated to the Newbridge Road rehabilitation project.

Forest Reefs Road

Following a minor delay in April due to excess pavement moisture, works on Forest Reefs Road, are progressing with approximately 700m of the rehabilitated road now sealed, from Forest Reefs Tavern toward Millthorpe. This section requires the establishment of table drains, however these have been postponed in order to reach an outcome with on a minor land acquisition, with an adjoining landholder.

The crew has therefore been focussing on bulk earthworks, boxing out and establishment of table drains in other areas on the project.

Newbridge Road

Works have now commenced on the reconstruction of Newbridge Road between the Moorilda Road turnoff and the recently constructed Pte. W.W. Wilson Bridge over Evans Plains Creek. Current works involve vegetation clearing, drainage culvert extensions and bulk earthworks.

Carcoar Road Bridge

The old bridge was demolished in mid April, and tenders for the replacement bridge, have been assessed and are subject to a separate report in the May Business Paper.

Heavy Patching Program

Works on Belubula Way are scheduled to commence on 11 May. Council has engaged a contractor to undertake approximately 5,300m² of stabilisation works. With existing Council contracts being utilised to procure stabilisation material and sealing works. It is estimated works will be completed by 20 May.

Approximately 3,450m² of heavy patching works on Long Swamp Road were completed by Council crews in April.

Small bridge replacement program

Council engaged a consultant to develop plans for low level bridge crossings. Blayney Shire Council retains the intellectual property for these plans to ensure repeatability in their construction going forward. Currently the ordering process for structural steel has commenced for the bridges in Hines Lane & Kinds Lane.

Road Maintenance Works

Maintenance grading has been focussed on the Neville area around Kentucky and Fairford Roads, and crews will shortly be relocating to Mount Macquarie and Neville-Trunkey Roads.

Vegetation Maintenance

With a reduction in seasonal growth, the vegetation maintenance crew has been providing support to the Newbridge Road rehabilitation project.

Footpaths

The concrete gang continues to progress works on the Belubula River Walk in Blayney, with work focusing on the section along Henry Street, through "Goose Park".

Works between Burns and Martin Streets have been delayed until issues related to Crown Lands are resolved, however a License will be issued to enable revetment works in this section. A design is now underway to finalise a solution to provide a link to the Martin Street bus stop located toward Adelaide Street.

As part of the Crown Land Negotiation Pilot Project, Council has identified its interest in the subject land, as it currently is part of the Blayney road network.

Land Development

Council anticipates delivery of the draft design package for peer review by its flood consultant in the week commencing 13 May.

Major Contracts

Central West Equestrian & Livestock Centre (CWELC)

Site works preparation has been completed in readiness for construction of the shed super structure. This included removal of trees, cattle ramps, fences and water infrastructure.

It is anticipated the construction of the shed will commence in May with the footings to be installed in preparation for the steelwork to be mounted. Council officers continue to engage as part of the CWELC working group, with investigations and inspections being coordinated to clarify arena surface and fencing requirements.

Assets

From the Asset Management Maturity Audit, conducted by University of Technology Sydney, Council has achieved 'Core' maturity in 9 of the 11 elements of the audit, which contrasts with not having achieved 'Core' maturity for any elements in 2012. The full report from the Consultant will be available at the end of June.

Asset staff continue to work on preparing information for the revaluation of the Transportation Asset class, with the further segmenting of a number of sealed roads to allow for a more accurate estimation of value and condition. In addition, staff are collating data and condition assessing all unsealed road signage.

Parks and Recreation

Routine works have included preparing parks, gardens and memorials for Easter, and Anzac Day, the April Millthorpe Markets and the Autumn Harvest dinner that commenced at Carrington Park.

The crew has been undertaking the seasonal changeover and preparations from summer to winter sporting codes, including line marking also for athletics carnivals.

In Carcoar, the crew has removed trees at the sporting ground in preparation for the commencement of works on the multi-purpose court and future amenities block. Earthworks are scheduled to commence 14 May, with the bulk of the court construction works to be completed by the end of May.

Maintenance work on the Belubula River, Revive projects has also been undertaken to ensure the strong growth of native species and weed control.

The fencing contractor has been undertaking fencing works at Blayney, Carcoar and Lyndhurst cemeteries.

The crew has also removed old playground equipment in readiness for the installation of playground equipment renewals, by both council staff and contractors. It is anticipated the first contract will be completed prior to the Council meeting, the second contractor shall start in late May, followed by installation of new shade sails prior to the end of June.

In recent months the Blayney Showground Pavilion has undergone renovations to the main hall, tote room, offices and bar area. These works involved electrical, plastering, painting and flooring. Remaining works are to be completed in the bar area and involves stainless steel bench coverings, new roller shutters and a new exhaust hood.

Works are well progressed on the Lyndhurst Recreation Ground toilet block project and awaiting fitting of minor elements with works expected to be completed by the end of May. The new toilets include compliant accessible and ambulant toilets and parking.

The contractor has commenced work on the Neville Memorial Park toilet block, with construction of pathways and accessible parking completed. Construction of the compliant accessible toilet, is yet to be finalised, however is expected in coming weeks.

The new fence around the Newbridge Recreation Ground field has been completed.

Heavy Plant and Fleet - Workshop

A review of the light fleet replacement strategy to optimise utilisation, value and replacement timing, has been completed for inclusion in the Long Term Financial Plan.

Wastewater

Council staff are working through a list of gravity mains identified with issues through our CCTV program. This program is enabling prioritising of repairs and replacement of pipes including relining. There is expected to be cost savings in relining due to targeting pipes which require this level of repair over undertaking larger sections at a time.

Council staff presented our system of condition assessment of manholes to CWNJO Water Utilities Alliance. It was evident Council is advanced in this area in terms of capturing data and uploading directly into our asset management system. This system is providing greater level of detail to identify and document issues with manholes to include both structural and serviceable aspects of the asset.

Risk/Policy/Legislation Considerations:

Information report only.

Budget Implications:

Information report only.

Enclosures (following report)

Nil

Attachments (separate document)

Nil

Matters to be dealt with in closed committee

In accordance with the Local Government Act (1993) and the Local Government (General) Regulation 2005, in the opinion of the General Manager, the following business is of a kind as referred to in Section 10(2) of the Act, and should be dealt with in a part of the meeting closed to the media and public.

14) REQUEST FOR EXTENSION OF INTEREST FREE LOAN

This matter is considered to be confidential under Section 10A(2) (b) of the Local Government Act, as it deals with the personal hardship of any resident or ratepayer.

15) CARCOAR ROAD BRIDGE OVER COWRIGA CREEK

This matter is considered to be confidential under Section 10A(2) (di) of the Local Government Act, as it deals with commercial information of a confidential nature that would, if disclosed (i) prejudice the commercial position of the person who supplied it.

16) GENERAL MANAGER'S CONTRACT

This matter is considered to be confidential under Section 10A(2) (a) of the Local Government Act, as it deals with personnel matters concerning particular individuals.